

DECEMBER 21, 2023 REGULAR MEETING OF MAYOR AND COUNCIL

READING OF PUBLIC MEETINGS LAW ARTICLE

Mayor Signorello read the following statement into the record:

“This meeting is called to order pursuant to the provisions of the New Jersey Open Public Meetings Act. Notice of this meeting was included in the Annual Notice of meetings published in the Union County Local Source and the Newark Star-Ledger on January 12, 2023. Said notice was posted on the bulletin board reserved for public notices in the Municipal Building and has remained continuously posted as required by Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

All contracts awarded by Mayor and Council must comply with the affirmative action requirements of P.L. 1975, C. 127.

Fire exits are located in the directions I am indicating. If you are alerted for a fire, please move in a calm, orderly manner to the nearest smoke-free exit.

Proper notice having been given; the Municipal Clerk is directed to include this statement in the minutes of this meeting.”

ROLL CALL

The following is an accounting of the Mayor and Council’s attendance upon roll call called by Borough Clerk/Administrator Casais:

Attendee Name	Organization	Title	Status	Arrived
Joseph Petrosky	Borough of Roselle Park	Councilman	P	7:00 PM
Gregory Johnson	Borough of Roselle Park	Councilman	P	7:00 PM
Joseph Signorello, Jr.	Borough of Roselle Park	Councilman	P	7:00 PM
Jay Robaina	Borough of Roselle Park	Councilman	P	7:00 PM
Rosanna Lyons	Borough of Roselle Park	Councilwoman	P	7:00 PM
Khanjan S. Patel	Borough of Roselle Park	Councilman	P	7:00 PM
Joseph Signorello III	Borough of Roselle Park	Mayor	P	7:00 PM

MOMENT OF SILENCE/PRAYER

PLEDGE OF ALLEGIANCE

Borough Clerk Casais asked for a moment of silence in honor of the passing of former Councilman Jake Magiera, who was a fixture in this room for many years, and actually has a reserved seat in his honor.

Borough Clerk/Administrator Casais read a short prayer, followed by the Pledge of Allegiance.

COMMUNICATIONS

None

PROCLAMATIONS & PRESENTATIONS

None

APPROVAL OF MINUTES, PENDING ANY CORRECTIONS

Councilman Signorello moved to approve the following minutes, pending any corrections; seconded by Councilman Johnson, all members present voting Aye, said motion was adopted.

1. Regular Meeting of December 7, 2023

MOTION BILLS & PAYROLLS BE NOT READ AND PASSED FOR PAYMENT

Councilman Signorello moved that bills and payrolls be not read and passed for payment; seconded by Councilman Johnson, all members present voting Aye, said motion was adopted.

Councilman Signorello made a motion to move out of order to consider Resolution No. 350-23; seconded by Councilman Johnson, all members present voting Aye, said motion was adopted.

Borough Clerk Casais read the following Resolution by title into the record.

The following Resolution was offered by Councilman Signorello; seconded by Councilman Johnson.

RESOLUTION NO. 350-23

APPOINTING KIMMANI BARRETT TO THE POSITION OF PATROLMAN WITHIN THE ROSELLE PARK POLICE DEPARTMENT

BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey that Kimmani Barrett be and is hereby appointed to the position of Patrolman in the Roselle Park Police Department, at an annual salary of \$63,322.00 effective January 8, 2024, with a twelve (12) month probationary period ending January 7, 2025.

<input type="checkbox"/> Vote Record – Resolution No. 350-23		Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/> Adopted	Petrosky	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Adopted as Amended	Johnson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Defeated	Signorello, Jr.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Robaina	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Withdrawn	Lyons	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Signorello	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Mayor Signorello administered the Oath of Office to Officer Kimmani Barrett, while his family looked on.

Police Chief Frino introduced Officer Barrett to the residents who may not know him and spoke about his credentials and accomplishments. He welcomed Officer Barrett to the Borough and wished him the best.

Officer Barrett thanked everyone for this opportunity and said he is honored to be here and to serve the residents of Roselle Park.

PUBLIC PORTION

Councilman Signorello moved at 7:09 p.m. to open the public comment portion of the meeting on agenda items only; seconded by Councilman Johnson, all members present voting Aye, said motion was adopted.

There being no one wishing to speak, Councilman Signorello moved at 7:09 p.m. to close the public comment portion of the meeting on agenda items only; seconded by Councilman Johnson, all members present voting Aye, said motion was adopted.

REPORTS OF DEPARTMENTS

Scheduled Verbal Reports:
None (Resuming in 2024)

- Written Reports Received:
1. Animal Control Officer’s Report for November 2023
 2. Treasurer’s Report for November 2023
 3. Court Administrator’s Report for November 2023
 4. Community Center Director’s Report for November and December 2023

Councilman Signorello moved to approve the following written Reports of Departments; seconded by Councilman Johnson, all members present voting Aye, said motion was adopted.

ORDINANCES

SECOND READING AND PUBLIC HEARING

Borough Clerk Casais read the following Ordinance by title:

ORDINANCE NO. 2760

AN ORDINANCE AMENDING ORDINANCE NO. 2744, FIXING THE SALARY RANGES OF NON-UNION EMPLOYEES AND OFFICIALS OF THE BOROUGH OF ROSELLE PARK, IN THE COUNTY OF UNION, STATE OF NEW JERSEY

Councilman Signorello moved to open the public hearing on Ordinance No. 2760; seconded by Councilman Johnson, all members present voting Aye, said motion was adopted.

There being no one wishing to speak, Councilman Signorello moved to close the public hearing on Ordinance No. 2760; seconded by Councilman Johnson, all members present voting Aye, said motion was adopted.

Councilman Signorello moved that Ordinance No. 2760 be adopted on second reading and advertised as prescribed by law; seconded by Councilman Johnson.

<input type="checkbox"/> Vote Record – Ordinance No. 2760		Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/>	Adopted	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Adopted as Amended	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Defeated	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Tabled	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Withdrawn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Petrosky	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Johnson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Signorello, Jr.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Robaina	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Lyons	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Signorello	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ORDINANCE NO. 2761

AN ORDINANCE AMENDING CHAPTER 2, SECTION 55 OF THE CODE OF THE BOROUGH OF ROSELLE PARK ENTITLED, "PROCEDURES FOR PROCUREMENT AND APPROVAL OF CLAIMS"

Councilman Signorello moved to open the public hearing on Ordinance No. 2761; seconded by Councilman Johnson, all members present voting Aye, said motion was adopted.

There being no one wishing to speak, Councilman Signorello moved to close the public hearing on Ordinance No. 2761; seconded by Councilman Johnson, all members present voting Aye, said motion was adopted.

Councilman Signorello moved that Ordinance No. 2761 be adopted on second reading and advertised as prescribed by law; seconded by Councilman Johnson.

<input type="checkbox"/> Vote Record – Ordinance No. 2761		Yes/Aye	No/Nay	Abstain	Absent
<input checked="" type="checkbox"/> Adopted	Petrosky	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Adopted as Amended	Johnson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Defeated	Signorello, Jr.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Tabled	Robaina	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Withdrawn	Lyons	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Patel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Signorello	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

INTRODUCTION

None

RESOLUTIONS

Borough Clerk Casais read all Resolutions by title into the record.

The following Resolutions listed on Consent Agenda were offered by Councilman Signorello; seconded by Councilman Johnson, all members present voting Aye, said motion was adopted.

RESOLUTION NO. 345-23

REJECTING ALL PROPOSALS FOR 2024 BOROUGH ATTORNEY AND AUTHORIZING RE-SOLICITATION

WHEREAS, the Borough of Roselle Park is in receipt of proposals for services of a Borough Attorney for the year 2024 made pursuant to the advertised Request for Proposals (hereinafter, "RFP") due November 28, 2023 at 10:00 a.m.; and,

WHEREAS, the Mayor and Council wishes to memorialize its rejection of all proposals for 2024 Borough Attorney received November 28, 2023 at 10:00 a.m.; and,

WHEREAS, the Mayor and Council further wishes to authorize and direct, and otherwise ratify and affirm the actions taken by the Temporary Purchasing Agent in re-soliciting a RFP for services of a Borough Attorney for the year 2024.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey that all proposals for services of a Borough Attorney for the year 2024 made pursuant to the RFP due November 28, 2023 at 10:00 a.m. are hereby rejected; and,

BE IT FURTHER RESOLVED that the actions taken by the Temporary Purchasing Agent in re-soliciting a RFP for services of a Borough Attorney for the year 2024 are ratified and affirmed, and should otherwise be considered authorized and directed by the governing body as a whole.

RESOLUTION NO. 346-23

AUTHORIZING CHANGE ORDER NO. 1 TO RIVERVIEW PAVING, INC. FOR THE PROJECT “CENTRAL BUSINESS DISTRICT SIDEWALK IMPROVEMENTS” IN THE AMOUNT OF A \$165,875.17 DECREASE TO REFLECT A TOTAL CONTRACT AMOUNT OF \$796,025.23 (-17.24%) AFTER ALL CHANGE ORDERS

BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park, County of Union County, State of New Jersey that upon the recommendation of the Borough Engineer, Change Order for the Contract listed below be and is hereby approved:

TITLE OF JOB: Central Business District Sidewalk Improvements

CONTRACTOR: Riverview Paving, Inc.
859 Willow Grove Street, Hackettstown, New Jersey 07840

CHANGE ORDER N^o: 1

AMOUNT OF CHANGE THIS RESOLUTION: 165,875.17 Decrease (-17.24%) for an updated contract amount of \$796,025.23; and,

BE IT FURTHER RESOLVED that this Resolution to take effect immediately upon final adoption and upon certification by the Borough Treasurer that sufficient funds are available.

RESOLUTION NO. 347-23

AUTHORIZING CLOSE OUT OF THE CONTRACT WITH RIVERVIEW PAVING, INC. FOR THE PROJECT “CENTRAL BUSINESS DISTRICT SIDEWALK IMPROVEMENTS”

BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey that the contract for the project “Central Business District Sidewalk Improvements” was constructed by Riverview Paving, Inc. of 859 Willow Grove Street, Hackettstown, New Jersey 07840 in accordance with the plans, specifications and any approved change orders, as directed by the Borough’s Special Project Engineer; and,

BE IT FURTHER RESOLVED that final payment in the amount of three-hundred sixteen thousand six-hundred four dollars and two cents (\$316,604.02) is hereby approved.

RESOLUTION NO. 348-23

RESCINDING RESOLUTION NO. 285-22, “APPOINTING RUBI SANTIAGO AS A HIGH SCHOOL COUNSELOR WITHIN THE DEPARTMENT OF RECREATION”

BE IT RESOLVED that the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey hereby rescind Resolution No. 285-22 entitled, “Appointing Rubi Santiago as a High School Counselor within the Department of Recreation.”

RESOLUTION NO. 349-23

TERMINATING THE EMPLOYMENT OF XAVIER A. RODRIGUEZ AS A HIGH SCHOOL COUNSELOR WITHIN THE DEPARTMENT OF RECREATION

BE IT RESOLVED that the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey hereby terminate the employment of Xavier A. Rodriguez as a High School Counselor within the Department of Recreation effective immediately.

RESOLUTION NO. 351-23

APPOINTING GREGORY M. BUDESHEIM TO THE POSITION OF PRINCIPAL PUBLIC WORKS MANAGER

BE IT RESOLVED that the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey appoint Gregory M. Budesheim of 22 Ulysses Road, Somerset, New Jersey 08873 to the position of Principal Public Works Manager of the Borough of Roselle Park effective December 24, 2023 for a term set to expire June 30, 2024 at the prorated salary of \$6,000.00 per annum; and,

BE IT FURTHER RESOLVED that for the purposes of compliance with the provisions of *N.J.S.A. 40A:9-154.6g*, the Borough of Roselle Park has verified and affirmed that Gregory M. Budesheim has attained and continues to maintain license as a Certified Public Works Manager.

RESOLUTION NO. 352-23

AUTHORIZING AND ESTABLISHING MEMBERSHIP WITH THE SUBURBAN MUNICIPAL JOINT INSURANCE FUND AND APPROVING 2024 ASSESSMENT

WHEREAS, a number of local governmental units in the State of New Jersey have joined together to form a Joint Insurance Fund, known as the Suburban Municipal Joint Insurance Fund (hereinafter, the "Fund") as permitted by the Chapter 372 Laws of 1983 (*N.J.S.A. 40A:10-36*); and,

WHEREAS, said Fund was approved to become operations by the New Jersey Department of Banking and Insurance, and the Department of Community Affairs, and has been in operations since the date of approval; and,

WHEREAS, the statutes and regulations governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund; and,

WHEREAS, the Governing Body of the Borough of Roselle Park, has determined that membership in the Fund is in the best interests of itself and its citizens.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey does hereby authorize and otherwise approve establishment of membership with the Fund for a period not to exceed three (3) years beginning January 1, 2024; and,

BE IT FURTHER RESOLVED that the Borough of Roselle Park adopts and otherwise approves the bylaws of the Fund; and,

BE IT FURTHER RESOLVED that the Borough of Roselle Park is applying for and otherwise has applied for the following types of coverages:

- A. Workers' Compensation and Employer's Liability;
- B. Liability (other than motor vehicle);
- C. Property Damage (other than motor vehicle);
- D. Motor Vehicle;

- E. Public Officials Liability/Employment Practices Liability;
- F. Environmental Impairment Liability.

AND BE IT FURTHER RESOLVED that the Fund has certified a 2024 annual assessment in the amount of \$710,438.00 for the Borough of Roselle Park for coverage in the Fund; and,

BE IT FURTHER RESOLVED that the certified 2024 annual assessment will be pro-rated from the effective date of coverage to 12:01 a.m., standard time, to January 1, 2025; and,

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Fund and to deliver same to the Executive Director of the Fund with the express reservation that said document shall become effective only upon approval by the New Jersey Department of Banking and Insurance and the Department of Community Affairs, as applicable.

RESOLUTION NO. 353-23

ENDORING THE AFFORDABLE HOUSING TRUST FUND SPENDING PLAN
OF THE BOROUGH OF ROSELLE PARK DATED DECEMBER 2023

BE IT RESOLVED that the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey hereby endorse the Affordable Housing Trust Fund Spending Plan of the Borough of Roselle Park dated December 2023, included herewith as Exhibit A, as prepared by Community Grants, Planning and Housing.

(Exhibit A of Resolution No. 353-23 on Following Page)

AFFORDABLE HOUSING TRUST FUND SPENDING PLAN

Borough of Roselle Park

Union County, New Jersey

December 2023

INTRODUCTION

The Borough of Roselle Park, Union County has prepared this Spending Plan in conformance with N.J.A.C. 5:97-8.10 and N.J.A.C. 5:96-5.3 to itemize the Borough's intended use of its affordable housing trust funds.

As of December 18, 2023, the Borough of Roselle Park's affordable housing trust fund had a balance of \$1,352,674.24. All development fees, payments in lieu of constructing affordable units on site, and interest generated by the fees will be deposited in a separate interest-bearing affordable housing trust fund for the purposes of affordable housing. These funds will be spent in accordance with N.J.A.C. 5:97-8.7 to 8.9 as described in the sections that follow.

1. REVENUES FOR CERTIFICATION PERIOD

To calculate a projection of revenue anticipated during the 2023-2025 period, the Borough of Roselle Park considered the following:

(a) Development fees:

1. Residential and nonresidential projects which have had development fees imposed upon them at the time of preliminary or final development approvals and that are not exempt;
2. All projects currently before the planning and zoning boards for development approvals that may apply for building permits and certificates of occupancy; and
3. Future development that is likely to occur based on historical rates of development.

The Borough expects most of the development during this period to be inclusionary projects. Inclusionary projects are exempt from development fees.

(b) Actual and committed Payment in Lieu (PIL) of construction from developers as follows:

- There have not been any Payments in Lieu collected by the municipality, and none are expected.

(c) Other funding sources:

- None

- (d) Projected interest: Interest on the projected revenue in the affordable housing trust fund is projected at the current average interest rate of 2%.

Roselle Park Projected Revenues 2023-2025			
	2024	2025	Total
Development fees	\$50,000	\$50,000	\$100,000
Payments in Lieu of Construction	\$0	\$0	\$0
Other Funds	\$0	\$0	\$0
Interest	\$30,000	\$30,000	\$60,000
Total	\$80,000	\$80,000	\$160,000

The Borough of Roselle Park projects a total of \$160,000 in revenue will be collected between January 1, 2024 and December 31, 2025. All interest earned on the affordable housing trust funds shall be deposited into the affordable housing trust fund and used only for affordable housing purposes.

2. ADMINISTRATIVE MECHANISM TO COLLECT AND DISTRIBUTE FUNDS

The following procedural sequence for the collection and distribution of development fee revenues shall be followed by the Borough of Roselle Park:

(a) Collection of development fee revenues:

Collection of development fee revenues shall be consistent with the Borough of Roselle Park's development fee ordinance for both residential and non-residential developments in accordance with COAH's rules and P.L.2008, c.46, sections 8 (C. 52:27D-329.2) and 32-38 (C. 40:55D-8.1 through 8.7).

(b) Distribution of development fee revenues:

The governing body shall adopt a resolution authorizing the expenditure of development fee revenues consistent with the spending plan. Once a request has been approved by resolution, the CFO shall release the requested revenue from the trust fund for the specific use approved in the governing body's resolution.

3. DESCRIPTION OF ANTICIPATED USE OF AFFORDABLE HOUSING FUNDS

(a) Rehabilitation and new construction programs and projects

The Borough has completed 19 units towards its rehabilitation obligation and has four units in progress. The Borough bonded for \$1,000,000 to dedicate to the rehabilitation program many years ago. The bonds have been paid back through the general fund up to this point, but funds from the Affordable Housing Trust Fund will be used going forward to pay back the bond.

As the Borough does not have a Third Round obligation, housing activity funds will be used to provide gap funding for development of affordable housing units on the Romerovski site or for non-profit or special needs projects.

(b) Affordability Assistance:

Projected minimum affordability assistance requirement:

Roselle Park Projected Minimum Affordability Assistance		
Actual development fees through 12/18/23		\$1,352,674.24
Actual interest thru 12/31/2021	+	\$0
Payment in Lieu		\$0
Borough Contributions		\$0
Projected Development Fees, 1/1/2024 thru 12/31/2025	+	\$100,000
Projected Trust Fund Interest, 1/1/2024 thru 12/31/2025	+	\$60,000
Less housing expenditures	-	\$0
TOTAL		\$1,512,674.24
30% Requirement	x .30	\$453,802.27
Less Affordability Assistance expended	-	\$0
Projected Min Affordability Assistance, 1/1/2024 thru 12/31/2025	=	\$453,802.27
Projected Min Affordability Assistance for Very Low Income, 1/1/2024 thru 12/31/2025	x 1/3	\$151,267.42

The Borough of Roselle Park will dedicate at least \$453,803.00 from the affordable housing trust fund to render units more affordable, including \$151,268.00 to render units more affordable to households earning 30 percent or less of median income by region. The Borough will provide rental assistance for new affordable apartments.

Pursuant to N.J.A.C. 5:97-8.8(a)(2), affordability assistance for very low-income households may include offering a subsidy to developers of 100 percent affordable developments.

(c) Administrative Expense

Projected maximum administrative expense calculation:

Administrative Expense Calculation		
Actual development fees and interest thru 12/18/2023		\$1,352,674.24
Projected Development Fees and interest 1/1/2024 thru 2025	+	\$160,000.00
Payments-In-Lieu of construction and other deposits	+	-
Less RCA expenditures thru 12/31/25	-	-
Total For Admin. Calculation, 1/1/2024 thru 2025	=	\$1,512,674.24
20% Maximum for Admin Expense	x .20	\$302,534.85
Less Admin thru 4/30/2023	-	
Available for Admin 5/1/2023 Thru 12/31/2025	=	\$302,534.85

The Borough of Roselle Park projects that a maximum of \$302,534.85 collected from development fees will be available from the affordable housing trust fund to be used for administrative purposes between 2024 and 2025.

Administrative costs may include the costs of salaries and benefits for municipal employees or legal, planning, or other consultants' fees necessary to develop or implement the rehabilitation program, and other Administrative Agent services including implementing the approved Housing Element and Fair Share Plan and affordability assistance.

4. EXPENDITURE SCHEDULE

The Borough of Roselle Park intends to use affordable housing trust fund revenues for the creation of housing units. The expenditure schedule is as follows:

Roselle Park Projected Expenditure Schedule 2023-2025			
	2024	2025	Total
Housing Rehabilitation Debt Service	\$91,459	\$95,127	\$186,586
Housing Activity	\$284,875	\$284,875	\$569,750
Affordability Assistance	\$226,902	\$226,902	\$453,804
Administration	\$151,267	\$151,267	\$302,534
TOTAL	\$754,503	\$758,171	\$1,512,674

Roselle Park reserves the right to expend fees within entry of its Judgement of Repose and may reallocate budgeted items as may be necessary to implement its Housing Element and Fair Share Plan.

5. EXCESS OR SHORTFALL OF FUNDS

In the event of excess funds, any remaining funds above the amount necessary to satisfy the municipal affordable housing obligation will be used to fund the Housing Rehabilitation Program. In the event of any expected or unexpected shortfall if the anticipated revenues are not sufficient to implement the plan, the Borough will pass a resolution describing the Borough's intent to bond to cover any said shortfall.

6. BARRIER FREE ESCROW

Collection and distribution of barrier free funds shall be consistent with the Borough of Roselle Park's Development Fee Ordinance in accordance with N.J.A.C. 5:97-8.5.

SUMMARY

The Borough of Roselle Park intends to spend affordable housing trust fund revenues consistent with the requirements of N.J.A.C. 5:97-8.10 and N.J.A.C. 5:96-5.3. The Borough of Roselle Park has a balance of \$1,512,674.24 as of December 18, 2023. The Borough anticipates an additional \$160,000 in revenues before the end of the Third Round, for a total of \$1,512,674.24. The municipality will dedicate up to \$186,586 towards its Rehabilitation Program, at least \$453,803 for affordability assistance, and up to \$302,534 for administrative costs.

Roselle Park Spending Plan Summary		
Balance as of 12/18/2023		\$1,352,674
PROJECTED REVENUE 2022-2025		
Development fees	+	\$100,000
Payments in Lieu of Construction	+	\$0
Other Funds	+	\$0
Interest	+	\$60,000
TOTAL AVAILABLE FUNDS	=	\$1,512,674
PROJECTED EXPENDITURES 2022-2025		
Rehabilitation Program	+	\$186,586
Housing Activity	+	\$569,750
Affordability Assistance	+	\$453,804
Administration	+	\$302,534
TOTAL PROJECTED EXPENDITURES	=	\$1,512,674
REMAINING BALANCE	=	\$0

RESOLUTION NO. 354-23

AUTHORIZING A \$10,821.20 INCREASE TO THE OPEN-ENDED GOODS AND SERVICES CONTRACT WITH RICH TREE SERVICE, INC. FOR TREE TRIMMING, PRUNING, AND REMOVAL SERVICES PURSUANT TO NEW JERSEY STATE CONTRACT NO. 18-DPP-00645 REFLECTING A REVISED AMOUNT NOT TO EXCEED \$60,000.00

BE IT RESOLVED that the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey hereby increases the open-ended goods and services contract with Rich Tree Service, Inc. of 325 Bergen Street, South Plainfield, New Jersey 07080 in the amount of ten-thousand eight-hundred twenty-one dollars and twenty cents (\$10,821.20) for Tree Trimming, Pruning, and Removal Services pursuant to New Jersey State Contract No. 18-DPP-00645 (expiring December 31, 2023) reflecting revised amount not to exceed seventy-thousand dollars (\$60,000.00), inclusive of all 2023 Purchase Orders duly authorized; and,

BE IT FURTHER RESOLVED that maximum procurement value authorized by the foregoing Resolution may be increased by passage of a subsequent Resolution without the constitution of a “Change Order” pursuant to the provisions of *N.J.A.C. 5:30-11.2* subject to the limitations and provisions of *N.J.A.C. 5:30-11.10*.

RESOLUTION NO. 355-23

AUTHORIZING THE CHIEF FINANCIAL OFFICER TO ISSUE INTERIM PAYMENTS TO ENSURE THE CONTINUITY OF GOVERNMENT OPERATIONS

WHEREAS, final bill payments for calendar year 2023 were authorized by the Governing Body on the Bill List dated December 21, 2023; and,

WHEREAS, it is the attestation of the Chief Administrative Officer and Chief Financial Officer that after December 21, 2023 a duration of time will elapse which may disrupt the Borough’s policy to remit prompt and otherwise timely payment to all vendors, inclusive of public utilities and public entities; and,

WHEREAS, it is the recommendation of the Chief Administrative Officer and Chief Financial Officer that the Governing Body authorize the issuance of interim payments to vendors, including public utilities and public entities, to ensure the continuity of government operations, and mitigate any service interruptions; and,

WHEREAS, the Governing Body of the Borough of Roselle Park wishes to act upon the recommendation of the Chief Administrative Officer and Chief Financial Officer and authorize interim payments.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Roselle Park, County of Union, State of New Jersey, that the Chief Financial Officer be authorized and directed to issue interim payments to ensure the continuity of government operations without the need of further prior approval of the Governing Body; and,

BE IT FURTHER RESOLVED that any payments made pursuant to the authorizations and directions provided by the foregoing Resolution shall be reported on the first Bill List of calendar year 2024 for final review and formal approval of the Governing Body; and,

BE IT FURTHER RESOLVED the authorizations and directions provided by the foregoing Resolution shall expire upon the final approval of the first Bill List of calendar year 2024.

REPORTS OF BOROUGH COUNCIL

Councilman Petrosky

Expressed condolences to the Grimmer, Magiera, Hutchinson and Reinhart families, and spoke briefly about all of them.

Noted Park Veterinary Group was named as Business of the Month for December 2023.

December 13th attended the Recreation Committee Meeting.

December 17th participated in the Parade of Lights, and thanked Director Shah for all his efforts.

December 18th attended the Historical Society Meeting.

Wished everyone a Merry Christmas, Happy Holidays, Happy Hanukkah and Happy Kwanzaa.

Provided contact information

Councilwoman Lyons

Thanked Mayor and Council and everyone on the dais for their help/assistance during her first year on Council, and looks forward to 2024.

December 20th met with the Library and they did an outreach to the community and were giving out to the seniors.

Made note of keeping an eye out for upcoming events in 2024, and looks forward to everything that we are going to do together.

Councilman Robaina

As Board of Health Liaison, on December 12th attended the Board of Health Meeting, and discussed the 2024 budget and services rendered by Westfield Regional over the last year.

December 13th attended the Greater Union Township Chamber of Commerce Holiday Event at Northfield Bank in Union; over 70 attendees came out. Chamber membership not only enables small businesses to build connections with other businesses, but provides exposure to new customers and referrals, ongoing education, business resources, free counseling, discounts, HR support, monthly networking events, member meeting space and so much more.

December 17th attended the opening of Park Ice Cream at 19B East Westfield Avenue, which is owned and operated by the Monroe Family.

December 17th participated in the Santa's Parade of Lights, and thanked Director Shah, the Police Department, the Fire Department and everyone involved.

As Council Liaison to the Municipal Land Use Board, attended the Municipal Land Use Meeting. The Board unanimously voted to accept the findings of the Area in Need of Redevelopment Study for properties on West Westfield Avenue, between Chestnut and Filbert, and are recommending non-condemnation.

December 19th attended the Healthy Holiday Party at the Casano Center sponsored by the Union County Office of Health Management, and thanked Ursima Calenicoff and her team for hosting these health information events in the Borough.

Over the last couple of weeks have been in touch with residents on their concerns. Happy to share properties in the Ward got new sidewalks as part of the Sidewalk Repair Program; and just early today, Boy Scout Park received a new sidewalk along West Lincoln and ADA curb ramps.

Wished everyone a Merry Christmas, Happy Holidays, Happy Kwanzaa and a Happy New Year.

Provided contact information.

Councilman Johnson

Mentioned the events he supported and attended since the last Council Meeting: December 16th the opening of Park Ice Cream; and on December 20th the Diversity & Inclusion Committee had one last meeting and a small Christmas/Holiday Party.

Extended his thanks and appreciation to all of the Borough Staff.

Expressed condolences to the Magiera family.

Wished everyone a Merry Christmas, Happy Holidays and a Happy New Year.

Please remember your voice matters, and as 1st Ward Councilman, he will always place the concerns of residents within the Borough first because local concerns matter.

Provided contact information.

Councilman Patel

December 13th was part of Sebastian Saavedra's Eagle Board of Review. Sebastian's Eagle Project was leading a team to construct and install three Lending Libraries in Acker "Hot Dog" Park, Girl Scout Park and Aldene Park.

December 16th participated in Santa's Parade of Lights.

Noted Positively Roselle Park's 24/7 Christmas and Holiday Light winners were announced today, and thanked everyone who took part in the contest.

Wished everyone a wonderful Holiday Season and a safe New Year.

Provided contact information.

Councilman Signorello

Expressed condolences to the Magiera family.

Noted he enjoyed the Christmas Holiday Parade.

Just a little fire prevention reminder, please do not leave your Christmas lights on when you go to sleep if you have a real tree or if you go out, water the tree if you can, check your plugs and please be careful.

Wished everyone a Merry Christmas, Happy Kwanzaa, Happy Holidays and a Happy, Healthy New Year.

Provided contact information.

Mayor Signorello

Stated he is starting a new holiday tradition with his year-end report, and started with a joke. How do you wash your hands over the holidays?? Santatizer.

Expressed his condolences to the Magiera and Grimmer families.

December 12th attended the Holiday Tree Lighting.

December 13th spoke to Conrail about issues with the train lines. They told us they would not be able to come more than twice a year.

December 13th spoke with downtown business owners about their concern for getting their buildings condemned. They were not thrilled about that.

December 14th spoke to potential businesses that are interested in moving to downtown.

December 15th spoke with the Town Administrator about DPWs and the issues at the DPW.

December 15th spoke with several residents about improving our Hometown Heroes Program and Veterans Affairs Outreach.

December 15th received an email thanking Roselle Park for having a menorah up; that was great, and you are very welcome.

This past weekend enjoyed Santa's Parade from his porch. Wow, what can I say, what a great show.

December 18th spoke about the view on the Redevelopment Study.

December 18th spoke with several members about downtown redevelopment studies.

December 20th spoke with the Town Administrator about appointments for 2024.

Also had a chance to drive around and check out all the holiday lights on display. Congrats to everyone involved and the Positively RP 24/7 Contest; great showing all the way around.

Noted a couple of important things for December: December 11th is National Noodle Ring Day; December 12th is Poinsettia Day; December 13th is Ice Cream Day and Violin Day (noting on Ice Cream Day, we finally got an ice cream place in Roselle Park); December 14th is International Monkey Day, International Bouillabaisse Day and also Roast Chestnuts Day; December 15th is Bill of Rights Day and National Lemon Cupcake Day; December 16th is National Chocolate Covered Anything Day; December 17th is National Maple Syrup Day; December 18th is Baked Cookies Day; December 19th is Look for an Evergreen Day; December 20th is Go Caroling Day, Christmas Tree and Hang Up Your stocking Day; December 23rd is Festivus for the Rest of Us.

He is happy to report that the Gordon Street Bridge is finally open. We are advocating to rename it The Edison Marconi Bridge.

He would also like to thank the DPW for doing their job and repairing the clock downtown; good job DPW.

He is also very happy that we brought bulk waste back this time every month; long live bulk waste.

He would like to thank all of Roselle Park. Together we are building a better Roselle Park and he is happy to be a tireless and consistent advocate for the people.

As always, your voice and vocalizing your voice matters. So please, continue to call him on Saturdays about what your thoughts are on the color of the trestle banners; which should they be instead of black.

Have a Merry Christmas and a Happy Holiday and he would be remis if he did not say shovel around your fire hydrant this winter. Thank you.

He said he was glad everyone got the joke.

PUBLIC PORTION

Councilman Robaina moved at 7:41 p.m. to open the public comment portion of the meeting on any subject matter; seconded by Councilman Johnson, all members present voting Aye, said motion was adopted.

Michelle Magiera Arnold, 612 Sheridan Avenue

Spoke briefly about her father and nephew passing away.

In the spirit of her father, she would like to say life is the leading cause of death; so don't be afraid to live life to the fullest, and be a good person.

There being no one else wishing to speak, Councilman Signorello moved at 7:43 p.m. to close the public comment portion of the meeting on any subject matter; seconded by Councilman Johnson, all members present voting Aye, said motion was adopted.

ADJOURNMENT

There being no further business to come before the meeting, Councilman Signorello moved at 7:43 p.m. to adjourn; seconded by Councilman Johnson, all members present voting Aye, said motion was adopted.

Attest:

Andrew J. Casais, RMC
Borough Clerk