



THE BOROUGH OF ROSELLE PARK
NEW JERSEY

110 EAST WESTFIELD AVE, ROSELLE PARK, NJ 07204

Construction / Code Enforcement Department

Phone: 908-245-2721 Fax: 908-298-9718
908-245-6706

APPLICATION FOR CERTIFICATE OF CONTINUED OCCUPANCY

BOROUGH ORDINANCE CHAPTER 128 SECTION 117, 1 FAMILY, 2 FAMILY, AND MULTIPLE DWELLING

Sale of Home Date of Application ____/____/____

Dwelling Location: BLOCK _____ LOT _____ CLOSING DATE _____

Address: _____ Realtor/ Agent: _____

Owner Information:

Name: _____ Telephone: _____

Address: _____ Email: _____

_____ Use: _____

Address Same as Location

(Inspections are Mondays- Thursdays)

Fee: \$70.00 for Single Family - \$100.00 for Two Family + \$25.00 for each additional unit for 3 family and above

CHECKS OR MONEY ORDERS PAYABLE TO "Borough of Roselle Park"

ALL BUILDING PERMITS MUST BE CLOSED PRIOR TO ISSUANCE OF CERTIFICATE

Applicant Signature: _____ Date: _____

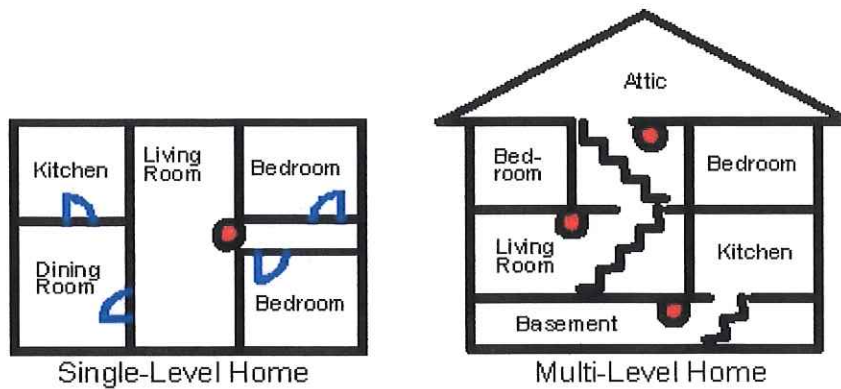
*****OFFICIAL USE ONLY*****

Date Received: _____ Permit Status: _____

Date Assigned: _____ Certificate#: _____

NOTE: As per Roselle Park Ordinance 40-3103 this certificate will cover the smoke, carbon and fire extinguisher requirement which must be obtained prior to the closing of the property and NJSA 52:27D-133.3 and IFC 2018 915, UCC NJAC 5:23-6.27. Failure to do so will result in Penalties and fines compounding daily.

Please obtain the Requirements for CCO compliance checklist to assist you in answering any questions you may have.



REQUIREMENTS FOR CCO COMPLIANCE:

SMOKE DETECTION: Ten-year sealed **Battery or Hard-wired Interconnected** smoke detection devices are required to be installed on each level of the home and in the area of the bedrooms. This includes basements and finished attics. Information can be obtained from the Roselle Park construction dept. 908-245-2721.

CARBON MONOXIDE DETECTION: Detection is required outside all sleeping/ bedroom areas. Detection is required if the house has any fuel burning appliances (i.e. stove, hot water heater, furnace boiler or forced hot air, etc...) the detection shall be on the floor below, the floor where the appliance is located and the floor above. Information can be obtained from the Roselle Park construction dept. 908-245-2721

FIRE EXTINGUISHERS: At least one functional portable fire extinguisher, with a minimum rating of 2A:10BC and not weighing more than 10 pounds. The extinguisher is to be visible and in a readily accessible location within 10 feet of the kitchen, near a room exit or travel path to the exterior. The Extinguisher shall be mounted no more than 5 feet off the floor. It cannot be placed in a cabinet or behind a closed door preventing view.

STORM WATER (SUMP PUMPS): Homes with sump pumps shall have the discharge pumped out of the home or into a gutter line of the fronting street. **NO SUMP PUMP SHALL DISCHARGE INTO THE SANITARY SEWER SYSTEM.**

HOUSE NUMBERS: Address numbers shall be clearly visible from the street, securely fastened, weatherproof, and shall be mounted against a contrasting background. The number shall be in block number form 4 inches in height, no script number lettering will be permitted (ex. **Onehundredtwentythree-** it shall be 123).

BUILDING PERMITS: All building permits must be closed by scheduling the final inspection through the Roselle Park Building Dept. at 908-245-2721

Any further questions please contact the construction office at 908-245-2721