

Report of Audit

on the

Financial Statements

of the

Borough of Roselle Park

in the

County of Union
New Jersey

for the

Year Ended
December 31, 2019

BOROUGH OF ROSELLE PARK

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BOROUGH OF ROSELLE PARK

PART I

INDEPENDENT AUDITOR'S REPORT ON
AUDIT OF FINANCIAL STATEMENTS
AND SUPPLEMENTARY SCHEDULES AND DATA

FINANCIAL STATEMENTS - REGULATORY BASIS - ALL FUNDS

NOTES TO FINANCIAL STATEMENTS - REGULATORY BASIS

SUPPLEMENTARY SCHEDULES - ALL FUNDS

YEAR ENDED DECEMBER 31, 2019 AND 2018



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INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and Members
of the Borough Council
Borough of Roselle Park
County of Union
Roselle Park, New Jersey 07203

Report on the Financial Statements

We have audited the accompanying balance sheets - regulatory basis of the various individual funds and account group of the Borough of Roselle Park, as of December 31, 2019, the related statements of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis and statement of expenditures - regulatory basis of the various individual funds for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Borough's regulatory financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these regulatory financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards and requirements require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

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An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the regulatory financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Borough of Roselle Park's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Borough of Roselle Park's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the regulatory financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Basis for Adverse Opinion on U.S Generally Accepted Accounting Principles.

As described in Note 1 of the regulatory financial statements, the regulatory financial statements are prepared by the Borough of Roselle Park on the basis of the financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the various individual funds and account group of the Borough of Roselle Park as of December 31, 2019, the results of its operations and changes in fund balance for the years then ended, the statement of revenues or statement of expenditures for the year ended December 31, 2019.

Opinion on Regulatory Basis of Accounting

In our opinion, the regulatory financial statements referred to above present fairly, in all material respects, the regulatory basis balances sheets of the various individual funds and account group as of December 31, 2019, the regulatory basis statement of operations and changes in fund balance for the years then ended and the regulatory basis statement of revenues and expenditures and changes in fund balance for the year ended December 31, 2019 in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

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Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough of Roselle Park's regulatory financial statements. The supplementary information, schedules and data listed in the table of contents as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey are presented for purposes of additional analysis and are not a required part of the regulatory financial statements.

The supplemental information, schedules and data listed above and also listed in the table of contents are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the regulatory financial statements. Such information has been subjected to the auditing procedures applied in the audit of the regulatory financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the regulatory financial statements or to the regulatory financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information, schedules and data listed in the table of contents are fairly stated, in all material respects, in relation to the regulatory financial statements as a whole.

Prior Period Financial Statements

The financial statements of the Borough of Roselle Park as of December 31, 2018, were audited by other auditors whose report dated May 6, 2019, expressed an adverse opinion on the financial statements as to the conformity of the financial statements with accounting principles generally accepted in the United States of America and an unmodified opinion on those financial statements in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated July 13, 2020 on our consideration of the Borough of Roselle Park's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Roselle Park's internal control over financial reporting and compliance.


CERTIFIED PUBLIC ACCOUNTANTS


REGISTERED MUNICIPAL ACCOUNTANT NO. 419

July 13, 2020



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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Mayor and Members
of the Borough Council
Borough of Roselle Park
County of Union
Roselle Park, New Jersey 07203

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the regulatory financial statements of the various individual funds and the account group of the Borough of Roselle Park, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Borough's regulatory financial statements, and have issued our report thereon dated July 13, 2020. Our report disclosed that, as described in Note 1 to the financial statements, the Borough of Roselle Park prepares its financial statements on a basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, that demonstrates compliance with a modified accrual basis and the budget laws of the State of New Jersey, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

Internal Control Over Financial Reporting

In planning and performing our audit of the regulatory financial statements, we considered the Borough's control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control. Accordingly, we do not express an opinion on the effectiveness of Borough's internal control.

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A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Borough of Roselle Park's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Borough's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. However, we noted a matter of noncompliance which is discussed in Part III, General Comments and Recommendations Section of the report.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Borough of Roselle Park's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Roselle Park's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.


CERTIFIED PUBLIC ACCOUNTANTS


REGISTERED MUNICIPAL ACCOUNTANT NO. 419

July 13, 2020

CURRENT FUND

BOROUGH OF ROSELLE PARK

CURRENT FUND

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

<u>ASSETS</u>	<u>REF.</u>	<u>BALANCE DECEMBER 31, 2019</u>	<u>BALANCE DECEMBER 31, 2018</u>
<u>Current Fund</u>			
Cash	A-4	\$ 5,949,412.69	\$ 5,630,923.43
Cash - Change Fund	A-5	600.00	600.00
Due State of New Jersey - Chapter 20, P.L.1971	A-13	3,308.58	3,862.02
		<u>5,953,321.27</u>	<u>5,635,385.45</u>
Receivables and Other Assets with Full Reserves:			
Taxes Receivable	A-6	546,180.74	592,501.45
Property Acquired for Taxes - Assessed Valuation	A-16	163,650.00	163,650.00
Revenue Accounts Receivable	A-7	23,852.78	27,737.38
Interfunds Receivable	A-8	10,000.00	10,000.00
	A	<u>743,683.52</u>	<u>793,888.83</u>
		\$ <u>6,697,004.79</u>	\$ <u>6,429,274.28</u>
<u>Grant Fund</u>			
Grants Receivable	A-21	\$ 60,643.83	\$ 82,627.99
Interfunds Receivable	A-8	<u>187,309.27</u>	<u>186,293.30</u>
		\$ <u>247,953.10</u>	\$ <u>268,921.29</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ROSELLE PARK

CURRENT FUND

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2019</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2018</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Liabilities:			
Appropriation Reserves:			
Unencumbered	A-3:A-10	\$ 696,638.28	\$ 698,035.73
Encumbered	A-9	840,575.83	678,216.28
Interfunds Payable	A-8	187,309.27	186,293.30
County Taxes Payable	A-11	6,057.49	2,768.06
Prepaid Taxes	A-14	212,348.41	174,963.41
Tax Overpayments	A-15	16,968.43	19,637.80
Sale of Municipal Assets	A-17	11,994.81	11,994.81
Tax Appeals	A-18	1,000,000.00	1,000,000.00
DCA Fees Due State of New Jersey	A-19	7,359.00	4,639.00
Marriage Licenses Due State of New Jersey	A-20	300.00	675.00
		<u>2,979,551.52</u>	<u>2,777,223.39</u>
Reserve for Receivables and Other Assets	A	743,683.52	793,888.83
Fund Balance	A-1	<u>2,973,769.75</u>	<u>2,858,162.06</u>
		<u>\$ 6,697,004.79</u>	<u>\$ 6,429,274.28</u>
<u>Grant Fund</u>			
Encumbrances Payable	A-23	\$ 17,057.95	\$
Reserve for Grants - Appropriated	A-22	<u>230,895.15</u>	<u>268,921.29</u>
		<u>\$ 247,953.10</u>	<u>\$ 268,921.29</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ROSELLE PARK

CURRENT FUND

STATEMENTS OF OPERATIONS AND CHANGE
IN FUND BALANCE - REGULATORY BASIS

	<u>REF.</u>	<u>YEAR ENDED</u> <u>DECEMBER</u> <u>31, 2019</u>	<u>YEAR ENDED</u> <u>DECEMBER</u> <u>31, 2018</u>
<u>REVENUE AND OTHER INCOME</u>			
Fund Balance Utilized	A-2	\$ 1,725,000.00	\$ 1,620,000.00
Miscellaneous Revenue Anticipated	A-2	2,804,595.94	2,979,928.71
Receipts from Delinquent Taxes	A-2	595,751.40	626,339.55
Receipts from Current Taxes	A-2	41,850,187.98	41,248,227.08
Non-Budget Revenue	A-2	289,469.99	262,325.71
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves	A-10	583,878.64	516,535.07
Tax Overpayments Canceled			2,969.00
<u>Total Income</u>		<u>\$ 47,848,883.95</u>	<u>\$ 47,256,325.12</u>
<u>EXPENDITURES</u>			
Budget Expenditures:			
Operations Within "CAPS":			
Operations	A-3	\$ 12,310,289.00	\$ 12,049,030.00
Deferred Charges and Statutory Expenditures	A-3	1,763,621.00	1,623,730.00
Operations			
Operating	A-3	1,024,274.73	1,067,522.55
Capital Improvements	A-3	100,000.00	100,000.00
Municipal Debt Service	A-3	2,138,284.23	2,118,911.15
Deferred Charges	A-3	20,462.37	20,000.00
County Taxes	A-11	6,173,227.80	5,888,427.65
County Share of Added Taxes	A-11	6,057.49	
Local District School Tax	A-12	22,436,078.00	22,338,912.00
Refund of Prior Year's Revenue	A-4	32,731.64	1,750.00
Federal and State Grant Canceled			298.41
Reserve for Tax Appeals			200,000.00
Tax Overpayments Cancelled			2,364.34
Prior Year Senior Citizens Disallowed		3,250.00	
<u>Total Expenditures</u>		<u>\$ 46,008,276.26</u>	<u>\$ 45,410,946.10</u>
Excess in Revenue		\$ 1,840,607.69	\$ 1,845,379.02
<u>Fund Balance</u>			
Balance, January 1	A	2,858,162.06	2,632,783.04
		\$ 4,698,769.75	\$ 4,478,162.06
Decreased by:			
Utilization as Anticipated Revenue	A-1:A-2	1,725,000.00	1,620,000.00
Fund Balance, December 31	A	\$ 2,973,769.75	\$ 2,858,162.06
		0.00	

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ROSELLE PARK

CURRENT FUND

STATEMENT OF REVENUES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

	REF.	ANTICIPATED BUDGET	SPECIAL NJS 40A:4-87	REALIZED	EXCESS OR (DEFICIT)
Fund Balance Anticipated	A-1	\$ 1,725,000.00		\$ 1,725,000.00	0.00
Miscellaneous Revenues:					
Licenses:					
Alcoholic Beverages	A-7	\$ 12,000.00		\$ 18,280.00	\$ 6,280.00
Other	A-2	7,000.00		27,341.00	20,341.00
Fees and Permits:					
Construction Code Fees	A-2	350,000.00		400,542.00	50,542.00
Other	A-2	25,000.00		193,344.67	168,344.67
Fines:					
Municipal Court	A-7	340,000.00		379,734.10	39,734.10
Interest and Cost on Taxes	A-7	45,000.00		150,579.69	105,579.69
Parking Meters and Permits	A-7	6,000.00		7,649.34	1,649.34
Cable TV Franchise Tax	A-7	40,528.00		40,528.00	0.00
Energy Receipts Tax	A-7	1,043,558.00		1,043,558.00	0.00
Clean Communities Program	A-21	0.00	23,231.19	23,231.19	0.00
Recycling Tonnage Grant	A-21	6,175.07	0.00	6,175.07	0.00
Municipal Alliance	A-21	18,582.00		18,582.00	0.00
Body Armor Replacement	A-21	3,593.96	3,353.77	6,947.73	0.00
Safe and Secure Neighborhoods	A-21	60,000.00		60,000.00	0.00
Uniform Fire Safety Act	A-7	5,055.20		10,262.41	5,207.21
Cable T.V. Franchise Fee	A-7	161,271.00		161,271.00	0.00
Utility Operating Fund Balance	A-7	150,000.00		150,000.00	0.00
Reserve to Pay Bonds	A-7	20,000.00		20,000.00	0.00
Rental of Borough Property	A-7	44,000.00		59,426.00	15,426.00
Alcohol Education and Rehabilitation	A-21		6,510.35	6,510.35	0.00
Bulletproof Vest Partnership Grant	A-21	0.00	3,633.39	3,633.39	0.00
Drive Sober or Get Pulled Over	A-21	0.00	5,500.00	5,500.00	0.00
Union County Heart Grant	A-21	0.00	1,000.00	1,000.00	0.00
Union County Means Green Community Garden Grant	A-21		500.00	500.00	0.00
Sustainable Jersey Small Grants Program	A-21	0.00	10,000.00	10,000.00	0.00
	A-1	\$ 2,337,763.23	\$ 53,728.70	\$ 2,804,595.94	\$ 413,104.01
		0.00			
Receipts from Delinquent Taxes	A-1	\$ 460,000.00		\$ 595,751.40	\$ 135,751.40
Amount to be Raised by Taxation for Support of Municipal Budget:					
Local Tax for Municipal Purposes	A-2:A-6	\$ 13,390,952.82		\$ 13,845,338.11	\$ 454,385.29
Minimum Library Tax	A-2:A-6	395,139.58		395,139.58	0.00
		13,786,092.40		14,240,477.69	454,385.29
<u>Budget Totals</u>		\$ 18,308,855.63	\$ 53,728.70	\$ 19,365,825.03	\$ 1,003,240.70
Non-Budget Revenue	A-1:A-2			289,469.99	289,469.99
		\$ 18,308,855.63	\$ 53,728.70	\$ 19,655,295.02	\$ 1,292,710.69
	REF.	A-3	A-3		

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ROSELLE PARK

CURRENT FUND

STATEMENT OF REVENUES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

	<u>REF.</u>	
Allocation of Current Tax Collections:		
Collected on a Cash Basis	A-1:A-6	\$ 41,850,187.98
Allocated to:		
School and County Taxes		28,615,363.29
		\$ 13,234,824.69
Balance for Support of Municipal Budget Appropriations		
Add: Appropriation - "Reserve for Uncollected Taxes"	A-3	1,005,653.00
Amount for Support of Municipal Budget Appropriations	A-2	\$ 14,240,477.69
Receipts from Delinquent Taxes:		
Licenses:		
Clerk	A-7	\$ 10,571.00
Board of Health	A-7	16,770.00
	A-2	\$ 27,341.00
Fees and Permits:		
Board of Health	A-7	\$ 250.00
Clerk	A-7	122,457.25
Farmers Market	A-7	375.00
Fire Prevention	A-7	625.00
Housing Fees	A-7	19,600.00
Municipal Land Use Board	A-7	24,191.22
Police	A-7	2,319.20
Public Works	A-7	6,775.00
Registrar of Vital Statistics	A-7	16,237.00
Tax Collector	A-7	800.00
		\$ 193,629.67
Less: Refunds	A-4	285.00
	A-2	\$ 193,344.67
Uniform Construction Code Fees	A-7	\$ 400,622.00
Less: Refunds	A-4	80.00
	A-2	\$ 400,542.00
<u>Analysis of Non-Budget Revenues</u>		
Miscellaneous Revenue Not Anticipated:		
Police Outside Overtime Administrative Fees		\$ 142,324.75
Prior Year Budget Refunds		41,243.87
Interest on Deposits		40,905.36
Clerks Office		34,500.75
Bad Inspection Fees		5,525.00
Car Auction		5,405.00
Reimbursements		490.00
Administration Reimbursement Senior Citizen and Veteran Deductions		1,064.18
Miscellaneous		18,011.08
	A-2:A-4	\$ 289,469.99

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ROSELLE PARK

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

OPERATIONS WITHIN "CAPS"	APPROPRIATIONS		EXPENDED		UNEXPENDED BALANCE CANCELED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	
<u>GENERAL GOVERNMENT</u>					
Mayor and Council:					
Salaries and Wages	\$ 58,960.00	\$ 58,960.00	\$ 58,958.38	\$ 1.62	\$
Other Expenses	10,855.00	10,855.00	8,720.57	2,134.43	
Economic Business:					
Salaries and Wages	85,682.00	85,682.00	82,384.50	3,297.50	
Other Expenses	22,100.00	10,100.00	8,561.77	1,538.23	
Borough Clerk:					
Salaries and Wages	259,912.00	261,512.00	259,645.53	1,866.47	
Other Expenses	84,975.00	159,975.00	124,468.92	35,506.08	
Financial Administration:					
Salaries and Wages	305,272.00	305,272.00	305,263.73	8.27	
Other Expenses	34,200.00	34,200.00	32,992.67	1,207.33	
Audit	40,000.00	40,000.00	40,000.00		
Assessment of Taxes:					
Salaries and Wages	20,327.00	20,327.00	20,324.72	2.28	
Other Expenses	5,650.00	5,650.00	2,186.86	3,463.14	
Revenue Administration:					
Salaries and Wages	26,350.00	26,350.00	26,344.77	5.23	
Other Expenses	16,000.00	16,000.00	12,964.46	3,035.54	
Legal Services and Costs:					
Tax Appeals	40,000.00	40,000.00	35,000.00	5,000.00	
Miscellaneous	80,000.00	80,000.00	75,806.83	4,193.17	
Public Defender:					
Other Expenses	12,000.00	12,000.00	12,000.00		
Insurance:					
Other Insurance Premiums	662,000.00	662,000.00	661,829.00	171.00	
Employee Group Health	1,570,000.00	1,315,000.00	1,295,464.92	19,535.08	
Group Insurance - Health Benefit Waiver	70,000.00	55,000.00	53,435.07	1,564.93	

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ROSELLE PARK

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

	APPROPRIATIONS		EXPENDED		UNEXPENDED BALANCE CANCELED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	
<u>GENERAL GOVERNMENT (CONTINUED)</u>					
Engineering Services and Costs:					
Other Expenses	\$ 21,000.00	\$ 21,000.00	\$ 21,000.00	\$	
Human Resources:					
Other Expenses	40,000.00	40,000.00	31,875.00	8,125.00	
Public Buildings and Grounds:					
Other Expenses	140,000.00	292,000.00	272,206.14	19,793.86	
Historic Society:					
Other Expenses	10,000.00	10,000.00	9,200.00	800.00	
Municipal Land Use Law - Planning Board (N.J.S. 40:55D-1):					
Salaries and Wages	2,525.00	2,525.00	2,520.28	4.72	
Other Expenses	16,000.00	16,000.00	14,936.01	1,063.99	
	<u>3,633,808.00</u>	<u>3,580,408.00</u>	<u>3,468,090.13</u>	<u>112,317.87</u>	
<u>PUBLIC SAFETY</u>					
Police:					
Salaries and Wages	3,613,528.00	3,586,528.00	3,380,397.29	206,130.71	
Other Expenses	365,000.00	365,000.00	361,796.78	3,203.22	
Fire:					
Salaries and Wages	43,884.00	43,884.00	43,849.32	34.68	
Other Expenses	89,285.00	89,285.00	86,410.33	2,874.67	
Uniform Fire Safety Act:					
Fire Prevention Bureau:					
Fire Official:					
Salaries and Wages	16,310.00	16,310.00	16,302.99	7.01	
Other Expenses	2,700.00	2,700.00	2,148.18	551.82	
Traffic Control Schools:					
Salaries and Wages	270,772.00	270,772.00	257,868.89	12,903.11	
Other Expenses	15,200.00	22,200.00	18,667.00	3,533.00	
Borough Prosecutor:					
Other Expenses	24,250.00	24,250.00	24,250.00		
Emergency Management Services:					
Salaries and Wages	8,963.00	8,963.00	8,946.11	16.89	
Other Expenses	14,500.00	14,500.00	14,331.87	168.13	
	<u>4,464,392.00</u>	<u>4,444,392.00</u>	<u>4,214,968.76</u>	<u>229,423.24</u>	

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ROSELLE PARK

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

	<u>APPROPRIATIONS</u>		<u>EXPENDED</u>		<u>UNEXPENDED</u>
	<u>BUDGET</u>	<u>BUDGET AFTER MODIFICATION</u>	<u>PAID OR CHARGED</u>	<u>RESERVED</u>	<u>BALANCE CANCELED</u>
<u>PUBLIC WORKS</u>					
<u>STREETS AND ROADS</u>					
Road Repairs and Maintenance:					
Salaries and Wages	\$ 974,350.00 \$	974,350.00 \$	922,506.79 \$	51,843.21 \$	
Other Expenses	85,000.00	145,000.00	118,847.16	26,152.84	
Recycling:					
Other Expenses	375,000.00	375,000.00	368,198.00	6,802.00	
Sanitation:					
Disposal and Tipping Fees	414,000.00	379,000.00	365,980.33	13,019.67	
Collection	520,000.00	555,000.00	550,207.61	4,792.39	
Maintenance of Vehicles:					
Other Expenses	130,000.00	195,000.00	168,025.84	26,974.16	
	<u>2,498,350.00</u>	<u>2,623,350.00</u>	<u>2,493,765.73</u>	<u>129,584.27</u>	
<u>HEALTH AND WELFARE (BOARD OF HEALTH - LOCAL HEALTH AGENCY)</u>					
Board of Health:					
Salaries and Wages	5,044.00	5,044.00	5,041.47	2.53	
Other Expenses	145,337.00	145,337.00	144,439.80	897.20	
	<u>150,381.00</u>	<u>150,381.00</u>	<u>149,481.27</u>	<u>899.73</u>	
<u>RECREATION AND COMMUNITY SERVICES</u>					
Parks and Playground:					
Salaries and Wages	5,840.00	5,840.00	5,833.25	6.75	
Other Expenses	19,900.00	19,900.00	17,754.40	2,145.60	
Community Center:					
Salaries and Wages	49,410.00	49,410.00	40,550.45	8,859.55	
Other Expenses	13,800.00	13,800.00	13,423.07	376.93	
Celebration of Public Events:					
Other Expenses	34,000.00	34,000.00	33,413.30	586.70	
Municipal Court:					
Salaries and Wages	252,906.00	252,906.00	247,955.20	4,950.80	
Other Expenses	13,880.00	13,880.00	10,123.92	3,756.08	
Youth Center:					
Other Expenses	72,000.00	72,000.00	72,000.00		
Farmers Market:					
Salaries and Wages	3,887.00	3,887.00	3,884.66	2.34	
Other Expenses	1,500.00	1,500.00	1,425.54	74.46	
	<u>467,123.00</u>	<u>467,123.00</u>	<u>446,363.79</u>	<u>20,759.21</u>	

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ROSELLE PARK

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

	APPROPRIATIONS		EXPENDED		UNEXPENDED BALANCE CANCELED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	
STATE UNIFORM CONSTRUCTION CODE (N.J.S.A. 52:270-120 ET. SEQ.)					
Construction Official:					
Salaries and Wages	\$ 335,535.00	\$ 273,535.00	\$ 267,264.36	\$ 6,270.64	\$
Other Expenses	15,100.00	90,100.00	80,421.22	9,678.78	
	<u>350,635.00</u>	<u>363,635.00</u>	<u>347,685.58</u>	<u>15,949.42</u>	
UTILITIES:					
Street Lighting:					
Other Expenses	218,000.00	193,000.00	173,553.48	19,446.52	
Electricity	100,000.00	95,000.00	84,688.41	10,311.59	
Telephone	99,000.00	99,000.00	84,209.93	14,790.07	
Water	30,000.00	25,000.00	22,027.76	2,972.24	
Gasoline	100,000.00	100,000.00	93,043.65	6,956.35	
Cable TV - Channel 34	15,000.00	15,000.00	9,907.01	5,092.99	
Fire Hydrant Services	122,000.00	117,000.00	116,098.40	901.60	
Natural Gas	40,000.00	35,000.00	29,981.00	5,019.00	
	<u>724,000.00</u>	<u>679,000.00</u>	<u>613,509.64</u>	<u>65,490.36</u>	
	<u>12,288,689.00</u>	<u>12,308,289.00</u>	<u>11,733,864.90</u>	<u>574,424.10</u>	
TOTAL OPERATIONS WITHIN "CAPS"					
CONTINGENT	2,000.00	2,000.00		2,000.00	
	<u>12,290,689.00</u>	<u>12,310,289.00</u>	<u>11,733,864.90</u>	<u>576,424.10</u>	
Total Operations					

DEFERRED CHARGES AND STATUTORY EXPENDITURES-

MUNICIPAL WITHIN "CAPS"

Statutory Expenditures:

Contribution to:				
Public Employee's Retirement System	322,676.00	323,276.00	323,219.21	56.79
Social Security System	294,500.00	274,300.00	270,696.57	3,603.43
Compensated Absences	170,000.00	170,000.00	170,000.00	
DCRP	11,000.00	11,000.00	6,074.48	4,925.52
Police and Firemen's Retirement System	925,045.00	925,045.00	925,045.00	
Unemployment Insurance	60,000.00	60,000.00	60,000.00	
	<u>1,783,221.00</u>	<u>1,763,621.00</u>	<u>1,755,035.26</u>	<u>8,585.74</u>

TOTAL DEFERRED CHARGES AND STATUTORY
EXPENDITURES-MUNICIPAL WITHIN "CAPS"

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ROSELLE PARK

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

	APPROPRIATIONS		EXPENDED		UNEXPENDED BALANCE CANCELED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	
	\$ 14,073,910.00	\$ 14,073,910.00	\$ 13,488,900.16	\$ 585,009.84	\$
DEFERRED CHARGES AND STATUTORY EXPENDITURES- <u>MUNICIPAL WITHIN "CAPS"</u>					
<u>TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES WITHIN "CAPS"</u>	400,000.00	400,000.00	400,000.00		
<u>OPERATIONS EXCLUDED FROM "CAPS"</u>					
Maintenance Free Public Library	44,335.00	44,335.00	40,852.04	3,482.96	
Police 911 Command and Dispatch Center:	21,047.00	21,047.00	20,371.62	675.38	
Salaries and Wages	63,250.00	63,250.00		63,250.00	
Other Expenses					
LOSAP					
Implementation of Fair Housing Plan:	90,000.00	90,000.00	47,279.90	42,720.10	
Other Expenses	1,500.00	1,500.00		1,500.00	
Recycling Tax:	620,132.00	620,132.00	508,503.56	111,628.44	
Other Expenses					
<u>PUBLIC AND PRIVATE PROGRAMS OFF-SET BY REVENUES</u>					
Clean Communities Program (40A:4-87 \$23,231.19)		23,231.19	23,231.19		
Safe and Secure Program - Grant	60,000.00	60,000.00	60,000.00		
Safe and Secure Program - Match	257,418.00	257,418.00	257,418.00		
Recycling Tonnage Grant	6,175.07	6,175.07	6,175.07		
Drive Sober or Get Pulled Over (40A:4-87+\$5,500.00)		5,500.00	5,500.00		
Municipal Alliance	18,582.00	18,582.00	18,582.00		
Municipal Alliance - Match	4,645.00	4,645.00	4,645.00		
Sustainable Jersey (40A:4- 87 + \$10,000.00)		10,000.00	10,000.00		
Body Armor Grant (40A:4-87+\$3,353.77)	3,593.96	6,947.73	6,947.73		
Municipal Court Alcohol Ed Rehab(40A:4-87 + \$6,510.35)		6,510.35	6,510.35		
Bulletproof Vest Grant(40A:4-87 + \$3,633.39)		3,633.39	3,633.39		
Union County Heart Grant (40A:4- 87 + \$1,000.00)		1,000.00	1,000.00		
Union County Means Green Community (40A:4-87 + \$500.00)		500.00	500.00		
	350,414.03	404,142.73	404,142.73		
<u>TOTAL OPERATIONS EXCLUDED FROM "CAPS"</u>	970,546.03	1,024,274.73	912,646.29	111,628.44	

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ROSELLE PARK

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

	APPROPRIATIONS		EXPENDED		UNEXPENDED BALANCE CANCELED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	
CAPITAL IMPROVEMENTS - EXCLUDED FROM "CAPS"					
Capital Improvement Fund	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$	
TOTAL CAPITAL IMPROVEMENTS EXCLUDED FROM "CAPS"	100,000.00	100,000.00	100,000.00		
MUNICIPAL DEBT SERVICE - EXCLUDED FROM "CAPS"					
Payment of Bond Principal	1,530,000.00	1,530,000.00	1,530,000.00		
Interest on Bonds	596,624.57	596,624.57	596,624.57		
Green Trust Loan Program:					
Principal and Interest on Loan	11,659.66	11,659.66	11,659.66		
TOTAL MUNICIPAL DEBT SERVICE - EXCLUDED FROM "CAPS"	2,138,284.23	2,138,284.23	2,138,284.23		
DEFERRED CHARGES - MUNICIPAL EXCLUDED FROM "CAPS"					
Deficit in Dedicated Assessment Trust Fund	20,000.00	20,000.00	20,000.00		
Ordinance 2494	462.37	462.37	462.37		
TOTAL DEFERRED CHARGES - MUNICIPAL EXCLUDED FROM "CAPS"	20,462.37	20,462.37	20,462.37		

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ROSELLE PARK

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

	APPROPRIATIONS		EXPENDED		UNEXPENDED BALANCE CANCELED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	
<u>TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES EXCLUDED FROM "CAPS"</u>	\$ 3,229,292.63	\$ 3,283,021.33	\$ 3,171,392.89	\$ 111,628.44	\$
<u>SUB-TOTAL GENERAL APPROPRIATIONS RESERVE FOR UNCOLLECTED TAXES</u>	17,303,202.63 1,005,653.00	17,356,931.33 1,005,653.00	16,660,293.05 1,005,653.00	696,638.28	
<u>TOTAL GENERAL APPROPRIATIONS</u>	\$ 18,308,855.63	\$ 18,362,584.33	\$ 17,665,946.05	\$ 696,638.28	\$
REF.	A-2		A-1	A-A-1	
Budget Appropriations					
Appropriation by 40A:4-87	A-3 A-2	\$ 18,308,855.63 53,728.70			
		\$ 18,362,584.33			
Encumbrances Payable	A-9		\$ 840,575.83		
Reserve for Uncollected Taxes	A-2		1,005,653.00		
Reserve for Federal and State Grants	A-22		404,142.73		
Cash Disbursements - Net	A-4		15,415,574.49		
			\$ 17,665,946.05		
			\$ 17,665,946.05		

The accompanying Notes to the Financial Statements are an integral part of this statement.

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TRUST FUND

"B"

BOROUGH OF ROSELLE PARK

TRUST FUND

BALANCE SHEETS - REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2019</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2018</u>
<u>ASSETS</u>			
Assessment Trust Fund:			
Prospective Assessments	B-17	\$ 17,000.00	\$ 37,000.00
		\$ 17,000.00	\$ 37,000.00
Animal Control Fund:			
Cash	B-1	\$ 11,025.23	\$ 11,672.95
		\$ 11,025.23	\$ 11,672.95
Trust Other Funds:			
Cash	B-1	1,710,476.64	1,526,867.89
Community Development Block Grants Receivable	B-6	19,000.00	17,500.00
		1,729,476.64	1,544,367.89
		\$ 1,757,501.87	\$ 1,593,040.84
<u>LIABILITIES, RESERVES AND FUND BALANCES</u>			
Assessment Trust Fund:			
Bonds Payable	B-13	\$ 17,000.00	\$ 37,000.00
		\$ 17,000.00	\$ 37,000.00
Animal Control Fund:			
Reserve for Animal Control Trust Fund	B-3	\$ 11,025.23	\$ 11,672.95
		\$ 11,025.23	\$ 11,672.95
Other Funds:			
Payroll Deductions Payable	B-9	\$ 55,792.23	\$ 58,308.71
Interfunds Payable	B-12	10,000.00	10,000.00
State Unemployment Compensation	B-10	149,553.98	158,939.43
Community Development Block Grants	B-6	12,862.58	11,187.43
Retiree Reimbursements	B-16	157,659.70	135,959.00
Miscellaneous Deposits	B-11	1,043,364.35	875,926.39
Recreation Reserves	B-15	40,210.49	36,475.99
Affordable Housing Reserves	B-2	51,163.78	36,581.60
Special Law Enforcement Block Grant - Federal Reserves	B-7	0.03	0.03
Tax Sale Premiums	B-8	189,600.00	207,400.00
Special Law Enforcement Trust	B-14	19,269.50	13,589.31
		\$ 1,729,476.64	\$ 1,544,367.89
		\$ 1,757,501.87	\$ 1,593,040.84

panying Notes to the Financial Statements are an integral part of this statement.

GENERAL CAPITAL FUND

"C"

BOROUGH OF ROSELLE PARK

GENERAL CAPITAL FUND

COMPARITIVE BALANCE SHEET - REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2019</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2018</u>
<u>ASSETS AND DEFERRED CHARGES</u>			
Cash	C-2	\$ 6,342,374.27	\$ 7,062,678.43
Deferred Charges to Future Taxation:			
Funded	C-4	16,783,845.33	18,322,892.16
Unfunded	C-5	1,995,000.00	462.37
Grants Receivable	C-6	678,526.25	634,515.00
		<u>\$ 25,799,745.85</u>	<u>\$ 26,020,547.96</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
General Serial Bonds	C-8	\$ 16,660,000.00	\$ 18,190,000.00
Green Trust Loans Payable	C-9	123,845.33	132,892.16
Capital Improvement Fund	C-10	182,933.07	124,668.07
Improvement Authorizations:			
Funded	C-7	4,849,642.06	6,907,998.87
Unfunded	C-7	1,995,000.00	462.37
Contracts Payable	C-11	1,300,398.33	
Reserve for Debt Service	C-12	346,503.73	311,597.91
Fund Balance	C-1	341,423.33	352,928.58
		<u>\$ 25,799,745.85</u>	<u>\$ 26,020,547.96</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ROSELLE PARK

GENERAL CAPITAL FUND

STATEMENT OF FUND BALANCE - REGULATORY BASIS

	<u>REF.</u>		
Balance, December 31, 2018	C	\$	352,928.58
Increased by:			
Water Company Contribution to Road Projects	C-2	\$	236,026.00
Improvement Authorizations Cancelled	C-7		<u>421,368.75</u>
			657,394.75
		\$	<u>1,010,323.33</u>
Decreased by:			
Appropriated to Finance Improvement Authorizations	C-7		<u>668,900.00</u>
			668,900.00
Balance, December 31, 2019	C	\$	<u><u>341,423.33</u></u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

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SEWER UTILITY FUND

"D"

BOROUGH OF ROSLLE PARK

SEWER UTILITY FUND

COMPARATIVE BALANCE SHEET - REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2019</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2018</u>
<u>ASSETS</u>			
<u>Operating Fund</u>			
Cash	D-5	\$ 1,263,472.39	\$ 1,435,741.32
Receivables with Full Reserves			
Consumer Accounts Receivable	D-7	158,575.12	123,291.25
		<u>1,422,047.51</u>	<u>1,559,032.57</u>
<u>Total Operating Fund</u>		\$ <u>1,422,047.51</u>	\$ <u>1,559,032.57</u>
<u>Capital Fund</u>			
Cash	D-5	\$ 76,661.44	\$ 76,661.44
Fixed Capital	D-9	<u>1,187,976.93</u>	<u>853,316.96</u>
<u>Total Capital Fund</u>		\$ <u>1,264,638.37</u>	\$ <u>929,978.40</u>
		\$ <u><u>2,686,685.88</u></u>	\$ <u><u>2,489,010.97</u></u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
<u>Operating Fund:</u>			
Liabilities:			
Appropriation Reserves	D-4:D-10	\$ 127,044.22	\$ 125,568.43
Encumbrances Payable	D-11	66,878.00	12,449.94
Accounts Payable	D-12	96,234.00	96,234.00
Sewer User Charge Overpayment	D-8	2,998.68	2,854.51
Reserve for Receivables	Reserve	158,575.12	123,291.25
		\$ <u>451,730.02</u>	\$ <u>360,398.13</u>
Fund Balance	D-1	<u>970,317.49</u>	<u>1,198,634.44</u>
<u>Total Operating Fund</u>		\$ <u>1,422,047.51</u>	\$ <u>1,559,032.57</u>
<u>Capital Fund:</u>			
Reserve for:			
Amortization	D-14	\$ 1,187,976.93	\$ 853,316.96
Capital Outlay	D-13	11,594.76	11,594.76
Fund Balance	D-2	<u>65,066.68</u>	<u>65,066.68</u>
<u>Total Capital Fund</u>		\$ <u>1,264,638.37</u>	\$ <u>929,978.40</u>
		\$ <u><u>2,686,685.88</u></u>	\$ <u><u>2,489,010.97</u></u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

"D-1"

BOROUGH OF ROSELLE PARK
SEWER UTILITY FUND

COMPARATIVE STATEMENTS OF OPERATIONS AND CHANGES
IN FUND BALANCE - SEWER UTILITY OPERATING FUND - REGULATORY BASIS

	<u>REF.</u>	<u>YEAR ENDED</u> <u>DECEMBER</u> <u>31, 2019</u>	<u>YEAR ENDED</u> <u>DECEMBER</u> <u>31, 2018</u>
<u>REVENUE AND OTHER INCOME</u>			
Fund Balance Utilized	D-1:D-3	\$ 380,000.00	\$
Sewer User Charges	D-3	1,372,828.92	1,373,266.27
Miscellaneous	D-3	15,828.02	16,897.49
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves	D-10	<u>121,320.11</u>	<u>117,981.06</u>
<u>TOTAL INCOME</u>		<u>1,889,977.05</u>	<u>1,508,144.82</u>
<u>EXPENDITURES</u>			
Budget Appropriations:			
Operating	D-4	1,188,294.00	1,202,803.00
Capital Improvements	D-4	<u>400,000.00</u>	<u>5,000.00</u>
<u>TOTAL EXPENDITURES</u>		<u>1,588,294.00</u>	<u>1,207,803.00</u>
Excess in Revenue		\$ 301,683.05	\$ 300,341.82
<u>Fund Balance</u>			
Balance, January 1	D	<u>1,198,634.44</u>	<u>1,023,292.62</u>
		\$ 1,500,317.49	\$ 1,323,634.44
Decreased by:			
Utilization by Swim Pool Operating Budget	D-1:D-3	\$ 380,000.00	\$
Utilized as Anticipated Revenue:			
Current Fund Budget	D-5	<u>150,000.00</u>	<u>125,000.00</u>
Balance, December 31	D	<u><u>970,317.49</u></u>	<u><u>1,198,634.44</u></u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ROSELLE PARK
SEWER UTILITY FUND

STATEMENT OF FUND BALANCE
SEWER CAPITAL FUND - REGULATORY BASIS

REF.

Balance, December 31, 2018 and
December 31, 2019

D

\$ 65,066.68

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ROSELLE PARK

SEWER UTILITY OPERATING FUND

STATEMENT OF REVENUES - REGULATORY BASIS
YEAR ENDED DECEMBER 31, 2019

	<u>REF.</u>	<u>ANTICIPATED</u>	<u>REALIZED</u>	<u>EXCESS/ (DEFICIT)</u>
Fund Balance Anticipated	D-1	\$ 380,000.00	\$ 380,000.00	\$
Sewer Use Charges	D-1:D-5	1,208,294.00	1,372,828.92	164,534.92
Miscellaneous	D-1:D-5		15,828.02	15,828.02
	D-4	<u>\$ 1,588,294.00</u>	<u>\$ 1,768,656.94</u>	<u>\$ 180,362.94</u>
<u>Analysis of Miscellaneous Revenue</u>				
Interest on Delinquent Sewer User Charges			\$ <u>15,828.02</u>	

The accompanying Notes to the Financial Statements are an integral part of this statement.

BOROUGH OF ROSELLE PARK
SEWER UTILITY FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

<u>Appropriation</u>	<u>APPROPRIATIONS</u>		<u>EXPENDED</u>	
	<u>Budget</u>	<u>Modified Budget</u>	<u>Paid or Charged</u>	<u>Reserved</u>
Operating:				
Other Expenses	\$ 100,000.00 \$	100,000.00 \$	66,320.31 \$	33,679.69
Maintenance of Vehicles	5,000.00	5,000.00	-	5,000.00
Rahway Valley Sewerage Authority	351,423.00	351,423.00	351,423.00	-
Joint Meeting Sewer	731,871.00	731,871.00	659,396.50	72,474.50
<u>Total Operating</u>	<u>\$ 1,188,294.00 \$</u>	<u>1,188,294.00 \$</u>	<u>1,077,139.81 \$</u>	<u>111,154.19</u>
Capital Improvements:				
Capital Outlay	\$ 400,000.00 \$	400,000.00 \$	384,109.97	15,890.03
	<u>\$ 1,588,294.00 \$</u>	<u>1,588,294.00 \$</u>	<u>1,461,249.78</u>	<u>127,044.22</u>
<u>REF.</u>	<u>D-3</u>		<u>D-1</u>	<u>D:D-1</u>
Cash Disbursements				
Encumbrances Payable		\$	1,466,846.28	
			66,878.00	
			1,533,724.28	
Less: Refunds			72,474.50	
		\$	1,461,249.78	

The accompanying Notes to the Financial Statements are an integral part of this statement.

VETERANS MEMORIAL LIBRARY FUND

"G"

BOROUGH OF ROSELLE PARK
VETERANS MEMORIAL LIBRARY FUND
BALANCE SHEETS - STATUTORY BASIS

	<u>REF.</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2019</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2018</u>
<u>ASSETS</u>			
Cash	G-1	\$ 671,943.21	\$ 677,166.65
Petty Cash			
Investments		1,960.30	1,930.62
Due from Library Building Fund to Library Operating Fund	G:G-5	<u>673,903.51</u>	<u>9,924.49</u>
Deferred Outflows: Prepayments			<u>5,180.52</u>
		\$ <u>673,903.51</u>	\$ <u>694,202.28</u>
<u>LIABILITIES AND RESERVES</u>			
Library Operating Fund:			
Commitments Payable	G-2	\$	\$ 1,767.27
Reserve for Expenditures	G-3	175,652.82	143,309.82
Library Building Fund:			
Due to Library Operating Fund from Library Building Fund	G		9,924.49
Reserve for Building Fund Expenditures	G-4	<u>498,250.69</u>	<u>539,200.70</u>
		\$ <u>673,903.51</u>	\$ <u>694,202.28</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

GENERAL FIXED ASSETS ACCOUNT GROUP

"F"

BOROUGH OF ROSELLE PARK

GENERAL FIXED ASSETS ACCOUNT GROUP

BALANCE SHEETS - REGULATORY BASIS

	DECEMBER <u>31, 2019</u>	DECEMBER <u>31, 2018</u>
General Fixed Assets:		
Land	\$ 3,809,100.00	\$ 3,809,100.00
Buildings and Building Improvements	2,329,600.00	2,329,600.00
Machinery and Equipment	<u>7,835,403.00</u>	<u>7,814,040.00</u>
<u>TOTAL GENERAL FIXED ASSETS</u>	<u>\$ 13,974,103.00</u>	<u>\$ 13,952,740.00</u>
Investment in General Fixed Assets	<u>\$ 13,974,103.00</u>	<u>\$ 13,952,740.00</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

NOTES TO FINANCIAL STATEMENTS

BOROUGH OF ROSELLE PARK

NOTES TO FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019 AND 2018

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Borough of Roselle Park is an instrumentality of the State of New Jersey, established to function as a municipality. The Borough Council consists of elected officials and is responsible for the fiscal control of the Borough.

Except as noted below, the financial statements of the Borough of Roselle Park include every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Borough of Roselle Park, as required by N.J.S.A. 40A:5-5. Accordingly, the financial statements of the Borough of Roselle Park do not include the operations the local school district, inasmuch as their activity is administered by a separate board.

B. Description of Funds

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. GASB codification establishes the presentation of basic financial statements into three fund types, the governmental, proprietary and fiduciary funds, as well as government-wide financial reporting that must be used by general purpose governmental units when reporting financial position and results of operations in accordance with U.S. Generally Accepted Accounting Principles (GAAP).

The accounting policies of the Borough of Roselle Park conform to the accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the financial transactions and accounts of the Borough of Roselle Park are organized on the basis of funds and an account group which is different from the fund structure required by GAAP. A fund or account group is an accounting entity with a separate set of self-balancing accounts established to record the financial position and results of operation of a specific government activity. As required by the Division of Local Government Services, the Borough accounts for its financial transactions through the following individual funds and account group:

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Description of Funds (Continued)

Current Fund - resources and expenditures for governmental operations of a general nature, including federal and state grant funds.

Trust Fund - receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund - receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund.

Sewer Utility Operating and Capital Funds - account for the operations and acquisition of capital facilities of the municipally owned Sewer Utility.

General Fixed Asset Account Group - utilized to account for property, land, buildings and equipment that has been acquired by other governmental funds.

Veterans Memorial Library Fund – receipt and disbursement of funds for the operations of the library.

C. Basis of Accounting

The accounting principles and practices prescribed for municipalities by the State of New Jersey differ in certain respects from generally accepted accounting principles applicable to local government units. The more significant accounting policies and differences in the State of New Jersey are as follows:

A modified accrual basis of accounting is followed with minor exceptions.

Revenues - are recorded when received in cash except for certain amounts which are due from other governmental units. Federal and state grants are realized as revenues when anticipated in the Borough's budget. Receivables for property taxes are recorded with offsetting reserves on the balance sheet of the Borough's Current Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the Borough, which are susceptible to accrual, are also recorded as receivables with offsetting reserves and recorded as revenues when received. GAAP requires revenues to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Expenditures - are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with the Encumbrance Accounting System. Outstanding encumbrances, at December 31st, are reported as a cash liability in the financial statements and constitute part of the Borough's statutory Appropriation Reserve balance.

Appropriation reserves covering unexpended appropriation balances are automatically created at December 31st of each year and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income. Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis, interest on general capital indebtedness is on the cash basis, whereas interest on utility indebtedness is on the accrual basis.

Encumbrances - Contractual orders, at December 31, are reported as expenditures through the establishment of encumbrances payable. Under GAAP, encumbrances outstanding at year end are reported as reservations of fund balance because they do not constitute expenditures or liabilities.

Foreclosed Property - is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved. GAAP requires such property to be recorded in the General Fixed Assets Account Group at its market value.

Sale of Municipal Assets - The proceeds from the sale of municipal assets can be held in a reserve until anticipated as revenue in a future budget. GAAP requires such proceeds to be recorded as revenue in the year of sale.

Interfunds - Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves. GAAP does not require the establishment of an offsetting reserve.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

General Fixed Assets - N.J.A.C. 5:30-5.6, Accounting for Governmental Fixed Assets, which differs in certain respects from generally accepted accounting principles, requires the inclusion of a statement of general fixed assets of the Borough as part of its basic financial statements. General fixed assets are defined as nonexpendable personal and real property having a physical existence, a useful life of more than one year and an acquisition cost of \$500.00 or more per unit. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

General Fixed Assets that have been acquired and are utilized in a governmental fund operation are accounted for in the General Fixed Asset Account Group rather than in a governmental fund. No depreciation has been provided on General Fixed Assets or reported in the financial statements.

The Borough has developed a fixed assets accounting and reporting system based on an inspection and valuation prepared by an outside appraiser. Fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available.

Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation.

Fixed assets acquired through grants in aid or contributed capital has not been accounted for separately.

Inventories of Supplies - The cost of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The cost of inventories is not included on the various balance sheets. GAAP requires the cost of inventories to be reported as a current asset and equally offset by a fund balance reserve.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Fixed Capital - Sewer Utility - Accounting for utility fund "fixed capital" remains unchanged under the requirements of NJAC 5:30-5.6.

Property and equipment purchased by the Sewer Utility Fund are recorded in the capital account at cost and are adjusted for disposition and abandonment. The amounts shown do not purport to represent reproduction costs or current value. The fixed capital reported is as taken from the municipal records and does not necessarily reflect the true condition of such fixed capital. Contributions in aid of construction are not capitalized. The balances in the Reserve for Amortization and Deferred Reserve for Amortization accounts in the utility capital fund represent charges to operations for the cost of acquisition of property, equipment and improvements. The utility does not record depreciation on fixed assets.

Accounting and Financial Reporting for Pensions - The Governmental Accounting Standards Board (GASB) approved Statement No. 68 Accounting and financial reporting for pensions administered by state and local government employers. This Statement improves accounting and financial reporting by state and local governments for pensions. It also improves information provided by state and local government employers about financial support for pensions that is provided by other entities. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for pensions with regard to providing decision useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency.

GASB Statement No. 68 requires a state or local government employer (or non-employer contributing entity in a special funding situation) to recognize a net pension liability measured as of a date (the measurement date) no earlier than the end of its prior fiscal year.

Under GAAP, municipalities are required to recognize the pension liability in Statements of Revenues, Expenses, Changes in Net Position (balance sheets) and Notes to the Financial Statements in accordance with GASB 68. The liability required to be displayed by GASB 68 is displayed as a separate line item in the Unrestricted Net Position area of the balance sheet.

New Jersey's municipalities and counties do not follow GAAP accounting principles and, as such, do not follow GASB requirements with respect to recording the net pension liability as a liability on their balance sheets. However, N.J.A.C. 5:30 6.1(c) (2) requires municipalities to disclose GASB 68 information in the Notes to the Financial Statements. The disclosure must meet the requirements of GASB 68.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions (OPEB)

The Governmental Accounting Standards Board (GASB) has issued Statement no. 75, "*Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*". This statement establishes standards for measuring and recognizing liabilities, deferred outflows and inflows of resources, and expenses for postemployment benefits other than pensions. It also requires the State of New Jersey to calculate and allocate to each participating member, for note disclosure purposes only, the OPEB net liability of New Jersey Health Benefits Local Government Retiree Plan (the Plan). The statement does not alter the amount of funds that must be budgeted for OPEB payment under existing state law.

Under GAAP, municipalities are required to recognize the OPEB liability in Statements of Revenues, Expenses, Changes in Net Position (balance sheets) and Notes to the Financial Statements in accordance with GASB 75. The liability required to be displayed by GASB 75 is displayed as a separate line item in the Unrestricted Net Position area of the balance sheet.

New Jersey's municipalities and counties do not follow GAAP accounting principles and, as such, do not follow GASB requirements with respect to recording the OPEB liability as a liability on their balance sheets. However, N.J.A.C. 5:30 6.1(c) (2) requires municipalities to disclose GASB 75 information in the Notes to the Financial Statements. The disclosure must meet the requirements of GASB 75.

D. Basic Financial Statements

The GASB codification also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be held in accordance with GAAP. The Borough presents the financial statements listed in the table of contents of the "Requirements of Audit and Accounting Revision of 1987" as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and which differ from the financial statements required by GAAP.

NOTE 2: CASH AND CASH EQUIVALENTS

The Borough considers petty cash, change funds, cash in banks, deposits in the New Jersey Cash Management Fund and Certificates of Deposit as cash and cash equivalents.

A. Deposits

New Jersey statutes permit the deposit of public funds in institutions which are located in New Jersey and which meet the requirements of the Governmental Unit Deposit Protection Act (GUDPA) or the State of New Jersey Cash Management Fund. GUDPA requires a bank that accepts public funds to be a public depository. A public depository is defined as a state bank, a national bank, or a savings bank, which is located in the State of New Jersey, the deposits of which are insured by the Federal Deposit Insurance Corporation. The statutes also require public depositories to maintain collateral for deposits of public funds that exceed certain insurance limits. All collateral must be deposited with the Federal Reserve Bank or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.00.

The Borough of Roselle Park had the following cash and cash equivalents at December 31, 2019:

<u>Fund Type</u>	<u>Bank Balance</u>	<u>Reconciling Items</u>		<u>Reconciled Balance</u>
		<u>Additions</u>	<u>Deletions</u>	
Current Fund	\$6,043,964.78	\$28,656.58	\$123,208.67	\$5,949,412.69
Animal Control Trust Fund	11,025.23			11,025.23
Other Trust Fund	1,742,460.43	\$49.92	32,033.71	1,710,476.64
General Capital Fund	6,373,781.84		31,407.57	6,342,374.27
Sewer Utility Fund:				
Operating	1,262,341.30	1,321.09	190.00	1,263,472.39
Capital	76,661.44			76,661.44
Library Fund	671,922.51	20.70		671,943.21
	<u>\$16,182,157.53</u>	<u>\$30,048.29</u>	<u>\$186,839.95</u>	<u>\$16,025,365.87</u>

NOTE 2: CASH AND CASH EQUIVALENTS (CONTINUED)

A. Deposits (Continued)

Custodial Credit Risk - Deposits - Custodial credit risk is the risk that in the event of a bank failure, the deposits may not be returned. The Borough does not have a specific deposit policy for custodial credit risk other than those policies that adhere to the requirements of statute. As of December 31, 2019, based upon the coverage provided by FDIC and NJGUDPA, no amount of the bank balance was exposed to custodial credit risk. Of the cash on balance in the bank, \$250,0000.00 was covered by Federal Depository Insurance, \$15,919,665.83 was covered under the provisions of NJGUDPA and \$12,491.70 was in New Jersey Cash Management.

B. Investments

The purchase of investments by the Borough is strictly limited by the express authority of the New Jersey Local Fiscal Affairs Law, N.J.S.A. 40A:5-15.1. Permitted investments include any of the following type of securities:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
2. Government money market mutual funds which are purchased from an investment company or investment trust which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. 80a-1 et seq., and operated in accordance with 17 C.F.R. § 270.2a-7 and which portfolio is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. § 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of N.J.S.A. 5-15.1. These funds are also required to be rated by a nationally recognized statistical rating organization.
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located.

NOTE 2: CASH AND CASH EQUIVALENTS (CONTINUED)

B. Investments (Continued)

5. Bonds or other obligations, having a maturity date not more than 397 days from date of purchase, approved by the Division of Local Government Services of the Department of Community Affairs for investment by Local Units;
6. Local government investment pools that are fully invested in U.S. Government securities that meet the definition of eligible security pursuant to 17 C.F.R. § 270a-7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of N.J.S.A. 5-15.1. This type of investment is also required to be rated in the highest category by a nationally recognized statistical rating organization.
7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C. 52:18A-90.4); or
8. Agreements for the repurchase of fully collateralized securities if:
 - a. the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection;
 - b. the custody of collateral is transferred to a third party;
 - c. the maturity of the agreement is not more than 30 days;
 - d. the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C. 17:19-41); and
 - e. a master repurchase agreement providing for the custody and security of collateral is executed.

As of December 31, 2019, the Borough had \$12,491.70 on deposit with the New Jersey Cash Management Fund. Based upon the limitations set forth by New Jersey Statutes 40A:5-15.1 and existing investment practices of the Investment Council of the New Jersey Cash Management Fund, the Borough is generally not exposed to credit risks, custodial credit risks, concentration of credit risks and interest rate risks for its investments nor is it exposed to foreign currency risk for its deposits and investments.

NOTE 3: MUNICIPAL TERM DEBT

The Local Bond Law, Chapter 40A:2, governs the issuance of bonds to finance general municipal capital expenditures. All bonds are retired in annual installments within the statutory period of usefulness. All bonds issued by the Borough are general obligation bonds, backed by the full faith and credit of the Borough. Bond Anticipation Notes, which are issued to temporarily finance capital projects, shall mature and be paid off within ten years of financed by the issuance of bonds.

SUMMARY OF MUNICIPAL DEBT

	<u>YEAR 2019</u>	<u>YEAR 2018</u>	<u>YEAR 2017</u>
Issued:			
General:			
Bonds, Notes and Loans	\$ 16,783,845.33	\$ 18,322,892.16	\$ 16,221,760.72
Assessment Utility:			
Bonds	<u>17,000.00</u>	<u>37,000.00</u>	<u>57,000.00</u>
Net Debt Issued	<u>16,800,845.33</u>	<u>18,359,892.16</u>	<u>16,278,760.72</u>
Less: Reserve for Debt Service	<u>346,503.73</u>	<u>311,597.91</u>	<u>121,597.91</u>
	\$ <u>16,454,341.60</u>	\$ <u>18,048,294.25</u>	\$ <u>16,157,162.81</u>
<u>Authorized But Not Issued</u>			
General:			
Bonds and Notes	<u>1,995,000.00</u>	<u>462.37</u>	<u>2,245,000.00</u>
Total Authorized But Not Issued	<u>1,995,000.00</u>	<u>462.37</u>	<u>2,245,000.00</u>
Net Bonds and Notes Issued and and Authorized But Not Issued	\$ <u><u>18,449,341.60</u></u>	\$ <u><u>18,048,756.62</u></u>	\$ <u><u>18,402,162.81</u></u>

NOTE 3: MUNICIPAL DEBT (CONTINUED)

SUMMARY OF STATUTORY DEBT CONDITION (ANNUAL DEBT STATEMENT)

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 1.568%.

	<u>GROSS DEBT</u>	<u>DEDUCTIONS</u>	<u>NET DEBT</u>
Local School District Debt	\$ 3,345,000.00	\$ 3,345,000.00	\$ -0-
General Debt	<u>18,795,845.33</u>	<u>346,503.73</u>	<u>18,449,341.60</u>
	<u>\$ 22,140,845.33</u>	<u>\$ 3,691,503.73</u>	<u>\$ 18,449,341.60</u>

NET DEBT \$18,449,341.60 DIVIDED BY EQUALIZED VALUATION BASIS PER N.J.S.A. 40A:2-2, AS AMENDED, \$41,184,922.72 EQUALS 1.568%.

BORROWING POWER UNDER N.J.S.A. 40A:2-6 AS AMENDED

Equalized Valuation Basis* - December 31, 2019	\$1,176,712,077.67
3-1/2 of Equalized Valuation Basis	41,184,922.72
Net Debt	<u>18,449,341.60</u>
Remaining Borrowing Power	<u>\$22,735,581.12</u>

*Equalized Valuation Basis is the average of the equalized valuation of real estate, including improvements, and the assessed valuation of Class II Railroad Property of the Borough of Roselle Park for the last three (3) preceding years.

CALCULATION OF "SELF-LIQUIDATING PURPOSE" SEWER UTILITY
PER N.J.S.A. 40A:2-45

Surplus Anticipated and Total Cash Receipts from Fees, Rents, or Other Charges for the Year	\$ 1,388,656.94
Deductions:	
Operating and Maintenance Cost	\$ 1,188,294.00
Total Deductions	<u>1,188,294.00</u>
Excess in Revenue-Self Liquidating	<u>\$ 200,362.94</u>

NOTE 3: MUNICIPAL DEBT (CONTINUED)

LONG TERM DEBT

General Serial Bonds:

	OUTSTANDING BALANCE DECEMBER <u>31, 2019</u>
\$4,084,000.00 in General Improvement Bonds dated January 15, 2008, due in remaining annual installments ranging between \$399,000.00 and \$400,000.00 beginning January 15, 2020 and ending January 15, 2023 with interest ranging between 3.50% and 3.60%	\$1,599,000.00
\$7,607,000.00 in General Improvement Bonds dated October 15, 2010, due in remaining annual installments ranging between \$375,000.00 and \$500,000.00 beginning October 15, 2020 and ending October 15, 2030 with interest ranging between 3.00% and 4.00%	4,897,000.00
\$3,640,000.00 in General Improvement Bonds dated November 15, 2018, due in remaining annual installments ranging between \$250,000.00 and \$300,000.00 beginning November 15, 2020 and ending November 15, 2028 with interest ranging between 2.50% and 4.00%	2,494,000.00
\$4,925,000.00 in General Improvement Bonds dated November 1, 2016, due in remaining annual installments ranging between \$275,000.00 and \$450,000.00 beginning November 1, 2020 and ending November 1, 2030 with interest ranging between 2.00% and 3.00%	4,200,000.00
\$3,700,000.00 in General Improvement Bonds dated October 1, 2018, due in remaining annual installments ranging between \$185,000.00 and \$310,000.00 beginning October 1, 2020 and ending October 1, 2032 with interest ranging between 3.00% and 5.00%	<u>3,470,000.00</u>
	<u>\$16,660,000.00</u>

NOTE 3: MUNICIPAL DEBT (CONTINUED)

LONG TERM DEBT (CONTINUED)

SCHEDULE OF ANNUAL DEBT SERVICE FOR PRINCIPAL AND INTEREST
FOR BONDED DEBT ISSUED AND OUTSTANDING DECEMBER 31, 2019

CALENDAR	<u>GENERAL CAPITAL</u>		
<u>YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2020	\$1,580,000.00	\$558,751.50	\$2,138,751.50
2021	1,645,000.00	507,241.50	2,152,241.50
2022	1,530,000.00	453,360.25	1,983,360.25
2023	1,619,000.00	403,490.75	2,022,490.75
2024	1,395,000.00	353,308.75	1,748,308.75
2025-2029	7,206,000.00	1,024,727.50	8,230,727.50
2030-2032	1,685,000.00	84,325.00	1,769,325.00
	<u>\$16,660,000.00</u>	<u>\$3,385,205.25</u>	<u>\$20,045,205.25</u>

SCHEDULE OF ANNUAL DEBT SERVICE FOR PRINCIPAL AND INTEREST
FOR GREEN LOAN TRUST PAYABLE DECEMBER 31, 2019

CALENDAR			
<u>YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2020	\$9,228.67	\$2,430.99	\$11,659.66
2021	9,414.16	2,245.50	11,659.66
2022	9,603.38	2,056.27	11,659.65
2023	9,796.42	1,863.24	11,659.66
2024	9,993.32	1,666.34	11,659.66
2025-2029	53,061.58	5,236.72	58,298.30
2030-2031	22,747.80	571.52	23,319.32
	<u>\$123,845.33</u>	<u>\$16,070.58</u>	<u>\$139,915.91</u>

NOTE 3: MUNICIPAL DEBT (CONTINUED)

LONG TERM DEBT (CONTINUED)

BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

At December 31, 2019, the Borough has authorized but not issued bonds and notes as follows:

General Capital Fund	<u>\$1,995,000.00</u>
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NOTE 4: FUND BALANCES APPROPRIATED

Fund balances at December 31, 2019 which were appropriated and included as anticipated revenue in their own respective funds for the year ending December 31, 2020 were as follows:

Current Fund	\$1,775,000.00
Sewer Utility Fund	\$150,000.00

NOTE 5: PROPERTY TAXES

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied based on the final adoption of the current year municipal budget, and are payable in four installments on February 1, May 1, August 1 and November 1. The Borough bills and collects its own property taxes and also taxes for the County and local school district. The collections and remittance of county and school taxes are accounted for in the Current Fund. Borough property tax revenues are recognized when collected in cash and any receivables are recorded with offsetting reserves on the balance sheet of the Borough's Current Fund.

Taxes Collected in Advance - Taxes collected in advance and recorded as cash liabilities in the financial statements are as follows:

	BALANCE DECEMBER 31, <u>2019</u>	BALANCE DECEMBER 31, <u>2018</u>
Prepaid Taxes	<u>\$212,348.41</u>	<u>\$174,963.41</u>

NOTE 6: PENSION PLANS

Substantially all eligible employees participate in the Public Employees' Retirement System (PERS), or the Police, Firemen's Retirement System (PFRS) or the Defined Contribution Retirement System (DCRP), which have been established by state statute and are administered by the New Jersey Division of Pensions and Benefits. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the Public Employees Retirement System, Police and Firemen's Retirement System and Consolidated Police and Firemen's Pension Fund. These reports may be obtained by writing to the Division of Pensions and Benefits, P.O. Box 295, Trenton, New Jersey, 08625 or are available online at www.nj.gov/treasury/pensions/annrpts.shtml.

Public Employees' Retirement System (PERS) - The Public Employees' Retirement System (PERS) was established as of January 1, 1955, under the provisions of N.J.S.A. 43:15A, to provide retirement, death, disability and medical benefits to certain qualified members. The PERS is a cost-sharing multiple employer plan. Membership is mandatory for substantially, all full-time employees of the State of New Jersey or any county, municipality, school district or public agency, provided the employee is not required to be a member of another state-administered retirement system or other state pension fund or local jurisdiction's pension fund.

Police and Firemen's Retirement System (PFRS) - The Police and Firemen's Retirement System (PFRS) was established as of July 1, 1944, under the provisions of N.J.S.A. 43:16A, to provide retirement, death, and disability benefits to its members. The PFRS is a cost-sharing multiple-employer plan. Membership is mandatory for substantially, all full-time county and municipal police or firemen or officer employees with police powers appointed after June 30, 1944.

Defined Contribution Retirement Program (DCRP) - The Defined Contribution Retirement Program (DCRP) was established July 1, 2007, under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, and was expanded under the provisions of Chapter 89, P.L. 2009. The DCRP provides eligible employees and their beneficiaries with a tax-sheltered, defined contribution retirement benefit, along with life insurance coverage and disability coverage.

Vesting and Benefit Provisions

The vesting and benefit provisions for PERS are set by N.J.S.A. 43:15A and 43:36. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service. Members may seek early retirement after achieving 25 years of service credit or they may elect deferred retirement after achieving ten years of service credit, in which case, benefits would begin the first day of the month after the member attains normal retirement age.

NOTE 6: PENSION PLANS

Vesting and Benefit Provisions (Continued)

The vesting and benefit provisions for PFRS are set by N.J.S.A. 43:16A and 43:36. All benefits vest after ten years of service, except for disability benefits, which vest after four years of service. Retirement benefits for age and service are available at age 55. Members may seek special retirement after achieving 25 years of creditable service or they may elect deferred retirement after achieving ten years of service.

Newly elected or appointed officials that have an existing DCRP account, or are a member of another State-administered retirement system are immediately vested in the DCRP. For newly elected or appointed officials that do not qualify for immediate vesting in the DCRP, employee and employer contributions are held during the initial year of membership. Upon commencing the second year of DCRP membership, the member is fully vested. However, if a member is not eligible to continue in the DCRP for a second year of membership, the member may apply for a refund of the employee contributions from the DCRP, while the employer contributions will revert back to the employer. Employees are required to contribute 5.5% of their base salary and employers contribute 3.0%.

Funding Policy

The contribution policy for PERS is set by N.J.S.A. 43:15A and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's pension contribution is based on an actuarially determined amount, which includes the employer portion of the normal cost and an amortization of the unfunded accrued liability. Funding for noncontributory group life insurance benefits is based on actual claims paid. For fiscal year 2019, the State's pension contribution was less than the actuarial determined amount. The local employers' contribution amounts are based on an actuarially determined rate, which includes the normal cost and unfunded accrued liability. During 2019, PERS provides for employee contributions of 7.50% of employees' base salary.

The contribution policy for PFRS is set by N.J.S.A. 43:16A and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's contribution amount is based on an actuarially determined rate, which includes the normal cost and unfunded accrued liability. The local employers' contribution amounts are based on an actuarially determined rate, which includes the normal cost and unfunded accrued liability. For the fiscal year 2019, the State contributed an amount less than the actuarially determined amount. During 2019, PFRS provides for employee contributions of 10.00% of employees' base salary.

The Borough's share of pension costs, which is based upon the annual billings received from the State, amounted to \$1,248,264.21 for 2019, \$1,154,565.00 for 2018 and \$1,057,992.00 for 2017.

NOTE 6: PENSION PLANS (CONTINUED)

Certain Borough employees are also covered by the Federal Insurance Contribution Act.

Accounting and Financial Reporting for Pensions – GASB 68

The Governmental Accounting Standards Board (GASB) has issued Statement No. 68 “Accounting and Financial Reporting for Public Employees Pensions” which requires the State of New Jersey to calculate and allocate, for note disclosure purposes only, the unfunded net pension liability of Public Employees Retirement System (PERS) and the Police and Firemen’s Retirement System (PFRS) of the participating municipality as of December 31, 2019. The statement does not alter the amounts of funds that must be budgeted for pension payments under existing state law.

Under accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, any unfunded net pension liability of the municipality, allocated by the State of New Jersey, is not required to be reported in the financial statements as presented and any pension contributions required to be paid are raised in that year’s budget and no liability is accrued at December 31, 2019.

Public Employees Retirement System (PERS)

At June 30, 2019, the State reported a net pension liability of \$5,588,736.00 for the Borough’s proportionate share of the total net pension liability. The total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2019. The Borough’s proportion of the net pension liability was based on a projection of the Borough’s long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2019, the Borough’s proportion was 0.0310166869 percent, which was a decrease of 0.0006446531 percent from its proportion measured as of June 30, 2018.

For the year ended June 30, 2019, the State recognized an actuarially determined pension expense of \$217,145.00 for the Borough’s proportionate share of the total pension expense. The pension expense recognized in the Borough’s financial statements based on the April 1, 2019 billing was \$314,928.00.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

At June 30, 2019, the State reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<u>Deferred Outflow of Resources</u>	<u>Deferred Inflow of Resources</u>
Differences between expected and actual experience	\$ 100,311.00	\$ 24,689.00
Changes of assumptions	558,056.00	1,939,833.00
Net difference between projected and actual earnings on pension plan investments		88,220.00
Changes in proportion and differences between Borough contributions and proportionate share of contributions	<u>281,124.00</u>	<u>191,807.00</u>
	\$ <u>939,491.00</u>	\$ <u>2,244,549.00</u>

Other local amounts reported by the State as the Borough's proportionate share of deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in the State's actuarially calculated pension expense as follows:

Year Ended <u>June 30,</u>	<u>Amount</u>
2020	(\$143,513.60)
2021	(505,641.60)
2022	(449,595.60)
2023	(201,632.60)
2024	<u>(4,674.60)</u>
	<u>(\$1,305,058.00)</u>

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Actuarial Assumptions

The total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which rolled forward to June 30, 2019. These actuarial valuations used the following assumptions:

	<u>June 30, 2019</u>	<u>June 30, 2018</u>
Inflation	2.75%	2.25%
Salary Increases		
Through 2026	2.00-6.00%	1.65-4.15%
Thereafter	3.00-7.00%	2.65-5.15%
	Based on	Based on
	Years of Service	Age
Investment Rate of Return	7.00%	7.00%

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2019.

The actuarial assumptions used in the July 1, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2014 to June 30, 2018.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Long-Term Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at both June 30, 2019 and June 30, 2018) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2019 are summarized in the following table:

<u>Assets Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk Mitigation Strategies	3.00%	4.67%
Cash Equivalents	5.00%	2.00%
U.S. Treasuries	5.00%	2.68%
Investment Grade Credit	10.00%	4.25%
High Yield	2.00%	5.37%
Private Credit	6.00%	7.92%
Real Assets	2.50%	9.31%
Real Estate	7.50%	8.33%
U.S. Equity	28.00%	8.26%
Non-U.S. Developed Market Equity	12.50%	9.00%
Emerging Market Equity	6.50%	11.37%
Private Equity	12.00%	10.85%

Discount Rate

The discount rate used to measure the total pension liability was 6.28% and 5.66% as of June 30, 2019 and June 30, 2018, respectively. These single blended discount rates were based on the long-term expected rate of return on pension plan investments of 7.00% for both June 30 2019 and June 30, 2018 and a municipal bond rate of 3.50% and 3.87% for June 30, 2019 and June 30, 2018 respectively based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Discount Rate (Continued)

The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be based on 70% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers.

Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2057. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2057 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the Borough's proportionate share of net pension liability to changes in the discount rate

The following presents the Borough's proportionate share of the net pension liability of the participating employers as of June 30, 2019 respectively, calculated using the discount rate as disclosed above as well as what the Borough's proportionate share of the net pension liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	June 30, 2019		
	1% Decrease <u>5.28%</u>	At Current Discount Rate <u>6.28%</u>	1% Increase <u>7.28%</u>
Borough's proportionate share of the pension liability	\$7,108,593.00	\$5,588,736.00	\$4,379,682.00

Pension plan fiduciary net position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Public Employees Retirement System (PERS). The report may be obtained at State of New Jersey Division of Pensions and Benefits P.O. Box 295 Trenton, New Jersey 08625-0295 <http://www.state.nj.us/treasury/pensions>.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Police and Firemen's Retirement System (PFRS)

At June 30, 2019, the State reported a net pension liability of \$11,787,388.00 for the Borough's proportionate share of the total PFRS net pension liability. The total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2019. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined.

At June 30, 2019, the Borough's proportion was 0.0963193539 percent, which was a decrease of 0.0016998558 percent from its proportion measured as of June 30, 2018.

For the year ended June 30, 2019, the State recognized an actuarially determined pension expense of \$1,317,291.00. The pension expense recognized in the Borough's financial statements based on the April 1, 2019 billing was \$925,045.00.

At June 30, 2019, the State reported deferred outflows of resources and deferred inflows of resources related to PFRS from the following sources:

	<u>Deferred Outflow of Resources</u>	<u>Deferred Inflow of Resources</u>
Differences between expected and actual experience	\$ 99,501.00	\$ 74,628.00
Changes of assumptions	403,900.00	3,809,576.00
Net difference between projected and actual earnings on pension plan investments		159,715.00
Changes in proportion and differences between the Borough's contributions and proportionate share of contributions	<u>451,633.00</u>	<u>417,118.00</u>
	\$ <u><u>955,034.00</u></u>	\$ <u><u>4,461,037.00</u></u>

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended		
<u>June 30</u>		<u>Amount</u>
2020	\$	(611,058.00)
2021		(1,290,296.00)
2022		(911,785.00)
2023		(445,948.00)
2024		<u>(246,916.00)</u>
	\$	<u><u>(3,506,003.00)</u></u>

Actuarial Assumptions

The total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which rolled forward to June 30, 2019. This actuarial valuation used the following assumptions:

	<u>June 30, 2019</u>	<u>June 30, 2018</u>
Inflation	2.75%	2.25%
Salary Increases		
Through All Future Years	3.25-15.25%	2.10-9.98%
	Based on Years of Service	Based on Age
Investment Rate of Return	7.00%	7.00%

Pre-retirement mortality rates were based on the Pub-2010 Safety Employee mortality table with a 105.6% adjustment for males and 102.5% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 Safety Retiree Below-Median Income Weighted mortality table with a 96.7% adjustment for males and 96.0% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. For beneficiaries (contingent annuitants), the Pub-2010 General Retiree Below-Median Income Weighted mortality table was used, unadjusted, and with future improvement from the base year of 2010 on a generational basis.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Actuarial Assumptions (Continued)

Disability rates were based on the Pub-2010 Safety Disabled Retiree mortality table with a 152.0% adjustment for males and 109.3% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2019.

The actuarial assumptions used in the July 1, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2013 to June 30, 2018.

Long-Term Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00 percent at June 30, 2019 and June 30, 2018) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PFRS's target asset allocation as of June 30, 2019 are summarized in the following table:

<u>Assets Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk Mitigation Strategies	3.00%	4.67%
Cash Equivalents	5.00%	2.00%
U.S. Treasuries	5.00%	2.68%
Investment Grade Credit	10.00%	4.25%
High Yield	2.00%	5.37%
Private Credit	6.00%	7.92%
Real Assets	2.50%	9.31%
Real Estate	7.50%	8.33%
US Equity	28.00%	8.26%
Non-U.S. Developed Market Equity	12.50%	9.00%
Emerging Market Equity	6.50%	11.37%
Private Equity	12.00%	10.85%

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Discount Rate

The discount rate used to measure the total pension liability was 6.85% and 6.51% as of June 30, 2019 and June 30, 2018, respectively. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00% for both June 30, 2019 and June 30, 2018 and a municipal bond rate of 3.50% and 3.87% as of June 30, 2019 and June 30, 2018 respectively based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher.

The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 70% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2076. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2076, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the Borough's proportionate share of the net pension liability to changes in the discount rate

The following presents the Borough's proportionate share of the net pension liability of the participating employers as of June 30, 2019 respectively, calculated using the discount rate as disclosed above as well as what the Borough's proportionate share of the net pension liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	June 30, 2019		
	1% Decrease <u>5.85%</u>	At Current Discount Rate <u>6.85%</u>	1% Increase <u>7.85%</u>
Borough's proportionate share of the PFRS pension liability	\$15,932,253.00	\$11,787,388.00	\$8,356,915.00

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Special Funding Situation

In accordance with N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation which legally obligates the State is as follows: Chapter 8, P.L. 2000, Chapter 318, P.c. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.c. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed by the State on behalf of the Borough under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68, and the State is treated as a nonemployer contributing entity. Since the Borough does not contribute under this legislation directly to the plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to disclose in the notes to the financial statements of the Borough related to this legislation.

At June 30, 2019 and 2018, the State's proportionate share of the net pension liability attributable to the Borough for the PFRS special funding situation is \$1,861,251.00 and \$1,739,154.00, respectively.

At June 30, 2019, the Borough's and State of New Jersey's proportionate share of the PFRS net pension liability were as follows:

Borough's Proportionate Share of Net Pension Liability	\$11,787,388.00
State of New Jersey Proportionate Share of Net Pension Liability Associated with the Borough	<u>1,861,251.00</u>
	<u><u>\$13,648,639.00</u></u>

Pension plan fiduciary net position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Police and Firemen's Retirement System (PFRS). The report may be obtained at State of New Jersey Division of Pensions and Benefits P.O. Box 295 Trenton, New Jersey 08625-0295 <http://www.state.nj.us/treasury/pensions>.

NOTE 7: COMPENSATED ABSENCES

Under the terms of various contracts, employees are compensated for unused sick and vacation time. The accumulated cost of such unpaid compensation is not required to be reported in the financial statements as presented but is estimated by the Borough to be \$708,090.59. The Borough appropriates annually the amounts required to be paid in any fiscal year in that year's budget and no liability is accrued at December 31, 2019. As of December 31, 2019, the Borough has a reserve of \$476,863.51 in the Trust Other Fund.

NOTE 8: LITIGATION

The Borough Attorney's letter did not indicate any litigation, claims or contingent liabilities that are either not covered by the Borough's insurance carrier or would have a material financial impact on the Borough.

NOTE 9: TAX APPEALS

There are several tax appeals filed with the State Tax Court of New Jersey requesting a reduction of assessments for the year 2019. Any reduction in assessed valuation will result in a refund of prior years' taxes in the year of settlement, which may be funded from tax revenues through the establishment of a reserve or by the issuance of refunding bonds per N.J.S.A. 40A:2-51. As of December 31, 2019, the Borough has a reserve for tax appeals of \$1,000,000.00 in the Current Fund.

NOTE 10: CONTINGENT LIABILITIES

The Borough participates in several federal and state financial assistance grant programs. Entitlement to the funds is generally conditional upon compliance with terms and conditions of the grant agreements and applicable regulations, including the expenditure of funds for eligible purposes. The state and federal grants received and expended in 2019 were subject to the Borough's annual audit. Findings and questioned costs, if any, relative to federal and state financial assistance programs will be discussed in detail in Part II, Comments and Recommendations. In addition, these programs are also subject to compliance and financial audits by the grantors or their representatives. As of December 31, 2019, the Borough does not believe that any material liabilities will result from such audits.

NOTE 11: RISK MANAGEMENT

The Borough is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Borough is a member of the New Jersey Intergovernmental Insurance Fund. The Fund provides insurance coverage covering each of the above-mentioned risks of loss. The Borough's contribution to the Fund is based on actuarial assumptions determined by the Fund's actuary. The Fund also purchases commercial insurance for claims in excess of coverage provided by the Fund.

New Jersey Unemployment Compensation Insurance - The Borough has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Borough is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Borough is billed quarterly for amounts due to the State. Below is a summary of Borough contributions, employee contributions, reimbursements to the State for benefits paid, and the ending balance of the Borough's expendable trust fund for the current and previous two years:

<u>Year</u>	<u>Borough Contributions</u>	<u>Employee Contributions and Interest</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2019	\$ 60,000.00	\$ 9,904.01	\$ 79,289.46	\$ 149,553.98
2018	60,000.00	9,681.50	75,583.92	158,939.43
2017	60,000.00	9,622.29	55,320.34	164,841.85

NOTE 12: DEFERRED COMPENSATION

The Borough offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The Plan, available to all Borough employees, permits them to defer a portion of their salaries until future years. The Borough does not make any contribution to the Plan. The deferred compensation is not available to employees until retirement, death, disability, termination or financial hardships. In accordance with the requirements of the Small Business Job Protection Act of 1996 and the funding requirements of Internal Revenue Code Section 457(g), the Borough's Plan was amended to require that all amounts of compensation deferred under the Plan are held for the exclusive benefits of Plan participants and beneficiaries. All assets and income under the Plan are held in trust, in annuity contracts or custodial accounts. All assets of the Plan are held by one of two independent administrators, MetLife Retirement Services and the Variable Annuity Life Insurance Company.

The accompanying financial statements do not include the Borough's Deferred Compensation Plan activities.

NOTE 13: LENGTH OF SERVICE AWARDS PROGRAM

The Borough of Roselle Park adopted an ordinance establishing a Length of Service Awards Program for the members of the Roselle Park Volunteer Fire Department and the Roselle Park Volunteer Rescue Squad pursuant to N.J.S.A. 40A:14-183 *et seq.* Effective July 20, 2017, the Borough modified its shared service agreement for emergency medical services with the County of union to twenty-four (24) hours a day, seven (7) days a week, every day of the year, including coverage for special events where required. This modification effectively ended the Borough's use of the Roselle Park First Aid Squad for medical coverage within the Borough. Therefore, LOSAP funding for the Roselle Park First Aid Squad members has ceased.

All assets of the plan are held by an independent administrator, the Lincoln Financial Advisers.

Under this program, each volunteer that performs the minimum amount of service will have an annual amount of \$1,150.00 deposited into a tax deferred income account that will earn interest for the volunteer. The cost amounted to \$24,150.00 in 2019.

The accompanying financial statements do not include the Borough's Length of Service Awards Program's activities. The Borough's Length of Service Awards Program's financial statements are contained in a separate review report, as required by state regulations.

NOTE 14: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75

The Governmental Accounting Standards Board (GASB) has issued Statement No. 75, "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions". This statement establishes standards for measuring and recognizing liabilities, deferred outflows and inflows of resources, and expenses for postemployment benefits other than pensions. OPEB obligations are non-pension benefits that the municipality has contractually or otherwise agreed to provide employees once they have retired and, in most instances, will be for retirement health, prescription and dental insurance coverage.

Under current New Jersey budget and financial reporting requirements, the municipality is not required to fund any amounts in excess of their current costs on a pay-as-you-go basis or to accrue funds, create a trust or issue debt to finance their other post-employment benefit liability. Additionally, the municipality is not required to recognize any long-term obligations resulting from OPEB on their financial statements.

NOTE 14: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

Plan Description and Benefits Provided

The State Health Benefit Local Government Retired Employees Plan (the Plan) is a cost-sharing multiple-employer defined benefit other postemployment benefit (OPEB) plan with a special funding situation. It covers employees of local government employers that have adopted a resolution to participate in the Plan. The Plan meets the definition of an equivalent arrangement as defined in paragraph 4 of GASB Statement No. 75, *Accounting and Financial Reporting for the Postemployment Benefits Other Than Pensions*; therefore, assets are accumulated to pay associated benefits.

The Plan provides medical and prescription drug coverage to retirees and their covered dependents of the employers. Under the provisions of Chapter 88, P.L. 1974 and Chapter 48, P.L. 1999, local government employers electing to provide postretirement medical coverage to their employees must file a resolution with the Division. Under Chapter 88, local employers elect to provide benefit coverage based on the eligibility rules and regulations promulgated by the State Health Benefits Commission. Chapter 48 allows local employers to establish their own age and service eligibility for employer paid health benefits coverage for retired employees.

Under Chapter 48, the employer may assume the cost of postretirement medical coverage for employees and their dependents who: 1) retired on a disability pension; or 2) retired with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 3) retired and reached the age of 65 with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 4) retired and reached age 62 with at least 15 years of service with the employer. Further, the law provides that the employer paid obligations for retiree coverage may be determined by means of a collective negotiations' agreement.

In accordance with Chapter 330, P.L. 1997, which is codified in N.J.S.A 52: 14-17.32i, the State provides medical and prescription coverage to local police officers and firefighters, who retire with 25 years of service or on a disability from an employer who does not provide postretirement medical coverage. Local employers were required to file a resolution with the Division in order for their employees to qualify for State-paid retiree health benefits coverage under Chapter 330.

The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

NOTE 14: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

Plan Description and Benefits Provided (Continued)

Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

Contributions

The Borough's annual contributions to the Plan for retirees were \$442,398.91 for 2019, \$700,160.80 for 2018 and \$741,559.03 for 2017 which equaled the required contributions for that year.

Total Net OPEB Liability

At June 30, 2019, the Plan reported a liability of \$11,022,844.00 for the Borough's proportionate share of the collective Net OPEB liability. The total Net OPEB Liability measured as of June 30, 2019 was determined by an actuarial valuation as of June 30, 2018, which was rolled forward to June 30, 2019.

The Borough's proportion of the Net OPEB Liability was based on the ratio of the plan members of an individual employer to the total members of the Plan's nonspecial funding situation during the measurement period July 1, 2018 through June 30, 2019.

At June 30, 2019, the Borough's proportion was 0.081373 percent, which was a decrease of 0.010358 percent from its proportion measured as of June 30, 2018.

For the year ended June 30, 2019, the State reported OPEB benefit of \$503,328.00. This OPEB benefit was based on the OPEB plans June 30, 2019 measurement date.

NOTE 14: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

At June 30, 2019, the State reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflow of Resources</u>	<u>Deferred Inflow of Resources</u>
Differences between expected and actual experience		\$3,223,509
Changes of assumptions		3,906,251
Net difference between projected and actual earnings on OPEB plan investments	\$9,080	
Changes in proportion	<u>854,626</u>	<u>3,310,505</u>
	<u><u>\$863,706</u></u>	<u><u>\$10,440,265</u></u>

Other local amounts reported by the State as the Borough's proportionate share of deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in the State's actuarially calculated pension (benefit)/expense as follows:

Year Ended	
<u>June 30,</u>	<u>Amount</u>
2020	(\$1,650,905)
2021	(1,650,905)
2022	(1,651,617)
2023	(1,652,767)
2024	(1,653,819)
Total Thereafter	<u>(1,316,547)</u>
	<u><u>(\$9,576,559)</u></u>

NOTE 14: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

Actuarial Assumptions and Other Inputs

The actuarial assumptions vary for each plan member depending on the pension plan the member is enrolled in. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

	<u>2019</u>	<u>2018</u>
Inflation rate	2.50%	2.50%
Salary Increases:		
Public Employees Retirement System (PERS):		
Initial Fiscal Year Applied		
Rate Through 2026	2.00% to 6.00%	
Rate Thereafter	3.00% to 7.00%	
Police and Firemen's Retirement System (PFRS):		
Rate for All Future Years	3.25% to 15.25%	
All Pensions:		
Rate Through 2026		1.65% to 8.98%
Rate %hereafter		2.65% to 9.98%

Actuarial Assumptions and Other Inputs (Continued)

Mortality:

PERS	Pub-2010 General classification headcount weighted mortality with fully generational mortality improvement projections from the central year using scale MP-2019
PFRS	Pub-2010 Safety classification headcount weighted mortality with fully generational mortality improvement projections from the central year using scale MP-2019

*Salary increases are based on the defined benefit plan that the member is enrolled in and his or her age.

Actuarial assumptions used in the July 1, 2018 valuation were based on the results of the PFRS and PERS experience studies prepared for July 1, 2013 to June 30, 2018 and July 1, 2014 to June 30, 2018, respectively.

100% of active members are considered to participate in the Plan upon retirement.

NOTE 14: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

Health Care Trend Assumptions

For pre-Medicare medical benefits, the trend is initially 5.7% and decreases to a 4.5% long-term trend rate after eight years. For post-65 medical benefits, the actual fully insured Medicare Advantage trend rates for fiscal year 2020 are reflected. The assumed post-65 medical trend is 4.5% for all future years. For prescription drug benefits, the initial trend rate is 7.5% and decreases to a 4.5% long-term trend rate after eight years.

Discount Rate

The discount rate for June 30, 2019 and 2018 was 3.50% and 3.87%, respectively. This represents the municipal bond return rate as chosen by the State. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

Sensitivity of the Borough's Proportionate Share of the Net OPEB Liability to Changes in the Discount Rate

The following presents the Net OPEB Liability associated with the Borough as of June 30, 2019, calculated using the discount rate as disclosed above as well as what the Net OPEB Liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	June 30, 2019		
	1.00% <u>Decrease (2.50%)</u>	At Discount <u>Rate (3.50)</u>	1.00% <u>Increase (4.50%)</u>
Borough's proportionate share of the Net OPEB Liability	\$12,745,212	\$11,022,844	\$9,623,193

NOTE 14: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

Sensitivity of the Borough's Proportionate Share of the Net OPEB Liability to Changes in Healthcare Trends

The following presents the total Net OPEB Liability associated with the Borough as of June 30, 2019, calculated using the healthcare trend rate as disclosed above as well as what the Net OPEB Liability would be if it was calculated using a healthcare trend rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	June 30, 2019		
	1.00% <u>Decrease</u>	Healthcare Cost <u>Trend Rate</u>	1.00% <u>Increase</u>
Borough's proportionate share of the Net OPEB Liability	\$9,301,922	\$11,022,844	\$13,218,170

Special Funding Situation

The Borough, by resolution of the governing body, has elected to provide postretirement medical coverage to certain employees under the provisions of Chapter 330, P.L. 1997.

Under Chapter 330, P.L. 1997, the State shall pay the premium or periodic charges for the qualified local police and firefighter retirees and dependents equal to 80 percent of the premium or periodic charge for the category of coverage elected by the qualified retiree under the State managed care plan or a health maintenance organization participating in the program providing the lowest premium or periodic charge.

The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

Therefore, these employers are considered to be in a special funding situation as defined by GASB Statement No 75 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan, there is no Net OPEB Liability, deferred outflows of resources or deferred inflows of resources to report in the financial statements of the local participating employers related to this legislation.

At June 30, 2019 and 2018, the State's proportionate share of the net OPEB liability attributable to the Borough for the special funding situation is \$6,301,972.00 and \$8,090,923.00 respectively.

NOTE 14: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

At June 30, 2019, the Borough's and State of New Jersey's proportionate share of the Net OPEB Liability were as follows:

Borough's proportionate share of the Net OPEB Liability	\$11,022,844
State of New Jersey's proportionate share of Net OPEB Liability associated with the Borough	<u>6,301,972</u>
	<u>\$17,324,816</u>

OPEB Plan Fiduciary Net Position

Detailed information about the OPEB plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey State Health Benefits Local Government Retired Employees Plan. The report may be obtained at State of New Jersey Division of Pensions and Benefits P.O. Box 295 Trenton, New Jersey 08625-0295 <http://www.state.nj.us/treasury/pensions>.

NOTE 15: SUBSEQUENT EVENTS

The Borough has evaluated subsequent events occurring after the financial statement date through July 13, 2020 which is the date the financial statements were available to be issued.

Subsequent to the date of these Financial Statements the COVID-19 Corona Virus spread across the State of New Jersey and the Nation as a whole. The impact of this virus on the Borough's operations in 2020 cannot reasonably be estimated at this time may could negatively affect revenues.

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BOROUGH OF ROSELLE PARK
SUPPLEMENTARY SCHEDULES - ALL FUNDS
YEAR ENDED DECEMBER 31, 2019

BOROUGH OF ROSELLE PARK

CURRENT FUND

CASH RECEIPTS AND DISBURSEMENTS
COLLECTOR - TREASURER

	<u>REF.</u>		<u>Grant Fund</u>	<u>Current Fund</u>
Balance, December 31, 2018	A	\$	\$	\$ 5,630,923.43
Increased by Receipts:				
Taxes Receivable	A-6			42,194,351.71
Revenue Accounts Receivable	A-7			2,662,881.21
Miscellaneous Revenue Not Anticipated	A-2			289,469.99
Interfunds	A-8	262,063.00		507,130.30
State of New Jersey-Chapter 20,P.L. 1971	A-13			53,208.90
Prepaid Taxes	A-14			212,348.41
Tax Overpayments	A-15			78,648.70
DCA Fees Due State of New Jersey	A-19			13,992.00
Marriage Licenses Due State of New Jersey	A-20			2,225.00
Grants Receivable	A-21	163,729.42		
			425,792.42	46,014,256.22
		\$	425,792.42	\$ 51,645,179.65
Decreased by Disbursements:				
Appropriations	A-3	\$		15,415,574.49
Appropriation Reserves	A-10			792,373.37
County Taxes	A-11			6,175,995.86
Local District School Tax	A-12			22,436,078.00
Refund of Tax Overpayments	A-15			60,599.27
DCA Fees Due State of New Jersey	A-19			11,272.00
Marriage Licenses Due State of New Jersey	A-20			2,600.00
Interfunds	A-8	1,015.97		768,177.33
Refund of Prior Year Revenue	A-1			32,731.64
Refund of Construction Code Fees	A-2			80.00
Refund of Fees and Permits	A-2			285.00
Grants Appropriated	A-22	424,776.45		
			425,792.42	45,695,766.96
Balance, December 31, 2019	A	\$	-0-	\$ 5,949,412.69

BOROUGH OF ROSELLE PARK

CURRENT FUND

SCHEDULE OF CHANGE FUNDS

REF.

Balance, December 31, 2018 and
December 31, 2019

A

\$ 600.00

Analysis of Balance

Office:

Collector

\$ 300.00

Clerk

100.00

Municipal Court

200.00

\$ 600.00

BOROUGH OF ROSELLE PARK

CURRENT FUND

SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY

<u>YEAR</u>	<u>BALANCE DECEMBER 31, 2018</u>	<u>2019 LEVY</u>	<u>ADDED TAXES</u>	<u>COLLECTED</u>		<u>CANCELLED</u>	<u>BALANCE DECEMBER 31, 2019</u>
				<u>IN 2018</u>	<u>IN 2019</u>		
2018	\$ 592,501.45	\$	\$ 3,250.00	\$	\$ 595,751.40	\$ 0.05	\$ 0.00
2019		42,446,272.30		174,963.41	41,675,224.57	49,903.58	546,180.74
	\$ 592,501.45	\$ 42,446,272.30	\$ 3,250.00	\$ 174,963.41	\$ 42,270,975.97	\$ 49,903.63	\$ 546,180.74
A				A-2, A-14	A-2		A

Collector REF.
Tax Overpayments Applied A-4 \$ 42,194,351.71
State of New Jersey A-15 20,718.80
A-13 55,905.46

\$ 42,270,975.97

ANALYSIS OF 2019 PROPERTY TAX LEVY

TAX YIELD

General Purpose Tax \$ 42,404,603.22
Added Taxes (54:4-63.1 et seq.) 41,669.08
\$ 42,446,272.30

TAX LEVY

Local District School Tax (Abstract) A-12 \$ 22,436,078.00
County Taxes:
County Tax (Abstract) A-11 \$ 6,173,227.80
County Added Taxes (N.J.S.A. 54:4-63.1 ET seq.) A-11 6,057.49
Total County Taxes 6,179,285.29

Local Tax for Municipal Purposes (Abstract) A-2 13,390,952.82
Minimum Library Tax A-2 395,139.58
Add: Additional Tax Levied 44,816.61
13,830,909.01
\$ 42,446,272.30

BOROUGH OF ROSELLE PARK

CURRENT FUND

REVENUE ACCOUNTS RECEIVABLE

	<u>REF.</u>	<u>BALANCE DECEMBER 31, 2018</u>	<u>ACCRUED IN 2019</u>	<u>COLLECTED BY COLLECTOR- TREASURER</u>	<u>BALANCE DECEMBER 31, 2019</u>
Clerk:					
Alcoholic Beverage Licenses	A-2	\$	\$ 18,280.00	\$ 18,280.00	\$
Licenses-Other	A-2		10,571.00	10,571.00	
Fees and Permits	A-2		122,457.25	122,457.25	
Board of Health:			0.00		
Licenses-Other	A-2		16,770.00	16,770.00	
Fees and Permits	A-2		250.00	250.00	
Registrar of Vital Statistics:			0.00		
Other Fees and Permits	A-2		16,237.00	16,237.00	
Police Department:			0.00		
Fees and Permits	A-2		2,319.20	2,319.20	
Tax Collector	A-2		0.00		
Other Fees and Permits			800.00	800.00	
Fire Prevention			0.00		
Other Fees and Permits	A-2		625.00	625.00	
Housing:			0.00		
Other Fees and Permits	A-2		19,600.00	19,600.00	
Municipal Land Use Board:			0.00		
Other Fees and Permits	A-2		24,191.22	24,191.22	
Farmers Markets			0.00		
Other Fees and Permits	A-2		375.00	375.00	
Public Works:			0.00		
Other Fees and Permits	A-2		6,775.00	6,775.00	
Municipal Court:			0.00		
Fines and Costs	A-2	27,737.38	375,849.50	379,734.10	23,852.78
Interest and Costs on Taxes	A-2		150,579.69	150,579.69	
Parking Meters	A-2		7,649.34	7,649.34	
State of New Jersey:			0.00		
Energy Receipts Tax	A-2		40,528.00	40,528.00	
Consolidated Municipal Property Tax Relief Aid	A-2		1,043,558.00	1,043,558.00	
Uniform Construction Code Fees	A-2		400,622.00	400,622.00	
Uniform Fire Safety Act	A-2		10,262.41	10,262.41	
Cable T.V. Franchise Fee	A-2		161,271.00	161,271.00	
Utility Operating Fund Balance	A-2		150,000.00	150,000.00	
Reserve to Pay Bonds	A-2		20,000.00	20,000.00	
Rental of Borough Property	A-2		59,426.00	59,426.00	
		<u>\$ 27,737.38</u>	<u>\$ 2,658,996.61</u>	<u>\$ 2,662,881.21</u>	<u>\$ 23,852.78</u>
	<u>REF.</u>	<u>A</u>		<u>A-4</u>	<u>A</u>

BOROUGH OF ROSELLE PARK

CURRENT FUND

SCHEDULE OF INTERFUNDS

	<u>REF.</u>	<u>TOTAL</u>	<u>TRUST OTHER FUND</u>	<u>GENERAL CAPITAL FUND</u>	<u>GRANT FUND</u>
Balance, December 31, 2018					
Interfunds Receivable	A \$	10,000.00 \$	10,000.00 \$	0.00 \$	0.00
Interfunds Payable	A	186,293.30	0.00	0.00	186,293.30
Receipts	A-4	507,130.30			
Grant Match	A-22	262,063.00	11,611.03	331,689.57	163,829.70
					262,063.00
Disbursements	A-4	768,177.33	11,611.03	331,689.57	424,876.73
Balance, December 31, 2019					
Interfunds Receivable	A \$	10,000.00 \$	10,000.00 \$	0.00 \$	0.00
Interfunds Payable	A	187,309.27	0.00	0.00	187,309.27

BOROUGH OF ROSELLE PARK

CURRENT FUND

SCHEDULE OF ENCUMBRANCES PAYABLE

	<u>REF.</u>	
Balance, December 31, 2018	A	\$ 678,216.28
Increased by:		
Budget 2019	A-3	840,575.83
		\$ <u>1,518,792.11</u>
Decreased by:		
Transferred to Appropriation Reserves	A-10	<u>678,216.28</u>
Balance, December 31, 2019	A	\$ <u><u>840,575.83</u></u>

BOROUGH OF ROSELLE PARK

CURRENT FUND

SCHEDULE OF 2018 APPROPRIATION RESERVES

	BALANCE DECEMBER 31, 2018	BALANCE AFTER TRANSFERS	PAID OR CHARGED	BALANCE LAPSED
<u>SALARIES & WAGES:</u>				
Mayor and Council	\$ 1.62	\$ 1.62	\$	1.62
Economic Business	21,092.29	21,092.29		21,092.29
Municipal Clerk	4,664.02	4,664.02		4,664.02
Financial Administration	3,432.12	3,432.12		3,432.12
Assessment of Taxes	1.60	1.60		1.60
Revenue Administration	7.90	7.90		7.90
Municipal Land Use Board	5.26	5.26		5.26
Fire Official	5.98	5.98		5.98
Traffic Control Schools	11,911.22	11,911.22		11,911.22
Police	122,796.54	42,796.54		42,796.54
Fire	1,484.50	1,484.50		1,484.50
Emergency Management Services	14.48	14.48		14.48
Road Repair and Maintenance	98,989.07	18,989.07		18,989.07
Police 911 Command and Dispatch Center	4,985.11	4,985.11		4,985.11
Board of Health	5.52	5.52		5.52
Recycling	0.38	0.38		0.38
Recreation	149.13	149.13		149.13
Community Center	8,745.68	8,745.68		8,745.68
Famer's Market	1.52	1.52		1.52
Construction Code Official	2,848.76	2,848.76		2,848.76
Municipal Court	5,748.54	5,748.54		5,748.54
<u>OTHER EXPENSES</u>				
Mayor and Council	492.10	1,325.56	798.58	526.98
Economic Business	288.89	288.89		288.89
Municipal Clerk	9,530.06	62,868.11	31,759.59	31,108.52
Financial Administration	962.77	6,502.93	3,196.55	3,306.38
Audit		39,000.00	39,000.00	
Revenue Administration	3,132.06	4,132.06	500.00	3,632.06
Assessment of Taxes	3,739.36	3,739.36		3,739.36
Legal Services and Costs	10,545.00	13,815.50	2,127.50	11,688.00
Tax Appeals	2,000.00	17,717.51	837.50	16,880.01
Engineering Services and Costs		3,500.00	3,500.00	
Human Resources	10,000.00	24,025.60	652.50	23,373.10
Public Buildings and Grounds	12,629.75	44,463.25	16,760.80	27,702.45
Municipal Land Use	4,197.56	6,562.96	2,340.00	4,222.96
Historical Society	1,003.55	1,003.55		1,003.55
Group Insurance-Health Benefit Waiver	8,573.54	8,573.54		8,573.54
Employee Group Health	35,608.55	15,902.21	293.66	15,608.55
General Liability Insurance	428.00	428.00		428.00
LOSAP	63,250.00	63,250.00	24,150.00	39,100.00
Traffic Control Schools	7,013.18	7,853.00	839.82	7,013.18
Police	9,758.21	127,000.16	116,821.70	10,178.46
Fire	1,741.26	25,602.05	21,419.14	4,182.91
Fire Official	14.57	1,494.50	1,479.93	14.57
Emergency Management	427.73	4,233.90	3,806.18	427.72
Road Repair and Maintenance	11,036.53	64,864.62	47,563.15	17,301.47
Police 911 Command and Dispatch Center	3,136.77	3,136.77		3,136.77
Maintenance of Vehicles	11,996.16	44,363.41	28,506.08	15,857.33
Recycling	24,262.00	63,280.12	31,826.12	31,454.00
Board of Health	908.64	1,136.00	227.36	908.64
Celebration of Public Events	2,659.64	2,659.64		2,659.64
Recreation	1,615.09	1,615.09		1,615.09
Community Center	2,641.19	2,853.17	316.98	2,536.19
Farmer's Market	17.10	17.10		17.10
Construction Code Official	1,357.17	72,096.58	71,892.06	204.52
Municipal Court	5,758.10	6,045.88	154.56	5,891.32
Cable TV - Channel 34	2,744.20	3,542.20	748.00	2,794.20
Gasoline	6,329.49	21,947.50	1,796.04	20,151.46
Street Lighting	19,668.99	24,668.99	16,719.53	7,949.46

BOROUGH OF ROSELLE PARK

CURRENT FUND

SCHEDULE OF 2018 APPROPRIATION RESERVES

	BALANCE DECEMBER 31, 2018	BALANCE AFTER TRANSFERS	PAID OR CHARGED	BALANCE LAPSED
<u>OTHER EXPENSES (CONTINUED)</u>				
Fire Hydrant Services	\$ 6,352.35	\$ 16,509.75	\$ 9,822.07	\$ 6,687.68
Electricity	17,538.29	16,238.29	5,835.28	10,403.01
Telephone	9,327.22	13,652.14	4,405.53	9,246.61
Water	6,233.85	8,233.85	1,372.04	6,861.81
Natural Gas	16,201.63	18,701.63	4,161.84	14,539.79
Public Employee's Retirement System	65.25	65.25		65.25
Social Security System	11,196.52	5,196.52		5,196.52
DCRP	7,947.92	7,947.92		7,947.92
Capital Improvement Fund		100,000.00	100,000.00	
Contingent	1,977.14	1,977.14		1,977.14
Disposal Tipping Fees	12,182.87	44,182.87	32,257.91	11,924.96
Collection	3,365.59	45,865.59	38,045.07	7,820.52
Implementation of Fair Housing Plan	37,788.65	73,780.11	26,440.30	47,339.81
Recycling Tax	1,500.00	1,500.00		1,500.00
Compensated Absences		100,000.00	100,000.00	
	<u>\$ 698,035.73</u>	<u>\$ 1,376,252.01</u>	<u>\$ 792,373.37</u>	<u>\$ 583,878.64</u>
<u>REF.</u>	A		A-4	A-1
Balance, December 31, 2018	A	\$ 698,035.73		
Transferred from Encumbrances Payable	A-9	<u>678,216.28</u>		
		<u>\$ 1,376,252.01</u>		

"A-11"

BOROUGH OF ROSELLE PARK

CURRENT FUND

COUNTY TAXES PAYABLE

REF.

Balance, December 31, 2018	A		\$	2,768.06
Increased by:				
2019 Tax Levy:				
County Taxes	A-1:A-6	\$	6,173,227.80	
County Share of Added Taxes	A-1:A-6		<u>6,057.49</u>	
				6,179,285.29
			\$	<u>6,182,053.35</u>
Decreased by:				
Cash Disbursements	A-4			<u>6,175,995.86</u>
Balance, December 31, 2019	A		\$	<u><u>6,057.49</u></u>

"A-12"

LOCAL DISTRICT SCHOOL TAX

Increased by:				
Levy Calandar Year 2019	A-1:A-6		\$	<u>22,436,078.00</u>
Decreased by:				
Cash Disbursements	A-4		\$	<u><u>22,436,078.00</u></u>

BOROUGH OF ROSELLE PARK

CURRENT FUND

SCHEDULE OF DUE STATE OF NEW JERSEY
PER CHAPTER 129, P.L. 1976

	<u>REF.</u>		
Balance, December 31, 2018 (Due From)	A	\$	3,862.02
Increased by:			
Senior Citizens Deductions per Tax Duplicate		\$	11,500.00
Veterans Deductions per Tax Duplicate			<u>45,000.00</u>
			56,500.00
		\$	<u>60,362.02</u>
Decreased by:			
Received Cash from State	A-4		53,208.90
Senior Citizens Deductions Disallowed by Tax Collector			594.54
Prior Year Deductions Disallowed			<u>3,250.00</u>
			57,053.44
Balance, December 31, 2019 (Due From)	A	\$	<u>3,308.58</u>
Calculation of State Share of 2019 Senior Citizens and Veterans Deductions Allowed by Collector			
Veterans' Deductions Per Tax Billings Collector		\$	11,500.00
Senior Citizens Deductions Per Tax Billing			<u>45,000.00</u>
		\$	56,500.00
Senior Citizen Deductions Disallowed by Tax Collector			<u>594.54</u>
	A-6	\$	<u>55,905.46</u>

"A-14"

BOROUGH OF ROSELLE PARK

CURRENT FUND

SCHEDULE OF PREPAID TAXES

	<u>REF.</u>		
Balance, December 31, 2018	A	\$	174,963.41
Increased by:			
Collections	A-4		<u>212,348.41</u>
		\$	<u>387,311.82</u>
Decreased by:			
Applied	A-6		<u>174,963.41</u>
Balance, December 31, 2019	A	\$	<u><u>212,348.41</u></u>

"A-15"

SCHEDULE OF TAX OVERPAYMENTS

Balance, December 31, 2018	A	\$	19,637.80
Increased by:			
Overpayments	A-4		<u>78,648.70</u>
		\$	<u>98,286.50</u>
Decreased by:			
Refunds	A-4	\$	60,599.27
Applied	A-6		<u>20,718.80</u>
			<u>81,318.07</u>
Balance, December 31, 2019	A	\$	<u><u>16,968.43</u></u>

"A-16"

BOROUGH OF ROSELLE PARK

CURRENT FUND

SCHEDULE OF PROPERTY ACQUIRED FOR TAXES
AT ASSESSED VALUATION

REF.

Balance, December 31, 2018 and
December 31, 2019

A

\$ 163,650.00

"A-17"

RESERVE FOR SALE OF MUNICIPAL ASSETS

Balance, December 31, 2018 and
December 31, 2019

A

\$ 11,994.81

"A-18"

RESERVE FOR TAX APPEALS

Balance, December 31, 2018 and
December 31, 2019

A

\$ 1,000,000.00

"A-19"

BOROUGH OF ROSELLE PARK

CURRENT FUND

SCHEDULE OF DCA FEES DUE STATE OF NEW JERSEY

	<u>REF.</u>	
Balance, December 31, 2018	A	\$ 4,639.00
Increased by:		
Cash Receipts	A-4	<u>13,992.00</u>
		\$ <u>18,631.00</u>
Decreased by:		
Cash Disbursements	A-4	<u>11,272.00</u>
Balance, December 31, 2019	A	\$ <u><u>7,359.00</u></u>

"A-20"

SCHEDULE OF MARRIAGE LICENSES DUE STATE OF NEW JERSEY

Balance, December 31, 2018	A	\$ 675.00
Increased by:		
Cash Receipts	A-4	<u>2,225.00</u>
		\$ <u>2,900.00</u>
Decreased by:		
Cash Disbursements	A-4	<u>2,600.00</u>
Balance, December 31, 2019	A	\$ <u><u>300.00</u></u>

"A-21"

BOROUGH OF ROSELLE PARK

CURRENT FUND

GRANTS RECEIVABLE

<u>PROGRAM</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2018</u>	<u>ACCRUED</u>	<u>DECREASED</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2019</u>
Clean Communities Program	\$	\$ 23,231.19	\$ 23,231.19	\$
Alcohol Education Rehabilitation Fund		6,510.35	6,510.35	
Drive Sober or Get Pulled Over-2018	5,500.00		5,500.00	
Drive Sober or Get Pulled Over-2019		5,500.00		5,500.00
Body Armor Replacement Fund		6,947.73	3,593.96	3,353.77
Recycling Tonnage Grant		6,175.07	6,175.07	
Municipal Alliance-2018	16,321.05		16,321.05	
Municipal Alliance-2019		18,582.00	2,000.95	16,581.05
Safe and Secure Communities-2018	25,000.00		25,000.00	
Safe and Secure Communities-2019		60,000.00	35,000.00	25,000.00
Bulletproof Vest Partnership Grant-2017	2,401.90		2,401.90	
Bulletproof Vest Partnership Grant-2018	3,405.04		2,329.42	1,075.62
Bulletproof Vest Partnership Grant-2019		3,633.39		3,633.39
Union County Kids Recreation Trust Fund Grant	30,000.00		30,000.00	
Union County Heart Grant		1,000.00	500.00	500.00
Union County Means Green Community Garden Grant		500.00	500.00	
Sustainable Jersey Small Grants Program		10,000.00	5,000.00	5,000.00
	<u>\$ 82,627.99</u>	<u>\$ 142,079.73</u>	<u>\$ 164,063.89</u>	<u>\$ 60,643.83</u>
<u>REF.</u>	A	A-2		A
Cash Receipts	A-4		\$ 163,729.42	
Canceled	A-22		<u>334.47</u>	
			<u>\$ 164,063.89</u>	

BOROUGH OF ROSELLE PARK

CURRENT FUND

RESERVE FOR GRANTS-APPROPRIATED

<u>GRANT</u>	<u>BALANCE DECEMBER 31, 2018</u>	<u>BALANCE AFTER TRANSFERS</u>	<u>2019 BUDGET APPROPRIATION</u>	<u>DECREASED</u>	<u>BALANCE DECEMBER 31, 2019</u>
Clean Communities Program	\$ 44,907.49	\$ 44,907.49	\$ 23,231.19	\$ 38,374.18	\$ 29,764.50
Safe and Secure Communities- Match - Prior	71,735.43	71,735.43		71,735.43	
Safe and Secure Communities - 2019			60,000.00	60,000.00	
Safe and Secure Communities- Match - 2019			257,418.00	182,404.03	75,013.97
Municipal Alliance - 2018	13,629.36	13,629.36		13,629.36	
Municipal Alliance-Match - 2018	3,715.95	3,715.95		3,715.95	
Municipal Alliance - 2019			18,582.00	3,067.21	15,514.79
Municipal Alliance-Match - 2019			4,645.00	929.05	3,715.95
Drunk Driving Enforcement Fund	27,126.09	27,126.09		5,104.92	22,021.17
Special Legislative Grant	4,275.00	4,275.00		4,275.00	
Body Armor Grant			6,947.73	3,593.96	3,353.77
Recycling Tonnage Grant	63,497.71	63,497.71	6,175.07	22,767.93	46,904.85
Alcohol Education Rehabilitation Fund	9,722.83	9,722.83	6,510.35	1,882.50	14,350.68
Downtown Development Planning Grant	960.00	960.00		960.00	
Field Dreams	11,662.08	11,662.08		0.00	11,662.08
Greening Union County- Match	1,620.00	1,620.00		1,620.00	
Bulletproof Vest Partnership Grant	5,240.60	5,240.60	3,633.39	5,240.60	3,633.39
Drive Sober or Get Pulled Over	4,331.25	4,331.25	5,500.00	5,871.25	3,960.00
Union County Kids Recreation Trust Grant Program	6,497.50	6,497.50		6,497.50	
Union County Heart Grant			1,000.00	0.00	1,000.00
Union County Means Green Community Garden Grant			500.00	500.00	
Sustainable Jersey Small Grants Program			10,000.00	10,000.00	
	<u>\$ 268,921.29</u>	<u>\$ 268,921.29</u>	<u>\$ 404,142.73</u>	<u>\$ 442,168.87</u>	<u>\$ 230,895.15</u>

A

A-3

A

REF.

Cash Disbursements	A-4	\$ 424,776.45
Canceled	A-21	334.47
Encumbrances Payable	A-23	17,057.95
		<u>\$ 442,168.87</u>

BOROUGH OF ROSELLE PARK

GRANT FUND

SCHEDULE OF ENCUMBRANCES PAYABLE

	<u>REF.</u>		
Increased by:			
Transferred from Reserve for Grants Appropriated	A-22	\$ <u>17,057.95</u>	<u>17,057.95</u>
Balance, December 31, 2019	A	\$	<u><u>17,057.95</u></u>

BOROUGH OF ROSELLE PARK

TRUST FUND

SCHEDULE OF CASH-TREASURER

	<u>REF.</u>	<u>ANIMAL CONTROL</u>	<u>OTHER</u>
Balance, December 31, 2018	B	\$ 11,672.95	\$ 1,526,867.89
Increased by Receipts:			
Animal Control Fees	B-4 \$	13,846.40	
Community Development Block Grants	B-5		17,500.00
Retirees Reimbursement	B-16		30,572.23
State Unemployment Insurance	B-10		69,904.01
Animal Fees Due State of New Jersey	B-3	1,155.60	
Recreation	B-15		28,109.00
Affordable Housing	B-2		14,582.18
Special Law Enforcement Trust	B-14		5,680.19
Interfunds	B-12		25,000.00
Payroll Deductions	B-9		10,564,265.86
Tax Sale Premiums	B-8		109,300.00
Miscellaneous Deposits	B-11		1,347,939.29
		<u>15,002.00</u>	<u>12,212,852.76</u>
		\$ <u>26,674.95</u>	\$ <u>13,739,720.65</u>
Decreased by Disbursements:			
Community Development Block Grant	B-6 \$		17,324.85
Retirees Reimbursement	B-16		8,871.53
State Unemployment Insurance	B-10		79,289.46
Recreation - Reserves	B-15		24,374.50
Expenditures Under R.S. 4:19-15.11	B-4	14,494.12	
Due State of New Jersey	B-3	1,155.60	
Tax Sale Premiums	B-8		127,100.00
Payroll Deductions	B-9		10,566,782.34
Interfunds	B-12		25,000.00
Miscellaneous Deposits	B-11		1,180,501.33
		<u>15,649.72</u>	<u>12,029,244.01</u>
Balance, December 31, 2019	B	\$ <u>11,025.23</u>	\$ <u>1,710,476.64</u>

BOROUGH OF ROSELLE PARK
TRUST FUND
RESERVE FOR AFFORDABLE HOUSING

	<u>REF.</u>		
Balance December 31, 2018	B	\$	36,581.60
Increased by:			
Cash Receipts	B-1		<u>14,582.18</u>
Balance December 31, 2019	B	\$	<u><u>51,163.78</u></u>

BOROUGH OF ROSELLE PARK

TRUST FUND

SCHEDULE OF DUE STATE OF NEW JERSEY
ANIMAL CONTROL FUND

REF.

Increased by:

Cash Receipts

B-1

\$ 1,155.60

Decreased by:

Cash Disbursements

B-1

\$ 1,155.60

BOROUGH OF ROSELLE PARK

TRUST FUND

SCHEDULE OF RESERVE FOR ANIMAL CONTROL FUND EXPENDITURES

	<u>REF.</u>		
Balance, December 31, 2018	B	\$	11,672.95
Increased by:			
Collections:			
Dog/Cat License Fees Collected	B-1	\$	<u>13,846.40</u>
		\$	<u>13,846.40</u>
			25,519.35
Decreased by:			
Expenditures Under N.J.S. 40A:4-39	B-1	\$	<u>14,494.12</u>
			<u>14,494.12</u>
Balance, December 31, 2019	B	\$	<u><u>11,025.23</u></u>

LICENSE FEES COLLECTED

<u>YEAR</u>	<u>AMOUNT</u>
2018	\$ 23,787.60
2017	<u>22,894.10</u>
	<u><u>\$ 46,681.70</u></u>

"B-5"

BOROUGH OF ROSELLE PARK
TRUST FUND
DUE FROM COUNTY OF UNION
COMMUNITY DEVELOPMENT BLOCK GRANTS

	<u>REF.</u>	
Balance, December 31, 2018	B	\$ 17,500.00
Increased by:		
Project Award	B-6	19,000.00
		\$ <u>36,500.00</u>
Decreased by:		
Cash Receipts	B-1	<u>17,500.00</u>
Balance, December 31, 2019	B	\$ <u><u>19,000.00</u></u>

"B-6"

RESERVE FOR COMMUNITY DEVELOPMENT BLOCK GRANTS

Balance, December 31, 2018	B	\$ 11,187.43
Increased by:		
Project Award	B-5	19,000.00
		\$ <u>30,187.43</u>
Decreased by:		
Cash Disbursements	B-1	<u>17,324.85</u>
Balance, December 31, 2019	B	\$ <u><u>12,862.58</u></u>

"B-7"

BOROUGH OF ROSELLE PARK

TRUST FUND

SCHEDULE OF RESERVE FOR LAW ENFORCEMENT BLOCK GRANT-FEDERAL

REF.

Balance, December 31, 2018 and
December 31, 2019

B

\$ 0.03

"B-8"

SCHEDULE OF RESERVE FOR TAX SALE PREMIUMS

Balance, December 31, 2018

B

\$ 207,400.00

Increased by:

Cash Receipts

B-1

109,300.00

\$ 316,700.00

Decreased by:

Cash Disbursements

B-1

127,100.00

Balance, December 31, 2019

B

\$ 189,600.00

"B-9"

BOROUGH OF ROSELLE PARK

TRUST FUND

SCHEDULE OF RESERVE FOR PAYROLL DEDUCTIONS

	<u>REF.</u>	
Balance, December 31, 2018	B	\$ 58,308.71
Increased by:		
Employee Payroll Deductions	B-1	<u>10,564,265.86</u>
		\$ <u>10,622,574.57</u>
Decreased by:		
Cash Disbursements	B-1	<u>10,566,782.34</u>
Balance, December 31, 2019	B	\$ <u><u>55,792.23</u></u>

"B-10"

SCHEDULE OF STATE UNEMPLOYMENT

Balance, December 31, 2018	B	\$ 158,939.43
Increased by:		
Cash Receipts	B-1	<u>69,904.01</u>
		\$ <u>228,843.44</u>
Decreased by:		
Cash Disbursements	B-1	<u>79,289.46</u>
Balance, December 31, 2019	B	\$ <u><u>149,553.98</u></u>

BOROUGH OF ROSELLE PARK

TRUST FUND

SCHEDULE OF RESERVE FOR MISCELLANEOUS DEPOSITS

	BALANCE DECEMBER 31, 2018	CASH RECEIPTS	CASH DISBURSEMENTS	BALANCE DECEMBER 31, 2019
POAA	\$ 10,142.21	\$ 1,572.00	\$	\$ 11,714.21
Police O/S Services	7,500.00	466,385.00	472,205.00	1,680.00
Police O/S Administration Costs	5,254.50	139,835.50	142,324.75	2,765.25
Loretti Park	1,440.00			1,440.00
Public Defender	10,554.45	7,844.00	11,350.00	7,048.45
Founders Day Celebration	538.08			538.08
Security Deposits	3,548.00			3,548.00
Miscellaneous	338.42			338.42
Recycling	40,541.17	3,612.00		44,153.17
911 Memorial	3,822.40			3,822.40
Roller Skating	500.00			500.00
Secure a Child Program	50.00			50.00
Child Safety Seat	5.00			5.00
Monument Bond	2,500.00			2,500.00
Snow Removal(Storm Recovery)	214,262.62	30,000.00		244,262.62
Youth Center	5,100.00			5,100.00
Planning and Zoning Escrows	14,039.79			14,039.79
Zoning Board Stenographer	500.00			500.00
Zoning Board Escrows	3,800.00			3,800.00
Planning Board Escrows	4,594.06			4,594.06
Land Use Board Stenographer	250.00	750.00	500.00	500.00
Land Use Board Escrows	36,928.40	58,043.92	14,774.16	80,198.16
Developer's Escrow	33,220.22	135,000.00	153,915.10	14,305.12
Street Opening Escrow	8,987.75	29,000.00		37,987.75
Firework Donation	76,986.61	7,451.01	12,000.00	72,437.62
Relocation Assistance	3,300.00			3,300.00
Tax Lien Redemptions		198,445.86	198,445.86	
Accumulated Absences	379,360.22	270,000.00	172,496.71	476,863.51
Downtown Renovations	1,405.00		1,405.00	
100 Years 100 Trees	633.75		633.75	
Union County Health Admin Act	5,757.74		385.00	5,372.74
Downtown Banners	66.00		66.00	
	<u>\$ 875,926.39</u>	<u>\$ 1,347,939.29</u>	<u>\$ 1,180,501.33</u>	<u>\$ 1,043,364.35</u>

REF.

B

B-1

B-1

B

BOROUGH OF ROSELLE PARK

TRUST FUND

SCHEDULE OF INTERFUNDS - TRUST OTHER FUND

	<u>REF.</u>	<u>TOTAL</u>	<u>CURRENT FUND</u>
Balance, December 31, 2018			
Due To	B	\$ 10,000.00	\$ 10,000.00
Cash Receipts	B-1	\$ <u>25,000.00</u>	\$ <u>25,000.00</u>
Cash Disbursements	B-1	\$ <u>25,000.00</u>	\$ <u>25,000.00</u>
Balance, December 31, 2019			
Due To	B	\$ <u>10,000.00</u>	\$ <u>10,000.00</u>

"B-14"

BOROUGH OF ROSELLE PARK

TRUST FUND

RESERVE FOR SPECIAL LAW ENFORCEMENT TRUST

	<u>REF.</u>	
Balance December 31, 2018	B	\$ 13,589.31
Increased by:		
Cash Receipts	B-1	<u>5,680.19</u>
Balance December 31, 2019	B	\$ <u><u>19,269.50</u></u>

"B-15"

RESERVE FOR RECREATION

Balance December 31, 2018	B	\$ 36,475.99
Increased by:		
Cash Receipts	B-1	<u>28,109.00</u>
		\$ <u>64,584.99</u>
Decreased by:		
Cash Disbursements	B-1	<u>24,374.50</u>
Balance December 31, 2019	B	\$ <u><u>40,210.49</u></u>

"B-16"

BOROUGH OF ROSELLE PARK

TRUST FUND

RESERVE FOR RETIREE REIMBURSEMENTS

	<u>REF.</u>	
Balance December 31, 2018	B	\$ 135,959.00
Increased by:		
Cash Receipts	B-1	<u>30,572.23</u>
		\$ <u>166,531.23</u>
Decreased by:		
Cash Disbursements	B-1	<u>8,871.53</u>
Balance December 31, 2019	B	\$ <u><u>157,659.70</u></u>

"B-17"

DEFERRED CHARGES-PROSPECTIVE ASSESSMENTS FUNDED

Balance December 31, 2018	B	\$ 37,000.00
Decreased by:		
Budget Appropriation	B-13	<u>20,000.00</u>
Balance December 31, 2019	B	\$ <u><u>17,000.00</u></u>

BOROUGH OF ROSELLE PARK

GENERAL CAPITAL FUND

CASH RECEIPTS AND DISBURSEMENTS
COLLECTOR - TREASURER

	<u>REF.</u>		
Balance, December 31, 2018	C		\$ 7,062,678.43
Increased by Receipts:			
Budget Appropriations:			
Capital Improvement Fund	C-10	\$ 200,000.00	
Fund Balance	C-1	236,026.00	
Deferred Charges - Unfunded		462.37	
Grants Receivable	C-6	522,253.75	
Reserve for Payment of Bonds	C-12	<u>54,905.82</u>	
			<u>1,013,647.94</u>
			\$ 8,076,326.37
Decreased by Expenditures:			
Contracts Payable	C-10	\$ 1,713,952.10	
Reserve for Payment of Bonds	C-12	<u>20,000.00</u>	
			<u>1,733,952.10</u>
Balance, December 31, 2019	C:C-3		\$ <u><u>6,342,374.27</u></u>

"C-3"

BOROUGH OF ROSELLE PARK

GENERAL CAPITAL FUND

ANALYSIS OF CAPITAL CASH AND INVESTMENTS

BALANCE
DECEMBER
31, 2019

Fund Balance	\$	341,423.33
Capital Improvement Fund		182,933.07
Reserve to Pay Serial Bonds		346,503.73
Contracts Payable		1,300,398.33
Improvement Authorizations Funded Set Forth on "C-7"		<u>4,849,642.06</u>
	\$	<u><u>6,342,374.27</u></u>

REF.

C-2

BOROUGH OF ROSELLE PARK

GENERAL CAPITAL FUND

SCHEDULE OF DEFERRED CHARGES
TO FUTURE TAXATION - FUNDED

Balance, December 31, 2018	C		\$ 18,322,892.16
Decreased by:			
Serial Bonds	C-8	\$ 1,530,000.00	
Green Acres Loan	C-9	<u>9,046.83</u>	
			<u>1,539,046.83</u>
Balance, December 31, 2019	C		<u>\$ 16,783,845.33</u>

BOROUGH OF ROSELLE PARK

GENERAL CAPITAL FUND

SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - UNFUNDED

<u>ORDINANCE NUMBER</u>	<u>IMPROVEMENT DESCRIPTION</u>		<u>BALANCE DECEMBER 31, 2019</u>	<u>ANALYSIS OF BALANCE DECEMBER 31, 2019 UNEXPENDED IMPROVEMENT AUTHORIZATIONS</u>
2578	Various Capital Acquisitions and Improvements	\$	<u>1,995,000.00</u>	\$ <u>1,995,000.00</u>
		\$	<u><u>1,995,000.00</u></u>	\$ <u><u>1,995,000.00</u></u>
	<u>REF.</u>		C	C-7

"C-6"

BOROUGH OF ROSELLE PARK

GENERAL CAPITAL FUND

SCHEDULE OF GRANTS RECEIVABLE

	<u>REF.</u>		
Balance, December 31, 2018	C	\$	634,515.00
Increased by:			
Improvement Authorizations	C-7		<u>606,265.00</u>
		\$	1,240,780.00
Decreased by:			
Cash Receipts	C-2		522,253.75
Canceled	C-7		<u>40,000.00</u>
			<u>562,253.75</u>
Balance, December 31, 2019	C	\$	<u><u>678,526.25</u></u>

BOROUGH OF ROSELLE PARK

GENERAL CAPITAL FUND

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS

ORDINANCE NUMBER	IMPROVEMENT DESCRIPTION	ORDINANCE AMOUNT	BALANCE DECEMBER 31, 2018		2019 AUTHORIZATIONS	CONTRACTS PAYABLE	AUTHORIZATIONS CANCELED	BALANCE DECEMBER 31, 2019	
			FUNDED	UNFUNDED				FUNDED	UNFUNDED
General Improvements:									
2220	Various Capital Improvements	\$	719.01	\$	\$	17.39	\$	701.62	\$
2249	Various Capital Improvements		44,026.35					44,026.35	
2300	Various Capital Improvements		1,663,721.56			73,812.65		1,589,908.91	
2337	Various Capital Improvements		9,996.00			7,261.00		2,735.00	
2386	Various Capital Improvements		843,660.09			145,751.99		697,908.10	
2412	Various Capital Improvements		345,170.74			29,555.74		315,615.00	
2443	Various Capital Improvements		884,618.34			79,618.34		805,000.00	
2466	Various Capital Improvements		594,126.35			101,062.94	288,812.20	204,251.21	
2494	Various Capital Improvements		576,409.17	462.37		431,119.72	12,556.55	133,195.27	
2528	Various Capital Improvements		899,525.00			179,499.90		720,025.10	
2531	Various Capital Improvements		886,026.26			835,116.97		50,909.29	
2559	Various Capital Improvements		160,000.00				160,000.00	-	
2562	Acquisition of Recreational Equip, Bike Path Improvements and Trees				75,000.00	59,464.57		15,535.43	
2578	Various Capital Acquisitions and Improvements				2,996,900.00	829,668.31		172,231.69	1,995,000.00
2596	Acq of a Tree Bucket Truck, Recreational Equip and Trees				340,000.00	242,400.91		97,599.09	
			<u>6,907,998.87</u>	<u>462.37</u>	<u>3,411,900.00</u>	<u>3,014,350.43</u>	<u>461,368.75</u>	<u>4,849,642.06</u>	<u>1,995,000.00</u>
			C	C		C-11		C-C-3	C-C-5
REF.									
C-10	Capital Improvement Fund				\$				
C-6	Grants Receivable				\$		40,000.00		
C-1	Capital Fund Balance						421,368.75		
	Deferred Charges to Future Taxation - Unfunded								
					<u>\$</u>		<u>461,368.75</u>		

PURPOSE	DATE OF ISSUE	AMOUNT OF ORIGINAL ISSUE	MATURITIES OF BONDS				INTEREST RATE	BALANCE DECEMBER 31, 2018	DECREASED	BALANCE DECEMBER 31, 2019
			OUTSTANDING		AMOUNT					
			YEAR ENDED	DATE						
General Improvement Bonds	1/15/2008	\$ 4,084,000.00	1/15/2020	\$	400,000.00	3.500%	\$	1,999,000.00	400,000.00	1,599,000.00
			1/15/2021		400,000.00	3.500%				
			1/15/2022		400,000.00	3.550%				
			1/15/2023		399,000.00	3.600%				
General Improvement Bonds	10/15/2010	7,607,000.00	10/15/2020		375,000.00	3.000%		5,272,000.00	375,000.00	4,897,000.00
			10/15/2021		385,000.00	3.125%				
			10/15/2022		395,000.00	3.260%				
			10/15/2023		400,000.00	3.500%				
			10/15/2024		450,000.00	4.000%				
			10/15/2025		455,000.00	4.000%				
			10/15/2026		470,000.00	4.000%				
			10/15/2027		475,000.00	4.000%				
			10/15/2028		495,000.00	4.000%				
			10/15/2029		497,000.00	4.000%				
10/15/2030		500,000.00	4.000%							
General Improvement Bonds	11/15/2013	3,640,000.00	11/15/2020		250,000.00	2.500%		2,744,000.00	250,000.00	2,494,000.00
			11/15/2021		250,000.00	2.500%				
			11/15/2022		250,000.00	3.000%				
			11/15/2023		250,000.00	3.000%				
			11/15/2024		300,000.00	3.250%				
			11/15/2025		300,000.00	3.250%				
			11/15/2026		300,000.00	3.500%				
			11/15/2027		300,000.00	3.500%				
11/15/2028		294,000.00	4.000%							

"C-9"

BOROUGH OF ROSELLE PARK

GENERAL CAPITAL FUND

SCHEDULE OF GREEN ACRES LOAN PAYABLE

	<u>REF.</u>	
Balance, December 31, 2018	C	\$ 132,892.16
Decreased by:		
Loans Paid by Budget	C-4	<u>9,046.83</u>
Balance, December 31, 2019	C	<u><u>\$ 123,845.33</u></u>

"C-10"

BOROUGH OF ROSELLE PARK

GENERAL CAPITAL FUND

SCHEDULE OF CAPITAL IMPROVEMENT FUND

	<u>REF.</u>		
Balance, December 31, 2018	C	\$	124,668.07
Increased by:			
Budget Appropriation	C-2	\$ <u>200,000.00</u>	
			<u>200,000.00</u>
		\$	<u>324,668.07</u>
Decreased by:			
Appropriation to Finance Improvement			
Authorizations	C-7		<u>141,735.00</u>
Balance, December 31, 2019	C	\$	<u><u>182,933.07</u></u>

"C-11"

SCHEDULE OF CONTRACTS PAYABLE

Increased by:			
Improvement Authorizations Charged	C-7	\$	3,014,350.43
Decreased by:			
Cash Disbursements	C-2	\$ <u>1,713,952.10</u>	
			<u>1,713,952.10</u>
Balance, December 31, 2019	C	\$	<u><u>1,300,398.33</u></u>

BOROUGH OF ROSELLE PARK

GENERAL CAPITAL FUND

SCHEDULE OF RESERVE FOR DEBT SERVICE

Balance, December 31, 2018	C	\$ 311,597.91
Increased by:		
Cash Receipts	C-2	54,905.82
		<u>\$ 366,503.73</u>
Decreased by:		
Current Budget Appropriation	C-2	20,000.00
		<u>20,000.00</u>
Balance, December 31, 2019	C	<u><u>\$ 346,503.73</u></u>

BOROUGH OF ROSELLE PARK

GENERAL CAPITAL FUND

BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

<u>ORDINANCE NUMBER</u>	<u>IMPROVEMENT DESCRIPTION</u>	<u>BALANCE DECEMBER 31, 2019</u>
2578	Various Capital Acquisitions and Improvements	\$ <u>1,995,000.00</u>
		\$ <u><u>1,995,000.00</u></u>

BOROUGH OF ROSELLE PARK
SEWER UTILITY FUND

CASH RECEIPTS AND DISBURSEMENTS
COLLECTOR - TREASURER

	<u>REF.</u>		<u>Operating Fund</u>	<u>Capital Fund</u>
Balance, December 31, 2018	D	\$	\$ 1,435,741.32	\$ 76,661.44
Increased by Receipts:				
Consumer Accounts Receivable	D-7		1,372,828.92	
Sewer Charge Overpayments	D-8		144.17	
Miscellaneous	D-3		15,828.02	
Appropriation Refunds	D-4		<u>72,474.50</u>	
			1,461,275.61	
			<u>\$ 2,897,016.93</u>	<u>\$ 76,661.44</u>
Decreased by Disbursements:				
2019 Budget Appropriations	D-4	\$	1,466,846.28	\$
2018 Appropriation Reserves	D-10		16,698.26	
Payment to Current Fund as Anticipated Revenue	D-1		<u>150,000.00</u>	
			1,633,544.54	
Balance, December 31, 2019	D	\$	<u><u>\$ 1,263,472.39</u></u>	<u><u>\$ 76,661.44</u></u>

"D-6"

BOROUGH OF ROSELLE PARK

SEWER UTILITY FUND

SCHEDULE OF SEWER UTILITY CAPITAL CASH

		BALANCE DECEMBER <u>31, 2019</u>
Capital Outlay	\$	11,594.76
Fund Balance		<u>65,066.68</u>
	\$	<u><u>76,661.44</u></u>

REF.

D-5

"D-7"

BOROUGH OF ROSELLE PARK
SEWER UTILITY FUND

CONSUMER ACCOUNTS RECEIVABLE

	<u>REF.</u>		
Balance, December 31, 2018	D	\$	123,291.25
Increased by:			
Sewer User Charges Levied - Net			<u>1,408,112.79</u>
			1,531,404.04
Decreased by:			
Collections	D-5	\$ <u>1,372,828.92</u>	<u>1,372,828.92</u>
Balance, December 31, 2019	D	\$	<u><u>158,575.12</u></u>

"D-8"

SEWER CHARGE OVERPAYMENTS

Balance, December 31, 2018	D	\$	2,854.51
Increased by:			
Cash Receipts	D-5		<u>144.17</u>
Balance, December 31, 2019	D	\$	<u><u>2,998.68</u></u>

"D-9"

BOROUGH OF ROSELLE PARK
SEWER UTILITY FUND

FIXED CAPITAL

<u>Account</u>	BALANCE DECEMBER 31, 2018	<u>ADDITIONS</u>	BALANCE DECEMBER 31, 2019
Purchase of a Sewer Truck and Van	\$ 140,000.00	\$	\$ 140,000.00
Purchase of a Vacuum Sweeper	71,599.00		71,599.00
Sewer Television Surveillance	3,500.00		3,500.00
Reconstruction of Sewers and Related Road Work	479,109.72		479,109.72
Providing for Reconstruction of Sanitary Sewers	118,000.00		118,000.00
Acquisition of a Mini Computer	3,402.00		3,402.00
Reconstruction and Repair of Sewers on Roselle Ave	37,706.24		37,706.24
Capital Assessment Plan		334,659.97	334,659.97
	<u>\$ 853,316.96</u>	<u>\$ 334,659.97</u>	<u>\$ 1,187,976.93</u>

Reference

D

D-9

D

"D-10"

BOROUGH OF ROSELLE PARK

SEWER UTILITY OPERATING FUND

SCHEDULE OF 2018 APPROPRIATION RESERVES

	BALANCE DECEMBER 31, 2018	BALANCE AFTER TRANSFERS	PAID OR CHARGED	BALANCE LAPSED
Operating:				
Other Expenses	\$ 41,435.00 \$	53,884.94 \$	16,698.26 \$	37,186.68
Maintenance of Vehicles	5,000.00	5,000.00		5,000.00
Rahway Valley Sewerage Authority	74,133.43	74,133.43		74,133.43
Capital Improvements:				
Capital Outlay	5,000.00	5,000.00		5,000.00
	<u>\$ 125,568.43 \$</u>	<u>138,018.37 \$</u>	<u>16,698.26 \$</u>	<u>121,320.11</u>
<u>REF.</u>	D:D-10		D-5	D-1
Balance, December 31, 2018	\$	125,568.43		
Encumbrances Payable		<u>12,449.94</u>		
	\$	<u>138,018.37</u>		

"D-11"

BOROUGH OF ROSELLE PARK
SEWER UTILITY OPERATING FUND
SCHEDULE OF ENCUMBRANCES PAYABLE

	<u>REF.</u>	
Balance, December 31, 2018	D	\$ 12,449.94
Increased by:		
Charges to Current Year Appropriations	D-4	66,878.00
		<u>\$ 79,327.94</u>
Decreased by:		
Transferred to Appropriation Reserves	D-10	<u>12,449.94</u>
Balance, December 31, 2019	D	<u><u>\$ 66,878.00</u></u>

"D-12"

SCHEDULE OF ACCOUNTS PAYABLE

Balance, December 31, 2018 and December 31, 2019	D	<u><u>\$ 96,234.00</u></u>
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"D-13"

BOROUGH OF ROSELLE PARK
SEWER UTILITY CAPITAL FUND
SCHEDULE OF CAPITAL IMPROVEMENT FUND
SCHEDULE OF CAPITAL OUTLAY

REF.

Balance, December 31, 2018 and
December 31, 2019

D

\$ 11,594.76

"D-14"

SCHEDULE OF RESERVE FOR AMORTIZATION

Balance, December 31, 2018

D

\$ 853,316.96

Increased by:

Capital Outlay-Operating Budget

334,659.97

Balance, December 31, 2019

D

\$ 1,187,976.93

"G-1"

BOROUGH OF ROSELLE PARK
VETERANS MEMORIAL LIBRARY FUND
LIBRARY OPERATING FUND AND LIBRARY BUILDING FUND
SCHEDULE OF LIBRARY CASH

	<u>REF.</u>		
Balance, December 31, 2018	G	\$	677,166.65
Increased by Receipts:			
Operating Fund	G-3	\$	414,775.77
Reserve for Building Fund Expenditures	G-4		<u>2,129.97</u>
			<u>416,905.74</u>
		\$	<u>1,094,072.39</u>
Decreased by:			
Commitments Payable	G-2	\$	1,767.27
Operating Expenses	G-3		377,281.93
Reserve for Building Fund Expenditures	G-4		<u>43,079.98</u>
			<u>422,129.18</u>
Balance, December 31, 2019	G	\$	<u><u>671,943.21</u></u>

"G-2"

LIBRARY OPERATING FUND
SCHEDULE OF LIBRARY COMMITMENTS PAYABLE

Balance, December 31, 2018	G	\$	1,767.27
Decreased by:			
Disbursed	G-1	\$	<u><u>1,767.27</u></u>

BOROUGH OF ROSELLE PARK

VETERANS MEMORIAL LIBRARY FUND

LIBRARY OPERATING FUND

SCHEDULE OF RESERVE FOR LIBRARY FUND EXPENDITURES

	<u>REF.</u>			
Balance, December 31, 2018	G		\$	143,309.82
Increased by:				
Budget Appropriation		\$	400,000.00	
State Aid			6,991.00	
Fines			1,253.45	
Rentals			32.80	
Lost Cards			123.20	
Lost Materials			208.77	
Miscellaneous			3,173.74	
Other			758.86	
Fax			585.10	
Copy Machine			<u>1,648.85</u>	
	G-1		\$	<u>414,775.77</u>
				<u>414,775.77</u>
			\$	<u>558,085.59</u>
Decreased by:				
Operating Expenses	G-1		\$	<u>377,281.93</u>
				<u>377,281.93</u>
				<u>180,803.66</u>
Other Changes in Fund Balance:				
Net Gain on Investment			29.68	
Prepaid Canceled			<u>(5,180.52)</u>	
				<u>(5,150.84)</u>
Balance, December 31, 2019	G		\$	<u><u>175,652.82</u></u>

"G-4"

BOROUGH OF ROSELLE PARK
VETERANS MEMORIAL LIBRARY FUND

LIBRARY BUILDING FUND

SCHEDULE OF RESERVE FOR
BUILDING FUND EXPENDITURES

	<u>REF.</u>	
Balance, December 31, 2018	G	\$ 539,200.70
Increased by:		
Receipts	G-1	<u>2,129.97</u>
		\$ 541,330.67
Decreased by:		
Due to Library Operating Fund	G-5	<u>43,079.98</u>
Balance, December 31, 2019	G	\$ <u>498,250.69</u>

"G-5"

LIBRARY OPERATING FUND
SCHEDULE OF DUE FROM LIBRARY BUILDING FUND

Balance, December 31, 2018	G	\$ 9,924.49
Decreased by:		
Receipts	G-1	\$ <u>9,924.49</u>

"G-6"

LIBRARY BUILDING FUND
SCHEDULE OF DUE TO LIBRARY OPERATING FUND

Balance, December 31, 2018	G	\$ 9,924.49
Decreased by:		
Disbursements	G-1	\$ <u>9,924.49</u>

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PART II

BOROUGH OF ROSELLE PARK

STATISTICAL DATA

LIST OF OFFICIALS

COMMENTS AND RECOMMENDATIONS

YEAR ENDED DECEMBER 31, 2019

COMPARATIVE STATEMENT OF OPERATIONS AND
CHANGE IN FUND BALANCE - CURRENT FUND

	YEAR 2019		YEAR 2018	
	AMOUNT	%	AMOUNT	%
<u>REVENUE AND OTHER INCOME REALIZED</u>				
Fund Balance Utilized	\$ 1,725,000.00	3.61%	\$ 1,620,000.00	3.43%
Miscellaneous - From Other Than Local				
Property Tax Levies	3,677,944.57	7.69%	3,761,758.49	7.96%
Collection of Delinquent Taxes and				
Tax Title Liens	595,751.40	1.25%	626,339.55	1.33%
Collection of Current Tax Levy	41,850,187.98	87.46%	41,248,227.08	87.29%
<u>TOTAL INCOME</u>	<u>47,848,883.95</u>	<u>100.00%</u>	<u>47,256,325.12</u>	<u>100.00%</u>
<u>EXPENDITURES</u>				
Budget Expenditures:				
Municipal Purposes	17,356,931.33	37.73%	16,979,193.70	37.39%
County Taxes	6,179,285.29	13.43%	5,888,427.65	12.97%
Local School Taxes	22,436,078.00	48.77%	22,338,912.00	49.19%
Other Expenditures	35,981.64	0.08%	204,412.75	0.45%
<u>TOTAL EXPENDITURES</u>	<u>46,008,276.26</u>	<u>100.00%</u>	<u>45,410,946.10</u>	<u>100.00%</u>
Excess in Revenue	1,840,607.69		1,845,379.02	
Fund Balance, January 1	2,858,162.06		2,632,783.04	
	1,435,000.00		4,478,162.06	
Less: Utilization as Anticipated Revenue	1,725,000.00		1,620,000.00	
Fund Balance, December 31	\$ <u>2,973,769.75</u>		\$ <u>2,858,162.06</u>	

COMPARATIVE STATEMENT OF OPERATIONS AND CHANGE
IN FUND BALANCE - SEWER UTILITY FUND

	YEAR 2019		YEAR 2018	
	<u>AMOUNT</u>	<u>%</u>	<u>AMOUNT</u>	<u>%</u>
<u>REVENUE AND OTHER INCOME REALIZED</u>				
Fund Balance Utilized	\$ 380,000.00	20.11%	\$ 1,373,266.27	91.06%
Collection of Membership Fees	1,372,828.92	72.64%	16,897.49	1.12%
Miscellaneous	15,828.02	0.84%	117,981.06	7.82%
Miscellaneous-From Other Than Pool Receipts	121,320.11	6.42%		
<u>TOTAL INCOME</u>	<u>1,889,977.05</u>	<u>100.00%</u>	<u>1,508,144.82</u>	<u>100.00%</u>
<u>EXPENDITURES</u>				
Budget Expenditures:				
Operating	1,188,294.00	74.82%	1,202,803.00	99.59%
Capital Outlay	400,000.00	25.18%	5,000.00	0.41%
<u>TOTAL EXPENDITURES</u>	<u>1,588,294.00</u>	<u>100.00%</u>	<u>1,207,803.00</u>	<u>100.00%</u>
Excess in Revenue	301,683.05		300,341.82	
Fund Balance, January 1	<u>1,198,634.44</u>		<u>1,023,292.62</u>	
	1,500,317.49		1,323,634.44	
Less: Utilization as Anticipated Revenue	380,000.00			
Surplus-Anticipated Revenue Current Fund	<u>150,000.00</u>		<u>125,000.00</u>	
Fund Balance, December 31	<u>\$ 970,317.49</u>		<u>\$ 1,198,634.44</u>	

COMPARATIVE SCHEDULE OF TAX RATE INFORMATION

	<u>2019</u>	<u>2018</u>	<u>2017</u>
Tax Rate	<u>\$4.034</u>	<u>\$3.979</u>	<u>\$3.934</u>
Appointment of Tax Rate:			
Municipal	1.274	1.261	1.241
Municipal Library	0.038	0.035	0.035
County	0.587	0.559	0.565
Local School	<u>2.135</u>	<u>2.124</u>	<u>2.093</u>

Assessed Valuation:

YEAR 2019	\$ <u>1,051,180,050.00</u>		
YEAR 2018		\$ <u>1,051,778,057.00</u>	
YEAR 2017			\$ <u>1,050,803,779.00</u>

COMPARISON OF TAX LEVIES AND COLLECTION CURRENTLY

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

<u>YEAR</u>	<u>TAX LEVY</u>	<u>CURRENTLY</u>	
		<u>CASH COLLECTIONS</u>	<u>PERCENTAGE OF COLLECTION</u>
2019	\$ 42,446,272.30	\$ 41,850,187.98	98.60%
2018	\$ 41,869,930.43	\$ 41,248,227.08	98.52%
2017	\$ 41,486,671.19	\$ 40,791,821.35	98.33%

DELINQUENT TAXES AND TAX TITLE LIENS

This tabulation includes a comparison, expressed in percentage, of the total of delinquent taxes and tax title liens, in relation to the tax levies of the last three years.

<u>DECEMBER 31, YEAR</u>	<u>AMOUNT OF TAX TITLE LIENS</u>	<u>AMOUNT OF DELINQUENT TAXES</u>	<u>TOTAL DELINQUENT</u>	<u>PERCENTAGE OF TAX LEVY</u>
2019	\$	\$ 546,180.74	\$ 546,180.74	1.29%
2018	\$	\$ 592,501.45	\$ 592,501.45	1.42%
2017	\$	\$ 624,589.55	\$ 624,589.55	1.51%

COMPARATIVE SCHEDULE OF FUND BALANCES

	<u>YEAR</u>	<u>BALANCE DECEMBER 31</u>	<u>UTILIZED IN BUDGET OF SUCCEEDING YEAR</u>
Current Fund	2019	\$ 2,973,769.75	\$ 2,698,322.00
	2018	\$ 2,858,162.06	\$ 1,725,000.00
	2017	\$ 2,355,674.71	\$ 1,620,000.00
	2016	\$ 2,262,183.86	\$ 1,550,000.00
	2015	\$ 2,181,585.16	\$ 1,400,000.00
Sewer Utility Operating Fund	2019	\$ 970,317.49	\$ 150,000.00
	2018	\$ 1,198,634.44	\$ 380,000.00
	2017	\$ 1,023,292.62	\$ -0-
	2016	\$ 814,108.53	\$ -0-
	2015	\$ 510,667.14	\$ -0-

OFFICIALS IN OFFICE AND SURETY BONDS

The following officials were in office during the period under audit:

<u>NAME</u>	<u>TITLE</u>	<u>AMOUNT OF BOND</u>
Joseph Signorello III	Mayor	*
Joseph Petrosky	Councilman	*
Robert Mathieu	Councilman	*
William Fahoury	Councilman	*
Michael Connelly	Councilman	*
Jayme Lynn Negron	Councilwoman	*
Joseph R. Delorio	Councilman	*
Andrew J. Casais	Borough Administrator	*
	Borough Clerk	
	Qualified Purchasing Agent	
Kenneth P. Blum, Jr.	Chief Financial Officer	*
Dina Pereira	Tax Collector	*
Donna L. Corrigan	Deputy Borough Clerk	*
Jarrid H. Kantor	Borough Attorney	*
Gail Scaglione	Tax Assessor	*
Madeline Colandro	Registrar of Vital Statistics	*
Gary Bundy	Magistrate	*
Nicole Nunes	Court Administrator	*
Rose Cooper	Deputy Court Administrator	*
Michael Neglia	Engineer	*
Daniel J. McCaffery	Police Chief	*
Jenny Lichtenwalner	Library Director	*

*\$1,000,000.00 Blanket Bond-r The Garden State Municipal Joint Insurance Fund

GENERAL COMMENTS AND RECOMMENDATIONS

GENERAL COMMENTS

CONTRACTS AND AGREEMENTS REQUIRED TO BE ADVERTISED FOR N.J.S.A. 40A:11-4

"Every contract or agreement, for the performance of any work or the furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds not included within the terms of Section 3 of this act, shall be made or awarded only by the governing body of the contracting unit after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate the amount set forth in, or the amount calculated by the Governor pursuant to Section 3 P.L. 1971 C. 198 (C. 40A:11-3), except by contract or agreement."

Effective July 1, 2015, the bid threshold in accordance with N.J.S.A. 40A:11-4 is \$17,500.00 or up to \$40,000.00 if the entity has a Qualified Purchasing Agent. The Borough appointed a Qualified Purchasing Agent and has elected to increase its bid threshold to \$40,000.00.

The governing body of the Municipality has the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Borough Council's opinion should be sought before a commitment is made.

The minutes indicate that bids were requested by public advertising for the following items:

- Vehicles
- Road Improvements
- Waste Disposal
- Building Improvements
- Stream Stabilization
- Concrete Repair

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violations existed.

The minutes indicate that resolutions authorizing contracts or agreements for "Professional Services" per N.J.S.A. 40A:11-5 were advertised during 2019 for the following professional services:

- Auditor
- Attorney/Legal
- Engineer
- Planning

GENERAL COMMENTS (CONTINUED)

COLLECTION OF INTEREST ON DELINQUENT TAXES AND ASSESSMENTS

The statute provides the method for authorizing interest and the maximum rate to be charged for the non-payment of taxes or sewer charges on or before the date when they would become delinquent.

The governing body on January 3, 2019 adopted the following resolution authorizing interest to be charged on delinquent taxes and sewer charges:

"BE IT RESOLVED by the Governing Body of the Borough of Roselle Park that the rate of interest on delinquent taxes and sewer charges owed to the said Borough of Roselle Park, be and it hereby is set at eight percent (8%) on the first One Thousand Five Hundred Dollars (\$1,500.00) of taxes due and eighteen percent (18%) of any amount in excess of One Thousand Five Hundred Dollars (\$1,500.00). Such interest shall not be charged, however, on payments made within ten (10) days from the due date."

"BE IT FURTHER RESOLVED there will be a six percent (6%) penalty on delinquency of Ten Thousand Dollars (\$10,000.00) or more at the end of the calendar year."

It appears from an examination of the Collector's records that interest was collected in accordance with the foregoing resolution.

DELINQUENT TAXES AND TAX TITLE LIENS

The last tax sale was held on November 25, 2019 and was complete.

GENERAL COMMENTS (CONTINUED)

VERIFICATION OF DELINQUENT TAXES AND OTHER CHARGES

A test verification of delinquent charges and current payments was made in accordance with the regulations of the Division of Local Government Services, consisting of the mailing of verification notices as follows:

<u>TYPE</u>	
Payments of 2020 Taxes	25
Payments of 2019 Taxes	25
Delinquent Taxes	25
Payment of Sewer Utility Charges	15
Delinquent Sewer Utility Charges	10

OTHER COMMENTS

Interfunds

Transactions invariably occur in one fund which requires a corresponding entry to be made in another fund, thus creating interfund balances. References to the various balance sheets show the interfund balances remaining at year end. As a general rule all interfund balances should be closed out as of the end of the year.

It is the Borough's policy to review and liquidate all interfund balances on a periodic basis.

Fire Department

It appears that annual fees are not being collected from all establishments required to pay such fees in accordance with Chapter XXII Fire Prevention and Protections Section 22-1.13 Uniform Fire Safety Code - Required Inspections and Fees.

RECOMMENDATIONS

*That the Fire Prevention Department annually bill and collect all nonlife hazard use fees required under the Uniform Fire Safety Code.

*Prior Year Recommendation

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100 101 102 103 104 105 106 107 108 109 110 111 112 113 114 115 116 117 118 119 120 121 122 123 124 125 126 127 128 129 130 131 132 133 134 135 136 137 138 139 140 141 142 143 144 145 146 147 148 149 150 151 152 153 154 155 156 157 158 159 160 161 162 163 164 165 166 167 168 169 170 171 172 173 174 175 176 177 178 179 180 181 182 183 184 185 186 187 188 189 190 191 192 193 194 195 196 197 198 199 200 201 202 203 204 205 206 207 208 209 210 211 212 213 214 215 216 217 218 219 220 221 222 223 224 225 226 227 228 229 230 231 232 233 234 235 236 237 238 239 240 241 242 243 244 245 246 247 248 249 250 251 252 253 254 255 256 257 258 259 260 261 262 263 264 265 266 267 268 269 270 271 272 273 274 275 276 277 278 279 280 281 282 283 284 285 286 287 288 289 290 291 292 293 294 295 296 297 298 299 300 301 302 303 304 305 306 307 308 309 310 311 312 313 314 315 316 317 318 319 320 321 322 323 324 325 326 327 328 329 330 331 332 333 334 335 336 337 338 339 340 341 342 343 344 345 346 347 348 349 350 351 352 353 354 355 356 357 358 359 360 361 362 363 364 365 366 367 368 369 370 371 372 373 374 375 376 377 378 379 380 381 382 383 384 385 386 387 388 389 390 391 392 393 394 395 396 397 398 399 400 401 402 403 404 405 406 407 408 409 410 411 412 413 414 415 416 417 418 419 420 421 422 423 424 425 426 427 428 429 430 431 432 433 434 435 436 437 438 439 440 441 442 443 444 445 446 447 448 449 450 451 452 453 454 455 456 457 458 459 460 461 462 463 464 465 466 467 468 469 470 471 472 473 474 475 476 477 478 479 480 481 482 483 484 485 486 487 488 489 490 491 492 493 494 495 496 497 498 499 500 501 502 503 504 505 506 507 508 509 510 511 512 513 514 515 516 517 518 519 520 521 522 523 524 525 526 527 528 529 530 531 532 533 534 535 536 537 538 539 540 541 542 543 544 545 546 547 548 549 550 551 552 553 554 555 556 557 558 559 560 561 562 563 564 565 566 567 568 569 570 571 572 573 574 575 576 577 578 579 580 581 582 583 584 585 586 587 588 589 590 591 592 593 594 595 596 597 598 599 600 601 602 603 604 605 606 607 608 609 610 611 612 613 614 615 616 617 618 619 620 621 622 623 624 625 626 627 628 629 630 631 632 633 634 635 636 637 638 639 640 641 642 643 644 645 646 647 648 649 650 651 652 653 654 655 656 657 658 659 660 661 662 663 664 665 666 667 668 669 670 671 672 673 674 675 676 677 678 679 680 681 682 683 684 685 686 687 688 689 690 691 692 693 694 695 696 697 698 699 700 701 702 703 704 705 706 707 708 709 710 711 712 713 714 715 716 717 718 719 720 721 722 723 724 725 726 727 728 729 730 731 732 733 734 735 736 737 738 739 740 741 742 743 744 745 746 747 748 749 750 751 752 753 754 755 756 757 758 759 760 761 762 763 764 765 766 767 768 769 770 771 772 773 774 775 776 777 778 779 780 781 782 783 784 785 786 787 788 789 790 791 792 793 794 795 796 797 798 799 800 801 802 803 804 805 806 807 808 809 810 811 812 813 814 815 816 817 818 819 820 821 822 823 824 825 826 827 828 829 830 831 832 833 834 835 836 837 838 839 840 841 842 843 844 845 846 847 848 849 850 851 852 853 854 855 856 857 858 859 860 861 862 863 864 865 866 867 868 869 870 871 872 873 874 875 876 877 878 879 880 881 882 883 884 885 886 887 888 889 890 891 892 893 894 895 896 897 898 899 900 901 902 903 904 905 906 907 908 909 910 911 912 913 914 915 916 917 918 919 920 921 922 923 924 925 926 927 928 929 930 931 932 933 934 935 936 937 938 939 940 941 942 943 944 945 946 947 948 949 950 951 952 953 954 955 956 957 958 959 960 961 962 963 964 965 966 967 968 969 970 971 972 973 974 975 976 977 978 979 980 981 982 983 984 985 986 987 988 989 990 991 992 993 994 995 996 997 998 999 1000

