

**RESOLUTION NO. 310-23**

**AUTHORIZING AN AGREEMENT WITH THE COUNTY OF UNION FOR THE BOROUGH OF ROSELLE PARK'S USE OF THE UNION COUNTY LEAF CONSERVATION CENTER FOR THE PURPOSE OF LEAF COMPOSTING FOR PERIOD APRIL 1, 2023 THROUGH MARCH 31, 2024**


**BE IT RESOLVED** that the Mayor and Council (hereinafter, the "Governing Body") of the Borough of Roselle Park, County of Union, State of New Jersey (hereinafter, the "Borough") hereby authorize an agreement between the County of Union (hereafter, the "County") and the Borough for the Borough's use of the County Conservation Center for the purpose of composting leaves for the 2023-2024 leaf season; and,

**BE IT RESOLVED** that the 2023 established rates shall be as follows: \$4.00 per yard (loose material), and \$6.00 per yard (compacted); and,

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized to acknowledge the Memorandum of Understanding and execute an Indemnification Agreement regarding the Borough's use of the County Conservation Center for the purpose of composting leaves during the 2023 season.

**ADOPTED:** November 16, 2023

I hereby certify that the foregoing Resolution was acted upon by the governing body on November 16, 2023 with the below captioned results on a motion to adopt.

  
**Andrew J. Casais, RMC**  
**Borough Clerk**

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
SIGNORELLO (Mayor)						
PETROSKY			✓			
JOHNSON		✓	✓			
SIGNORELLO	✓		✓			
ROBAINA						✓
LYONS			✓			
PATEL			✓			
ON CONSENT AGENDA	✓	YES	NO			

**RESOLUTION NO. 311-23**

**AUTHORIZING A \$1,600.00 INCREASE TO THE PROFESSIONAL SERVICES CONTRACT WITH MCMANIMON, SCOTLAND & BAUMANN, LLC FOR REDEVELOPMENT COUNSEL SERVICES ASSOCIATED WITH A NON-CONDEMNATION REDEVELOPMENT STUDY OF BLOCK 606, LOTS 25, 26, 27, 28, 29, 30, 31, 32, 36.01 AND 38 OF THE MUNICIPAL TAX MAP REFLECTING A REVISED CONTRACT AMOUNT NOT TO EXCEED \$9,600.00**

**WHEREAS**, the firm McManimon, Scotland & Baumann, LLC was responsive to the Request for Proposals (hereinafter, "RFP") due November 29, 2022 at 10:00 a.m. for the position of 2023 Redevelopment Attorney; and,

**WHEREAS**, the firm McManimon, Scotland & Baumann, LLC was appointed as Redevelopment Attorney for the Borough of Roselle Park for the year 2023 through the adoption of Resolution No. 28-23; and,

**WHEREAS**, the firm McManimon, Scotland & Baumann, LLC continues to perform all services as Redevelopment Attorney for the Borough of Roselle Park consistent with the response submitted by said firm, including specific services authorized within Resolution No. 121-23; and,

**WHEREAS**, Resolution No. 121-23 specifically authorized a Professional Services Contract with McManimon, Scotland & Baumann, LLC for Redevelopment Counsel services associated with a Non-Condemnation Redevelopment Study of Block 606, Lots 25, 26, 27, 28, 29, 30, 31, 32, 36.01 and 38 of the Municipal Tax Map; and,

**WHEREAS**, adjustments to the maximum contract amount authorized by Resolution No. 121-23 were deemed necessary and approved by the governing body through passage of Resolution No. 271-23; and,

**WHEREAS**, additional adjustments to the revised maximum contract amount have been deemed necessary, as attested by the Chief Financial Officer, to ensure the continuation of services.


**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey, in accordance with the provisions of *N.J.A.C. 5:30-11.6 et seq.*, hereby authorize a \$1,600.00 increase to the revised maximum contract amount awarded to the firm McManimon, Scotland & Baumann, LLC pursuant to Resolution No. 271-23, with a revised maximum contract amount not to exceed \$9,600.00; and,

**BE IT FURTHER RESOLVED** that charges incrementally incurred and paid associated with this contract shall be pursuant to the contract terms authorized in Resolution No. 28-23.

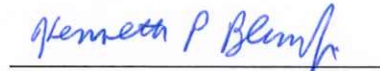
**(Continue to Next Page for Certification)**

**ADOPTED:** November 16, 2023

I hereby certify that the foregoing Resolution was acted upon by the governing body on November 16, 2023 with the below captioned results on a motion to adopt.

  
**Andrew J. Casais, RMC**  
**Borough Clerk**

I hereby certify that funds are available in the line item: 01-0240-00-0102-205.

  
**Kenneth P. Blum, Jr., CMFO**  
**Chief Financial Officer**

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
SIGNORELLO (Mayor)						
PETROSKY			✓			
JOHNSON		✓	✓			
SIGNORELLO	✓		✓			
ROBAINA						✓
LYONS			✓			
PATEL			✓			
ON CONSENT AGENDA	✓	YES	NO			

**RESOLUTION NO. 312-23**


**AUTHORIZING THE TAX COLLECTOR TO ISSUE A REFUND OF DUPLICATE PAYMENT OF FOURTH-QUARTER 2023 PROPERTY TAXES ON 314 WEST LINCOLN AVENUE, BLOCK 128, LOT 9.01 OF THE MUNICIPAL TAX MAP, IN THE AMOUNT OF \$3,694.00**

**WHEREAS**, duplicate payments were made by John Stephens and CoreLogic on November 3, 2023 in the equal amounts of three-thousand six-hundred ninety-four dollars and zero cents (\$3,694.00) for fourth-quarter 2023 property taxes due for the property known as 314 West Lincoln Avenue, Roselle Park, New Jersey 07204, Block 128, Lot 9.01, and assessed in the name of Stephens, John (hereinafter, the "Property").

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey hereby authorize the Tax Collector to issue a refund of three-thousand six-hundred ninety-four dollars and zero cents (\$3,694.00) to CoreLogic in connection with duplicate payment of fourth-quarter 2023 property taxes.

**ADOPTED:** November 16, 2023

I hereby certify that the foregoing Resolution was acted upon by the governing body on November 16, 2023 with the below captioned results on a motion to adopt.

  
 \_\_\_\_\_  
**Andrew J. Casais, RMC**  
**Borough Clerk**

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
SIGNORELLO (Mayor)						
PETROSKY			✓			
JOHNSON		✓	✓			
SIGNORELLO	✓		✓			
ROBAINA						✓
LYONS			✓			
PATEL			✓			
ON CONSENT AGENDA	✓	YES		NO		

**RESOLUTION NO. 313-23**

**AUTHORIZING CANCELLATION OF CERTAIN GRANT RECEIVABLE  
AND RESERVE BALANCES**

**WHEREAS**, the Borough of Roselle Park (hereinafter, the "Borough") has grants that are completed or expired; and,

**WHEREAS**, the Borough has determined that the grant receivable and reserve balances must be cancelled.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey hereby authorize and direct the Chief Financial Officer to take all necessary steps to cancel the following grant receivable balances:

<u>GRANT NAME</u>	<u>AMOUNT</u>
Municipal Alliance Fund Grant - 2022	\$ 1,211.37
Total Federal and State Grant Fund	\$ 1,211.37
Grand Total	\$ 1,211.37


**AND, BE IT FURTHER RESOLVED** that the Chief Financial Officer be and is hereby additionally directed to take all necessary steps to cancel the following grant reserve balances:

<u>ACCOUNT #</u>	<u>GRANT NAME</u>	<u>AMOUNT</u>
02-3372-00-20220-002	Municipal Alliance Fund Grant	\$ 1,211.37
Total Federal and State Grant Fund		\$ 1,211.37
Grand Total		\$ 1,211.37

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
SIGNORELLO (Mayor)						
PETROSKY			✓			
JOHNSON		✓	✓			
SIGNORELLO	✓		✓			
ROBAINA						✓
LYONS			✓			
PATEL			✓			
ON CONSENT AGENDA	✓	YES		NO		

**ADOPTED:** November 16, 2023

I hereby certify that the foregoing Resolution was acted upon by the governing body on November 16, 2023 with the below captioned results on a motion to adopt.

  
**Andrew J. Casais, RMC**  
**Borough Clerk**

**RESOLUTION NO. 314-23**

**AWARDING A CONTRACT TO ACTION DATA SERVICES FOR THIRD-PARTY PAYROLL SERVICES FOR CALENDAR YEAR 2024**

**WHEREAS**, the Borough of Roselle Park (hereinafter, the “Borough”) has a need for third-party payroll services as permitted by *N.J.A.C. 5:30-17.1 et seq.*; and,

**WHEREAS**, the Local Public Contracts Law, *N.J.S.A. 40A:11-1, et seq.*, authorizes and generally permits public contracting units to contract for services or materials without public advertising for bids if the cost of such services or materials is less than the unit’s bid threshold; and,

**WHEREAS**, the Borough is a contracting unit with a bid threshold of \$44,000.00; and,

**WHEREAS**, the Borough solicited proposals for third-party payroll services, and, based on the information available, the Borough is satisfied that Action Data Services submitted the lowest cost proposal, and that the amount to be charged is fair and reasonable under the circumstances, and the Borough is satisfied that Action Data Services is qualified to undertake third-party payroll services; and,

**WHEREAS**, the costs associated with third-party payroll services is not expected to exceed the aforementioned bid threshold pursuant to the proposal submitted by Action Data Services; and,

**WHEREAS**, the Borough desires to award a contract for third-party payroll services to Action Data Services, and otherwise ratify and confirm the actions of the Purchasing Agent and Chief Financial Officer in furtherance of procuring such services for the Borough.


**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey, that the Purchasing Agent of the Borough is hereby authorized and directed to execute a contract for third-party payroll services with Action Data Services of 17 Sherwood Lane, Fairfield, New Jersey 07004 on behalf of the Borough for the period extending January 1, 2024 through December 31, 2024; and,

**BE IT FURTHER RESOLVED** that this contract is awarded pursuant to, and shall comply with, all requirements of *N.J.A.C. 5:30-17.1 et seq.*

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
SIGNORELLO (Mayor)						
PETROSKY			✓			
JOHNSON		✓	✓			
SIGNORELLO	✓		✓			
ROBAINA						✓
LYONS			✓			
PATEL			✓			
ON CONSENT AGENDA	✓	YES		NO		

**ADOPTED:** November 16, 2023

I hereby certify that the foregoing Resolution was acted upon by the governing body on November 16, 2023 with the below captioned results on a motion to adopt.

  
**Andrew J. Casais, RMC**  
**Borough Clerk**

**RESOLUTION NO. 315-23**

**AUTHORIZING CHANGE ORDER NO. 1 TO AJM CONTRACTORS, INC. FOR THE PROJECT, "2023 CAPITAL ROAD PROGRAM" IN THE AMOUNT OF A \$39,500.34 DECREASE (-9.79%) TO REFLECT A TOTAL CONTRACT AMOUNT OF \$363,898.16 AFTER ALL CHANGE ORDERS**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Roselle Park, County of Union County, State of New Jersey that upon the recommendation of the Special Projects Engineer, a Change Order for the Contract listed below be and is hereby approved:

TITLE OF JOB: 2023 Capital Road Program

CONTRACTOR: AJM Contractors, Inc.  
300 Kuller Road, Clifton, New Jersey 07011


CHANGE ORDER N<sup>o</sup>: 1

AMOUNT OF CHANGE THIS RESOLUTION: \$39,500.34 Decrease (-9.79%) for an updated contract amount of \$363,898.16; and,

**BE IT FURTHER RESOLVED** that this Resolution to take effect immediately upon final adoption and upon certification by the Borough Treasurer that sufficient funds are available.

**ADOPTED:** November 16, 2023


I hereby certify that the foregoing Resolution was acted upon by the governing body on November 16, 2023 with the below captioned results on a motion to adopt.

  
**Andrew J. Casais, RMC**  
**Borough Clerk**

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
SIGNORELLO (Mayor)						
PETROSKY			✓			
JOHNSON		✓	✓			
SIGNORELLO	✓		✓			
ROBAINA						✓
LYONS			✓			
PATEL			✓			
ON CONSENT AGENDA	✓	YES	NO			

I hereby certify that funds are available in the line item:

04-2150-55-27280-142

  
**Kenneth P. Blum, Jr., CMFO**  
**Chief Financial Officer**

**RESOLUTION NO. 316-23**

**AUTHORIZING CLOSE OUT OF THE CONTRACT WITH AJM CONTRACTORS, INC. FOR THE PROJECT "2023 CAPITAL ROAD PROGRAM"**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey that the contract for the project "2023 Capital Road Program" was constructed by AJM Contractors, Inc. of 300 Kuller Road, Clifton, New Jersey 07011 in accordance with the plans, specifications and any approved change orders, as directed by the Borough's Special Project Engineer; and,

**BE IT FURTHER RESOLVED** that final payment in the amount of twenty-nine thousand seven-hundred seventy-one dollars and thirty cents (\$29,771.30) is hereby approved.

**ADOPTED:** November 16, 2023

I hereby certify that the foregoing Resolution was acted upon by the governing body on November 16, 2023 with the below captioned results on a motion to adopt.

**Andrew J. Casais, RMC  
Borough Clerk**

I hereby certify that funds are available in the line item: 04-2150-55-27280-142

**Kenneth P. Blum, Jr., CMFO  
Chief Financial Officer**

COUNCIL	INTRODUCED	SECONDED	AYE	NAY	ABSTAIN	ABSENT
SIGNORELLO (Mayor)						
PETROSKY			✓			
JOHNSON		✓	✓			
SIGNORELLO	✓		✓			
ROBAINA						✓
LYONS			✓			
PATEL			✓			
ON CONSENT AGENDA	✓	YES	NO			