



THE BOROUGH OF ROSELLE PARK

N E W J E R S E Y

110 EAST WESTFIELD AVENUE, ROSELLE PARK, NJ 07204

WWW.ROSELLEPARK.NET

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October 21, 2021

TO: General Public
Mayor Joseph Signorello III
Members of Borough Council
Richard Belluscio, Deputy Chief Administrative Officer
Kenneth P. Blum, Jr., CMFO, Chief Financial Officer

RE: **NEW:** Employment Advertisement – Superintendent of Public Works
DEADLINE EXTENSION NOTICE

SUPERINTENDENT OF PUBLIC WORKS **BOROUGH OF ROSELLE PARK**

Position Requirements: Must have strong leadership and management skills, including, but not limited to personnel and project management experience. Possession of a current and valid Certified Public Works Manager (CPWM) certification issued by the State of New Jersey Department of Community Affairs is preferred. Must be responsible, dedicated and reliable. Computer literacy and proficiency are required. Experience in municipal government is highly preferred; bilingual a plus. Must possess a valid New Jersey driver license.

Hours: Full-Time - 7:00 a.m. to 3:30 p.m. Monday through Friday; as-needed in the capacity of a Department Head / managerial executive.

Salary and Benefits: \$48,000.00 - \$100,000.00 per annum; PERS Pension; NJSHB Health Plans.

Key Responsibilities: Responsible for effectively managing and guiding the Department of Public Works. The position entails planning, supervising and directing all aspects of public works including, but not limited to: daily work-orders, personnel, public buildings and grounds, parks, fleet maintenance, snow removal, and public works vendors.

“Applications for Employment” are available at www.rosellepark.net/forms and should be submitted and received **no later than November 12, 2021** to Andrew J. Casais, Business Administrator, Borough of Roselle Park, 110 East Westfield Avenue, Roselle Park, NJ 07204; or via e-mail to acasais@rosellepark.net.

Applicants ***must*** complete an application for employment, and ***may*** include a cover letter and résumé.

The Borough reserves the right to fill the position before the filing deadline.

FOR NOTIFICATION PURPOSES:

Post: Borough Bulletin Board
Borough Website

FOR PUBLICATION PURPOSES:

Publish: New Jersey State League of Municipalities Website (Condensed)