

**REGULAR MEETING – JULY 20, 2023**

**READ PUBLIC MEETINGS LAW ARTICLE**

**ROLL CALL**

**MOMENT OF SILENCE/PRAAYER**

**PLEDGE OF ALLEGIANCE**

**COMMUNICATIONS**

None

**PROCLAMATIONS & PRESENTATIONS**

None

**APPROVAL OF MEETING MINUTES, PENDING ANY CORRECTIONS**

None

**MOTION BILLS & PAYROLLS BE NOT READ AND PASSED FOR PAYMENT**

**PUBLIC PORTION (Time Limit of 5 Minutes Limited to Agenda Items Only)**

**REPORTS OF DEPARTMENTS (Time Limit 3 Minutes)**

Scheduled Verbal Reports:

1. Administration and Borough Clerk; Andrew J. Casais, Business Administrator
2. Code Enforcement Department; Richard Belluscio, Construction Official
3. Community Center; Rupen Shah, Community Center Director
4. Engineering; Kevin Boyer, Colliers Engineering
5. Finance Department; Kenneth P. Blum, Jr., Chief Financial Officer
6. Fire Department; Steven A. Thompson, Fire Chief
7. Police Department; Dominick Frino, Police Chief
8. Public Works Department; Paul Baiamonte, Superintendent of Public Works
9. Recreation Department; John Ranieri, Recreation Director

Written Reports Received:

1. Treasurer's Report for June 2023
2. Police Chief Report for June 2023
3. Court Administrator's Report for June 2023
4. Construction Official's Report for May 2023
5. Construction Official's Report for June 2023
6. Animal Control Officer's Report for June 2023
7. Fire Chief's Report for June 2023

**ORDINANCES FOR 2<sup>ND</sup> READING**

ORD. No. 2731 AN ORDINANCE AMENDING CHAPTER 10, SECTION 4, SUBSECTION 4.1 OF THE CODE OF THE BOROUGH OF ROSELLE PARK, ENTITLED "RECREATION FEES ENUMERATED"

ORD. No. 2732 AN ORDINANCE AMENDING CHAPTER 16, ENTITLED "BUILDING AND CONSTRUCTION," SECTION 1, SUBSECTION 1.3 OF THE CODE OF THE BOROUGH OF ROSELLE PARK, ENTITLED "FEES"

- ORD. No. 2733 AN ORDINANCE AMENDING CHAPTER 13, ARTICLE I, SECTION 1, SUBSECTION 1.6 OF THE CODE OF THE BOROUGH OF ROSELLE PARK, CURRENTLY "RESERVED" TO BE NEWLY ENTITLED, "PUBLIC INFORMATION OFFICER"
  
- ORD. No. 2734 AN ORDINANCE AMENDING ORDINANCE NO. 2710, FIXING THE SALARY RANGES OF NON-UNION EMPLOYEES AND OFFICIALS OF THE BOROUGH OF ROSELLE PARK, IN THE COUNTY OF UNION, STATE OF NEW JERSEY
  
- ORD. No. 2735 AN ORDINANCE AMENDING CHAPTER 4 OF THE CODE OF THE BOROUGH OF ROSELLE PARK ENTITLED, "LICENSING AND BUSINESS REGULATIONS," ESTABLISHING A NEW SECTION 11 TO BE ENTITLED, "CANNABIS BUSINESS LICENSING"

**ORDINANCES FOR INTRODUCTION**

- ORD. No. 2736 AN ORDINANCE AMENDING CHAPTER 30, SECTION 30-2 OF THE CODE OF THE BOROUGH OF ROSELLE PARK ENTITLED, "TAX ESTABLISHED" TO CLARIFY THE ESTABLISHMENT OF A 2.00% TAX OF THE RECEIPTS FROM EACH SALE BY A CANNABIS RETAILER
  
- ORD. No. 2737 AN ORDINANCE AMENDING CHAPTER 40 OF THE CODE OF THE BOROUGH OF ROSELLE PARK SO AS TO PERMIT SHORT-TERM RENTALS AS A PERMITTED USE WITHIN THE B-2, CENTRAL BUSINESS, AND B-3, ARTERIAL BUSINESSES, ZONE DISTRICTS
  
- ORD. No. 2738 AN ORDINANCE AMENDING CHAPTER 40 OF THE CODE OF THE BOROUGH OF ROSELLE PARK SO AS TO REINSTATE AND OTHERWISE PERMIT CERTAIN RESIDENTIAL USES WITHIN THE ROB, RESIDENCE OFFICE BUILDING, ZONE DISTRICT
  
- ORD. No. 2739 A BOND ORDINANCE AMENDING SECTION 3(A)(III) OF BOND ORDINANCE NO. 2300 ADOPTED JUNE 3, 2010 IN ORDER TO REVISE THE DESCRIPTION OF THE IMPROVEMENTS REFERRED TO THEREIN
  
- ORD. No. 2740 A BOND ORDINANCE AMENDING SECTION 3(A)(VI) OF BOND ORDINANCE NO. 2386 ADOPTED JULY 18, 2013 IN ORDER TO REVISE THE DESCRIPTION OF THE IMPROVEMENTS REFERRED TO THEREIN
  
- ORD. No. 2741 A BOND ORDINANCE AMENDING SECTION 3(A)(III) OF BOND ORDINANCE NO. 2443 ADOPTED JULY 30, 2015 IN ORDER TO REVISE THE DESCRIPTION OF THE IMPROVEMENTS REFERRED TO THEREIN

**CONSENT AGENDA**

**"ALL MATTERS LISTED WITH AN ASTERISK (\*) ARE CONSIDERED TO BE ROUTINE AND NON-CONTROVERSIAL BY THE COUNCIL AND WILL BE APPROVED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A MEMBER OF THE GOVERNING BODY SO REQUESTS, IN WHICH CASE THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA AS PART OF THE GENERAL ORDERS."**

\*\*\*\*\*  
 \*\*\*\*\*

## RESOLUTIONS:

- \* **#187-23:** Authorizing a \$12,000.00 Increase to the Professional Services Contract with The Aubrey Group, LLC as Grant Writer for the Year 2023 Reflecting a Revised Contract Amount Not to Exceed \$24,000.00
- \* **#188-23:** Accepting the Resignation of Nicholas R. Saraceno from the Roselle Park Fire Department
- \* **#189-23:** Promoting College Counselor Jenna E. Peterpaul to the Position of Adult Counselor with a Teaching Certificate within the Roselle Park Recreation Department
- \* **#190-23:** Approving the Insertion of a National Opioid Settlement Fund Grant as a Special Item of Revenue in the 2023 Municipal Budget in the Amount of \$2,171.85
- \* **#191-23:** Approving the Insertion of a Click It or Ticket Grant as a Special Item of Revenue in the 2023 Municipal Budget in the Amount of \$7,000.00
- \* **#192-23:** Approving the Insertion of a Clean Communities Program Grant as a Special Item of Revenue in the 2023 Municipal Budget in the Amount of \$25,248.60
- \* **#193-23:** Authorizing Renewal of Alcoholic Beverage Control License No. 2015-33-009-013, Olde Dowling's, LLC, DBA Dowling's Irish Pub & Restaurant, for the 2023-2024 Licensing Term
- \* **#194-23:** Requesting a Study be Conducted by the New Jersey Department of Transportation Regarding the Use of a System of High Intensity Activated Crosswalk Beacons in and Around the Intersection of Dalton Street and New Jersey Route 28, Commonly Known as East Westfield Avenue, and Expressing Support for the Installation of the Same
- \* **#195-23:** Authorizing the Treasurer to Issue One (1) Check in the Amount of \$880.00 to the Sewer Utility Account In Connection With an Erroneous Payment Made by a Property Owner to Property Taxes for Block 802, Lot 3 of the Municipal Tax Map, Commonly Known as 515 Walnut Street, Instead of the Sewer Utility Bill for Block 1012, Lot 10 of the Municipal Tax Map, Commonly Known as 331 Pershing Avenue
- \* **#196-23:** Authorizing the Tax Collector to Issue a Reduction and/or Refund on One (1) Sewer Utility Bill for Block 1006, Lot 1 of the Municipal Tax Map, Commonly Known as 365 East Clay Avenue, in the Amount of \$145.00 Due to a Water Utility Discrepancy
- \* **#197-23:** Authorizing the Treasurer to Issue One (1) Check in the Amount of \$185.00 to the Sewer Utility Account In Connection With an Erroneous Payment Made by a Property Owner to Property Taxes for Block 127, Lot 21, Commonly Known as 500 Willow Avenue, Instead of the Sewer Utility Bill for the Same Property
- \* **#198-23:** Authorizing the Tax Collector to Issue Reductions and/or Refunds in the Total Amount of \$3,604.41 on One (1) Property as Ordered by the Tax Court of the State of New Jersey
- \* **#199-23:** Granting Permission to RPSC, Inc. to Operate a Social Affair Permit Granted by the New Jersey Division of Alcoholic Beverage Control in Municipal Parking Lot No. 1 as Part of the Borough of Roselle Park's 2023 Arts Festival

- \* **#200-23:** Granting Permission to Roselle Park Youth Football to Operate a Social Affair Permit Granted by the New Jersey Division of Alcoholic Beverage Control in Michael J. Mauri Park as Part of the Borough of Roselle Park's 2023 Oktoberfest Celebration
- \* **#201-23:** Authorizing Change Order No. 1 to Cifelli & Son General Contracting, Inc. for the Project, "Improvements to Union Road & Maplewood Avenue (FY2022 NJDOT Municipal Aid)" in the Amount of a \$3,363.19 Decrease (-0.63%) to Reflect a Total Contract Amount of \$526,966.46 After All Change Orders
- \* **#202-23:** Authorizing Close Out of the Contract with Cifelli & Son General Contracting, Inc. for the Project "Improvements to Union Road & Maplewood Avenue (FY2022 NJDOT Municipal Aid)"
- \* **#203-23:** Authorizing the Submission of Form 1B, Supporting an Application for Grant Term Number Two of the New Jersey Department of Human Services/Division on Mental Health and Addiction Services (DMHAS) Youth Leadership Grant, Extending September 1, 2023 Through September 30, 2025 in Support of the Roselle Park Municipal Alliance Program
- \* **#204-23:** Accepting the Retirement of Franklin Edwards
- \* **#205-23:** Accepting the Retirement of Judith Edwards
- \* **#206-23:** Authorizing the Borough Clerk to Auction Unclaimed Vehicles
- \* **#207-23:** Authorizing an Employment Agreement with Donna L. Corrigan as Deputy Municipal Clerk
- \* **#208-23:** Revising the Schedule of 2023 Regular Meeting Dates of Mayor and Council
- \* **#209-23:** Approving the Insertion of a Bulletproof Vest Partnership Grant as a Special Item of Revenue in the 2023 Municipal Budget in the Amount of \$3,029.94
- \* **#210-23:** Authorizing and Directing the Roselle Park Municipal Land Use Board to Investigate Whether All or a Portion of the Property Identified as Block 608, Lots 1.01, 17, 18, 19, 20, 21, 22, 23 and 24.01 of the Municipal Tax Map of the Borough of Roselle Park, Commonly Known as 107 Filbert Street, 110 Chestnut Street, 1 West Westfield Avenue, 5-9 West Westfield Avenue, 11-13 West Westfield Avenue, 15 West Westfield Avenue, 21 West Westfield Avenue, 33 West Westfield Avenue and 37-39 West Westfield Avenue, along with All Streets and Rights of Way Appurtenant Thereto, Constitute a Condemnation Redevelopment Area Pursuant to the Local Redevelopment and Housing Law, *N.J.S.A. 40A:12A-1 et seq.*
- \* **#211-23:** Awarding a Professional Services Contract to McManimon, Scotland & Baumann, LLC for Redevelopment Counsel Services Associated with a Condemnation Redevelopment Study of Block 608, Lots 1.01, 17, 18, 19, 20, 21, 22, 23 and 24.01 of the Municipal Tax Map of the Borough of Roselle Park, Commonly Known as 107 Filbert Street, 110 Chestnut Street, 1 West Westfield Avenue, 5-9 West Westfield Avenue, 11-13 West Westfield Avenue, 15 West Westfield Avenue, 21 West Westfield Avenue, 33 West Westfield Avenue and 37-39 West Westfield Avenue, along with All Streets and Rights of Way Appurtenant Thereto, in an Amount Not to Exceed \$6,500.00
- \* **#212-23:** Awarding a Professional Services Contract to Consulting & Municipal Engineers (CME Associates) for Professional Planning Services Associated with a Condemnation

Redevelopment Study of Block 608, Lots 1.01, 17, 18, 19, 20, 21, 22, 23 and 24.01 of the Municipal Tax Map of the Borough of Roselle Park, Commonly Known as 107 Filbert Street, 110 Chestnut Street, 1 West Westfield Avenue, 5-9 West Westfield Avenue, 11-13 West Westfield Avenue, 15 West Westfield Avenue, 21 West Westfield Avenue, 33 West Westfield Avenue and 37-39 West Westfield Avenue, along with All Streets and Rights of Way Appurtenant Thereto, in an Amount Not to Exceed \$12,860.75

- \* **#213-23:** Appointing Ivanova M. Ferdinand to the Positions of Alternate Deputy Municipal Clerk and Registrar of Vital Statistics
- \* **#214-23:** Authorizing a Reverse Auction and Purchase of Mail Load Electrical Supply for Public Use via an Online Auction Website
- \* **#215-23:** Awarding a Contract to DLS Contracting, Inc. for the Project, “NJDOT FY23 Improvements to Myrtle Avenue and Dalton Street” in an Amount Not to Exceed \$502,567.50
- \* **#216-23:** Authorizing a Reverse Auction and Purchase of Natural Gas Supply for Public Use via an Online Auction Website
- \* **#217-23:** Authorizing the Mayor and Borough Clerk to Execute a Memorandum of Understanding with Carpenters Local No. 715 (Millwrights Local No. 715) for the Hire of Temporary Employees If, When and Where Needed Within the Sole Discretion of the Borough
- \* **#218-23:** Awarding A Professional Services Contract to Stag Liuzza, LLC for Legal Counsel Services Related to the National AFFF/PFAS Litigation
- \* **#219-23:** Appointing Rupen Shah to the Position of Public Information Officer
- \* **#220-23:** Authorizing Extension of the Grace Period for Payment of Third-Quarter Property Taxes for the Year 2023 until August 31, 2023
- \* **#221-23:** Authorizing the Tax Collector to Issue Reductions and/or Refunds in the Total Amount of \$9,244.93 on Two (2) Properties as Authorized by the Union County Tax Board
- \* **#222-23:** Appointing Frank J. Genova as a Part-Time Covering Fire Subcode Inspector
- \* **#223-23:** Authorizing the Treasurer to Issue Three (3) Checks Totaling \$84,899.31 Payable to Three (3) Lien Holders on Three (3) Properties and Three (3) Checks Totaling \$103,000.00 from the Tax Collector’s Premium Account
- \* **#224-23:** Appointing Leonard R. Dolan III as a Part-Time Covering Fire Subcode Inspector

**REPORTS OF BOROUGH COUNCIL/ COMMITTEES (Time Limit 7 Minutes)**

**REPORT OF THE MAYOR AND MAYORAL APPOINTMENTS (Time Limit 7 Minutes)**

**PUBLIC PORTION (Time Limit of 4 Minutes On Any Subject)**

**EXECUTIVE (CLOSED) SESSION**

**ADJOURNMENT**

**NEXT REGULAR SCHEDULED MEETING OF THE MAYOR AND COUNCIL  
WILL BE HELD ON AUGUST 17, 2023**